

	Page
<u>PART A : STRATEGIC NOTE OF DEPARTMENT</u>	
• Major Achievements for 2013	119
• Major Constraints and Challenges and how they are being addressed	119
• Strategic Direction 2014-2016	119
• Priority Objectives and Major Services to be provided for 2014-2016	119
Summary of Financial Resources	120
Summary of Funded Positions	120
<u>PART B : SERVICES TO BE PROVIDED AND PERFORMANCE INFORMATION</u>	
Programme 211: Government Information Service and Provision of International News	121
<u>PART C : INPUTS - FINANCIAL RESOURCES</u>	
Summary by Economic Categories	122
Summary for Year 2014 by Programmes	122
Programme 211: Government Information Service and Provision of International News	122
<u>PART D : INPUTS - HUMAN RESOURCES</u>	
Staffing Positions by Programmes / Sub-Programmes	124

PART A: STRATEGIC NOTE OF DEPARTMENT

I. Major Achievements for 2013

- News articles/Press releases/E-Publication on Government projects and events produced
- Completed 95% digital archiving of black and white photos dating before year 2006
- Attended to requests for digital photography, public address equipment, audio/digital recording, LCD projections and mounting of souvenir albums during major events
- 3,800 selected media articles/items scanned on identified subjects of public interest, for documentation purposes
- International News compiled from News Agencies (Reuters and Agence France Presse) and Overseas News Bulletin produced for release daily both in hard and soft copies

II. Major Constraints and Challenges and how they are being addressed

- Incomplete information from stakeholders prevents timely publications.
 - Press releases and notices communicated via email
 - Better planning with submission of advance programme of work to stakeholders (Ministries/Departments)

III. Strategic Direction 2014-2016

- The GIS will continue to empower citizens to take informed decisions on subjects of public interest through news articles and adhoc publications on Government policies, action, events and activities by providing timely and relevant information.
- Moving to E-Publications.

IV. Priority Objectives and Major Services to be provided for 2014-2016

Programme 211: Government Information Service and Provision of International News

- | | |
|---------------------|---|
| Priority Objective: | <ul style="list-style-type: none">• Sensitise people on Government projects and give publicity to Government action |
| Major Services: | <ul style="list-style-type: none">• Arrange for media coverage of Government activities.• Attend to requests for information from local and foreign media• Act as facilitator to the local press through provision of articles and photos during international conferences and major events• Attend to requests for information from both local and foreign media• Publications on subjects of public interest and compilation of overseas news bulletins |

Government Information Service – continued

- Photographic coverage of Government activities and provision of public address, sound recording and video projection facilities to Ministries and Departments for major conferences, seminars and workshops.
- Photo-archiving of official events and development projects.

V. SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programme	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
211	Government Information Service and Provision of International News	52,780,000	52,132,000	53,732,000	55,087,000
	Total	52,780,000	52,132,000	53,732,000	55,087,000

VI. SUMMARY OF FUNDED POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programme	Total		% Distribution	
		In Post by Dec 2013	Funded by Dec 2014	2013	2014
211	Government Information Service and Provision of International News	61	63	100%	100%
	Total	61	63	100%	100%

PART B: SERVICES TO BE PROVIDED AND PERFORMANCE INFORMATION

PROGRAMME 211: Government Information Service and Provision of International News						
Outcome : Provