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PART A: STRATEGIC NOTE OF MINISTRY

I. Major Achievements for 2013

- 1,233 inspections and 859 enquiries carried out covering 63,260 workers in various sectors, as a result of which Rs 3.47M recovered in favour of workers as at September.
- 5,458 workers sensitised on their rights and responsibilities to promote harmonious industrial relations.
- 9,329 complaints registered at Labour Offices, out of which 7,992 disposed of and a sum of Rs36.3M recovered in favour of workers.
- 1,146 cases, including criminal cases, were dealt with at the Industrial Court, out of which 490 disposed of and a sum of Rs 14.1M recovered in favour of workers.
- 112 out of 141 representations received at the Conciliation and Mediation Section settled to the satisfaction of parties.
- 2,140 laid off workers joined the workfare programme, out of which:
 - 1,788 opted for job placement;
 - 154 opted for training and re-skilling; and
 - 190 opted to start up a new business.
- 146 out of 238 reported disputes disposed of by the Conciliation and Mediation Commission.
- The Employment Relations (Amendment) Act 2013 and the Employment Rights (Amendment) Act 2013 proclaimed.
- 2,368 inspections carried out to ensure occupational safety as well as compliance with Safety and Health norms.
- 138 cases of non-compliance to Occupational Safety and Health (OSH) legislation in respect of 96 employers lodged in the Industrial Court, and 21 employers have been fined.
- 1,522 inspections carried out by the Office of the Registrar of Associations to ensure compliance with legislation.
- 1,098 registered jobseekers and redundant workers placed in new jobs.
- 52 Mauritians joined the labour market in foreign countries under the Circular Migration Project.
- 18,896 work permits processed and delivered to enable the employment of foreign workers in various sectors.

II. Major Constraints and Challenges and how they are being addressed

- Dependence on other Ministries for completion of actions undertaken (such as prosecution, collection and compilation of statistical data) resulting in delays in processing of work permits and settlement of complaints with respect to industrial relations issues
 - A concerted effort is being made, both at the level of the Ministry and the concerned departments/organisations to streamline procedures thus improving responsiveness and reducing the time taken for service delivery.
- Mismatch between demand and supply of labour
 - Implementation of the National Employment Policy to address the requirements of the labour market.

III. Strategic Direction 2014-2016

- Devote resources towards the protection of workers and ensure the prevalence of decent work conditions through the implementation of the Decent Work Country Programme.
- Streamline processes for laying-off workers in the event of economic reasons in line with the recent amendments brought to the Employment Rights Act 2008.
- Sustain effective social dialogue among stakeholders through the National Tripartite Forum.
- Promote good industrial relations between employers and employees by way of broader range of dispute resolution mechanisms.
- Promote occupational safety and health at workplace through the Occupational Safety and Health Management System.
- Enhance good governance in Associations and Trade Unions.
- Unlock job opportunities to achieve full employment with a focus to address employment of women, youth and vulnerable groups.

IV. Priority Objectives and Major Services to be provided for 2014-2016

Programme 541: Policy and Management for Labour and Employment

- | | |
|---------------------|---|
| Priority Objective: | <ul style="list-style-type: none">• Promote decent work, support employers and workers to create a safe, conflict-free and productive workplace and facilitate access to gainful employment. |
| Major Services: | <ul style="list-style-type: none">• Formulation and implementation of policies to create job opportunities.• Sustained social dialogue among key stakeholders through the National Tripartite Forum. |

Programme 542: Labour and Employment Relations Management

Sub-Programme 54201: Employment Relations

- Priority Objective: • Promote industrial peace and harmony while ensuring decent work for all.
- Major Services: • Ensuring compliance by enforcing minimum terms and conditions of employment.
- Settlement of work-related complaints.
- Sensitisation of workers on their rights and obligations.

Sub-Programme 54202: Occupational Safety and Health

- Priority Objective: • Promote a safe and healthy workforce.
- Major Services: • Strengthening and ensuring compliance with Occupational Safety and Health legislations to reduce risks at work.
- Sensitisation of workers, employers and other stakeholders on Occupational Safety and Health norms.
- Progressive implementation of the Occupational Safety and Health Management System at enterprise level.

Programme 543: Registration of Associations and Trade Unions

- Priority Objective: • Enhance good governance in the operation of registered Associations and Trade Unions.
- Major Services: • Registration of associations and trade unions.
- Supervision of associations and trade unions to ensure compliance with relevant legislation.

Programme 544: Employment Facilitation

- Priority Objective: • Match demand and supply on the employment market.
- Major Services: • Effective placement of registered jobseekers and redundant workers in gainful employment.
- Delivery of work permits to foreign workers in scarcity areas.

V. SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
541	Policy and Management for Labour and Employment	38,439,000	68,742,000	69,847,000	71,177,000
542	Labour and Employment Relations Management	145,050,900	127,092,000	130,042,000	131,997,000
54201	Employment Relations	100,908,900	88,470,000	90,100,000	91,300,000
54202	Occupational Safety and Health	44,142,000	38,622,000	39,942,000	40,697,000
543	Registration of Associations and Trade Unions	23,976,000	18,176,000	16,481,000	15,131,000
544	Employment Facilitation	74,909,000	79,790,000	70,930,000	70,895,000
	Total	282,374,900	293,800,000	287,300,000	289,200,000

VI. SUMMARY OF FUNDED POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Total		% Distribution	
		In Post by Dec 2013	Funded by Dec 2014	2013	2014
541	Policy and Management for Labour and Employment	131	157	28%	30%
542	Labour and Employment Relations Management	166	181	35%	35%
54201	Employment Relations	109	117	23%	23%
54202	Occupational Safety and Health	57	64	12%	12%
543	Registration of Associations and Trade Unions	23	23	5%	5%
544	Employment Facilitation	152	155	32%	30%
	Total	472	516	100%	100%

PART B: SERVICES TO BE PROVIDED AND PERFORMANCE INFORMATION

PROGRAMME 541: Policy and Management for Labour and Employment						
Outcome: Full employment in a safe and productive workplace.						
Outcome Indicator			2012 Actual	2014 Target	2016 Target	2023 Target
Percentage of workforce in employment.			92%	92%	93%	>95%
DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
Office of the Minister, Office of the Supervising Officer and Administration	S1: Policy and Management Services	SS1: Reform strategy to deliver long term ESTP Outcomes formulated	-	June	June	June
		SS2: % of relevant budget measures implemented according to published timetable	100%	100%	100%	100%
		SS3: % of requests acknowledged within 5 working days	90%	95%	95%	95%
PROGRAMME 542: Labour and Employment Relations Management						
Outcome: Promotion of industrial peace and harmony while ensuring healthy and safe workplace.						
Outcome Indicator			2012 Actual	2014 Target	2016 Target	2023 Target
Percentage of companies complying with Labour legislation.			-	40%	45%	>50%
Fatality rate of occupational accidents. [2013 revised target = 2.66]			1.59	2.48	2.13	1.06
DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
SUB-PROGRAMME 54201: Employment Relations						
Labour and Industrial Relations	S1: Enforcement of terms and conditions of employment	SS1: % of workplaces inspected for compliance	-	40%	45%	50%
	S2: Settlement of complaints made at Labour offices	SS1: Rate of settlement of complaints within 3 months	91%	92%	95%	98%

Ministry of Labour, Industrial Relations and Employment - continued

DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
SUB-PROGRAMME 54202: Occupational Safety and Health						
Occupational Safety and Health Inspectorate	S1: Enforcement of legislation pertaining to Safety and Health	SS1: Number of workplaces inspected	3,350	4,500	4,700	4,900
PROGRAMME 543: Registration of Associations and Trade Unions						
Outcome: Proper operation of registered Associations and Trade Unions.						
Outcome Indicator			2012 Actual	2014 Target	2016 Target	2023 Target
Percentage of Associations complying with legislation.			30%	40%	50%	>80%
DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
Registry of Associations	S1: Registration of associations and trade unions	SS1: Average number of weeks taken to process an application	6	6	5	4
PROGRAMME 544: Employment Facilitation						
Outcome: Reduced unemployment rate.						
Outcome Indicator			2012 Actual	2014 Target	2016 Target	2023 Target
Unemployment rate. [2013 revised target = 8.3%]			8.1%	8%	7%	<5%
DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
Employment Division	S1: Placement of jobseekers, including laid-off workers seeking employment	SS1: Number of jobseekers / unemployed effectively placed	1,200	2,000	2,000	2,000
	S2: Granting of Work Permits	SS1: Percentage of work permits finalised within 2 weeks	44%	50%	75%	90%

PART C: INPUTS - FINANCIAL RESOURCES

1. SUMMARY BY ECONOMIC CATEGORIES

Code	Economic Categories	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
21	Compensation of Employees	192,664,900	202,573,000	208,258,000	213,008,000
22	Goods and Services	66,915,000	69,927,000	66,702,000	66,692,000
24	Interest	-	-	-	-
25	Subsidies	-	-	-	-
26	Grants	8,885,000	9,500,000	9,500,000	9,500,000
27	Social Benefits	-	-	-	-
28	Other Expense	-	-	-	-
31	Acquisition of Non-Financial Assets	13,910,000	11,800,000	2,840,000	-
32	Acquisition of Financial Assets	-	-	-	-
	Total	282,374,900	293,800,000	287,300,000	289,200,000

2. SUMMARY FOR YEAR 2014

Code	Programmes	Rs	Rs	Rs	Rs
		Compensation of Employees [code 21]	Goods and services [Code 22]	Subsidies/Gra nts [Codes 25- 28]	Acquisition of Assets [Codes 31-32]
541	Policy and Management for Labour and Employment	54,195,000	14,547,000	-	-
542	Labour and Employment Relations Management	85,387,000	31,945,000	9,500,000	260,000
543	Registration of Associations and Trade Unions	10,816,000	3,860,000	-	3,500,000
544	Employment Facilitation	52,175,000	19,575,000	-	8,040,000
	Total	202,573,000	69,927,000	9,500,000	11,800,000

Programme 541: Policy and Management for Labour and Employment

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
21	Compensation of Employees	23,760,000	54,195,000	55,400,000	56,740,000
21110	Personal Emoluments	21,230,000	48,440,000	49,735,000	51,065,000
21111	Other Staff Costs	2,380,000	5,125,000	5,035,000	5,045,000
21210	Social Contributions	150,000	630,000	630,000	630,000
22	Goods and Services	14,679,000	14,547,000	14,447,000	14,437,000
22010	Cost of Utilities	2,589,000	2,624,000	2,624,000	2,624,000
22020	Fuel and Oil	525,000	550,000	550,000	550,000
22030	Rent	7,150,000	6,150,000	6,150,000	6,150,000
22040	Office Equipment and Furniture	200,000	200,000	200,000	200,000
22050	Office Expenses	375,000	375,000	275,000	275,000
22060	Maintenance	650,000	650,000	650,000	650,000
22070	Cleaning Services	48,000	53,000	53,000	53,000

Ministry of Labour, Industrial Relations and Employment - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
22100	Publications and Stationery	397,000	490,000	490,000	490,000
22180	Overseas Travel (Mission and Capacity Building)	1,200,000	2,600,000	2,600,000	2,600,000
22900	Other Goods and Services	1,545,000	855,000	855,000	845,000
	Total	38,439,000	68,742,000	69,847,000	71,177,000
Programme 542: Labour and Employment Relations Management					
Sub-Programme 54201: Employment Relations					
21	Compensation of Employees	68,442,900	56,747,000	58,767,000	59,967,000
21110	Personal Emoluments	60,932,900	49,680,000	51,600,000	52,800,000
21111	Other Staff Costs	6,950,000	6,597,000	6,697,000	6,697,000
21210	Social Contributions	560,000	470,000	470,000	470,000
22	Goods and Services	22,591,000	22,058,000	21,833,000	21,833,000
22010	Cost of Utilities	4,130,000	3,935,000	3,935,000	3,935,000
22030	Rent	14,000,000	13,300,000	13,300,000	13,300,000
22040	Office Equipment and Furniture	150,000	150,000	150,000	150,000
22050	Office Expenses	750,000	850,000	800,000	800,000
22060	Maintenance	865,000	1,015,000	865,000	865,000
22070	Cleaning Services	163,000	178,000	178,000	178,000
22090	Security	150,000	200,000	200,000	200,000
22100	Publications and Stationery	618,000	715,000	690,000	690,000
22120	Fees	1,300,000	1,150,000	1,150,000	1,150,000
22170	Travelling within the Republic	60,000	60,000	60,000	60,000
22900	Other Goods and Services	405,000	505,000	505,000	505,000
26	Grants	8,885,000	9,500,000	9,500,000	9,500,000
26210	Current Grant to International Organisations	1,885,000	2,500,000	2,500,000	2,500,000
	<i>of which:</i>				
26210098	<i>Contribution to International Labour Organisation</i>	<i>1,275,000</i>	<i>1,700,000</i>	<i>1,700,000</i>	<i>1,700,000</i>
26210099	<i>Contribution to African Regional Labour Administration Centre</i>	<i>610,000</i>	<i>800,000</i>	<i>800,000</i>	<i>800,000</i>
26313	Current Grant to Extra Budgetary Units	7,000,000	7,000,000	7,000,000	7,000,000
	<i>of which:</i>				
26313013	<i>EPZ Labour Welfare Fund</i>	<i>4,000,000</i>	<i>4,000,000</i>	<i>4,000,000</i>	<i>4,000,000</i>
26313092	<i>Trade Union Trust Fund</i>	<i>3,000,000</i>	<i>3,000,000</i>	<i>3,000,000</i>	<i>3,000,000</i>
31	Acquisition of Non-Financial Assets	990,000	165,000	-	-
31132	Intangible fixed Assets	990,000	165,000	-	-
	Total	100,908,900	88,470,000	90,100,000	91,300,000

Ministry of Labour, Industrial Relations and Employment - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
Sub-Programme 54202 : Occupational Safety and Health					
21	Compensation of Employees	32,422,000	28,640,000	30,155,000	30,910,000
21110	Personal Emoluments	29,037,000	24,910,000	26,425,000	27,180,000
21111	Other Staff Costs	3,135,000	3,470,000	3,470,000	3,470,000
21210	Social Contributions	250,000	260,000	260,000	260,000
22	Goods and Services	11,150,000	9,887,000	9,787,000	9,787,000
22010	Cost of Utilities	1,595,000	1,495,000	1,495,000	1,495,000
22030	Rent	7,000,000	6,000,000	6,000,000	6,000,000
22040	Office Equipment and Furniture	90,000	90,000	90,000	90,000
22050	Office Expenses	1,045,000	825,000	725,000	725,000
22060	Maintenance	195,000	195,000	195,000	195,000
22070	Cleaning Services	63,000	63,000	63,000	63,000
22100	Publications and Stationery	363,000	395,000	395,000	395,000
22120	Fees	596,000	596,000	596,000	596,000
22900	Other Goods and Services	203,000	228,000	228,000	228,000
31	Acquisition of Non Financial Assets	570,000	95,000	-	-
31132	Intangible fixed Assets	570,000	95,000	-	-
	Total	44,142,000	38,622,000	39,942,000	40,697,000
Programme 543: Registration of Associations and Trade Unions					
21	Compensation of Employees	16,656,000	10,816,000	11,121,000	11,271,000
21110	Personal Emoluments	15,091,000	9,519,000	9,824,000	9,974,000
21111	Other Staff Costs	1,415,000	1,207,000	1,207,000	1,207,000
21210	Social Contributions	150,000	90,000	90,000	90,000
22	Goods and Services	3,820,000	3,860,000	3,860,000	3,860,000
22010	Cost of Utilities	625,000	630,000	630,000	630,000
22030	Rent	2,350,000	2,350,000	2,350,000	2,350,000
22040	Office Equipment and Furniture	40,000	50,000	50,000	50,000
22050	Office Expenses	220,000	220,000	220,000	220,000
22060	Maintenance	95,000	95,000	95,000	95,000
22070	Cleaning Services	60,000	60,000	60,000	60,000
22090	Security	35,000	50,000	50,000	50,000
22100	Publications and Stationery	175,000	175,000	175,000	175,000
22120	Fees	90,000	90,000	90,000	90,000
22170	Travelling within the Republic	30,000	30,000	30,000	30,000
22900	Other Goods and Services	100,000	110,000	110,000	110,000
31	Acquisition of Non Financial Assets	3,500,000	3,500,000	1,500,000	-
31132	Intangible fixed Assets	3,500,000	3,500,000	1,500,000	-
	<i>Computerisation of Registry of Associations</i>	<i>3,500,000</i>	<i>3,500,000</i>	<i>1,500,000</i>	-
	Total	23,976,000	18,176,000	16,481,000	15,131,000

Ministry of Labour, Industrial Relations and Employment - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
Programme 544: Employment Facilitation					
21	Compensation of Employees	51,384,000	52,175,000	52,815,000	54,120,000
21110	Personal Emoluments	46,564,000	46,415,000	47,655,000	48,960,000
21111	Other Staff Costs	4,310,000	5,160,000	4,560,000	4,560,000
21210	Social Contributions	510,000	600,000	600,000	600,000
22	Goods and Services	14,675,000	19,575,000	16,775,000	16,775,000
22010	Cost of Utilities	2,525,000	2,475,000	2,475,000	2,475,000
22020	Fuel and Oil	150,000	75,000	75,000	75,000
22030	Rent	8,400,000	8,400,000	8,400,000	8,400,000
22040	Office Equipment and Furniture	400,000	400,000	400,000	400,000
22050	Office Expenses	750,000	650,000	650,000	650,000
22060	Maintenance	1,080,000	3,830,000	1,080,000	1,080,000
22070	Cleaning Services	125,000	125,000	125,000	125,000
22100	Publications and Stationery	720,000	1,150,000	1,100,000	1,100,000
22120	Fees	400,000	320,000	320,000	320,000
22900	Other Goods and Services	125,000	2,150,000	2,150,000	2,150,000
31	Acquisition of Non-Financial Assets	8,850,000	8,040,000	1,340,000	-
31132	Intangible Fixed Assets	8,850,000	8,040,000	1,340,000	-
	<i>of which:</i>				
31132401	<i>Upgrading of ICT Infrastructure - Modernisation of Work Permit System</i>	<i>7,500,000</i>	<i>8,040,000</i>	<i>1,340,000</i>	<i>-</i>
	Total	74,909,000	79,790,000	70,930,000	70,895,000

PART D: INPUTS - HUMAN RESOURCES

STAFFING (FUNDED POSITIONS) BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post by Dec 2013	Funded Positions by December		
			2014	2015	2016
Programme 541: Policy and Management for Labour and Employment		131	157	157	157
	Minister	1	1	1	1
02 00 100	Permanent Secretary	1	1	1	1
02 81 89	Deputy Permanent Secretary	1	1	1	1
02 50 75	Assistant Permanent Secretary	1	1	1	1
01 59 76	Assistant Manager, Financial Operations	1	1	1	1
01 45 65	Financial Officer/Senior Financial Officer	3	3	3	3
21 59 76	Assistant Manager (Procurement and Supply)	1	1	1	1
21 33 57	Assistant Procurement and Supply Officer <i>(Personal)</i>	1	1	1	1
01 53 72	Senior Internal Control Officer <i>(Personal)</i>	-	-	-	-
01 33 65	Internal Control Officer/Senior Internal Control Officer	-	-	-	-
08 51 70	Office Management Executive	2	3	3	3
08 45 64	Office Management Assistant	10	11	11	11
08 45 63	Higher Executive Officer <i>(Personal)</i>	1	1	1	1
08 41 61	Office Supervisor	-	-	-	-
08 30 56	Management Support Officer	36	50	50	50
08 38 63	Confidential Secretary	5	5	5	5
08 21 52	Word Processing Operator	12	16	16	16
22 31 51	Senior Receptionist/Telephone Operator	1	1	1	1
22 16 48	Receptionist/ Telephone Operator	4	4	4	4
24 31 46	Head Office Care Attendant	1	2	2	2
24 14 42	Office Care Attendant/Senior Office Care Attendant	23	28	28	28
24 17 45	Driver	4	4	4	4
24 11 36	Stores Attendant	-	-	-	-
24 10 35	Handy Worker	20	20	20	20
24 01 32	General Worker	2	2	2	2
Programme 542: Labour and Employment Relations Management		166	181	181	181
Sub Programme 54201: Employment Relations		109	117	117	117
02 00 96	Chairperson, National Remuneration Board	1	1	1	1
02 80 89	Vice Chairperson, National Remuneration Board	1	1	1	1
02 72 85	Head Remuneration Analyst	1	1	1	1
02 64 79	Senior Remuneration Analyst	-	-	-	-

Ministry of Labour, Industrial Relations and Employment - *continued*

Salary Code	Position Titles	In Post by Dec 2013	Funded Positions by December		
			2014	2015	2016
02 49 75	Remuneration Analyst	2	2	2	2
18 00 88	Director , Labour & Industrial Relations	1	1	1	1
18 67 81	Assistant Director , Labour & Industrial Relations	8	8	8	8
18 61 74	Principal Labour & Industrial Relations Officer	12	12	12	12
18 51 69	Senior Labour & Industrial Relations Officer	31	31	31	31
18 29 63	Labour & Industrial Relations Officer	46	54	54	54
	President , Commission for Conciliation and Mediation	1	1	1	1
	Vice President , Commission for Conciliation and Mediation	1	1	1	1
08 53 68	Senior Shorthand Writer	2	2	2	2
08 46 64	Shorthand Writer	2	2	2	2
Sub-Programme 54202: Occupational Safety and Health		57	64	64	64
18 00 88	Director , Occupational Safety & Health	1	1	1	1
18 70 83	Chief Occupational Safety & Health Officer	4	4	4	4
18 61 75	Divisional Occupational Safety & Health Officer	5	5	5	5
18 51 72	Principal Occupational Safety & Health Officer	11	11	11	11
18 39 68	Occupational Safety & Health Officer / Senior Occupational Safety & Health Officer	31	38	38	38
26 54 79	Occupational Safety & Health Engineer	4	4	4	4
26 70 83	Head , Specialist Support Services	1	1	1	1
Programme 543: Registration of Associations and Trade Unions		23	23	23	23
18 80 88	Registrar of Associations	1	1	1	1
18 67 81	Deputy Registrar of Associations	1	1	1	1
18 57 76	Principal Inspector of Associations	3	3	3	3
18 49 66	Senior Inspector of Associations	5	5	5	5
18 29 63	Inspector of Associations	13	13	13	13
Programme 544: Employment Facilitation		152	155	155	155
02 81 89	Deputy Permanent Secretary	1	1	1	1
02 50 75	Assistant Permanent Secretary	2	2	2	2
18 00 88	Director , Employment Service	1	1	1	1
18 63 77	Deputy Director , Employment Service	1	1	1	1
18 54 69	Chief Employment Officer	5	5	5	5
18 45 63	Senior Employment Officer	14	14	14	14
18 25 58	Employment Officer	27	27	27	27
01 45 65	Financial/Senior Financial Officer	2	2	2	2
21 33 57	Assistant Procurement & Supply Officer	1	1	1	1
08 51 70	Office Management Executive	2	2	2	2
08 45 64	Office Management Assistant	17	18	18	18

Ministry of Labour, Industrial Relations and Employment - *continued*

Salary Code	Position Titles	In Post by Dec 2013	Funded Positions by December		
			2014	2015	2016
08 41 61	Office Supervisor	-	-	-	-
08 33 57	Executive Officer	-	-	-	-
08 30 56	Management Support Officer	40	40	40	40
08 22 54	Clerical Officer/Higher Clerical Officer (Personal)	1	1	1	1
08 38 63	Confidential Secretary	1	1	1	1
08 21 52	Word Processing Operator	8	8	8	8
22 16 48	Receptionist/ Telephone Operator	1	1	1	1
24 31 46	Head Office Care Attendant	1	1	1	1
24 14 42	Office Care Attendant	13	15	15	15
24 11 36	Stores Attendant	-	-	-	-
24 17 45	Driver	2	2	2	2
24 01 32	General Worker	12	12	12	12
	Total	472	516	516	516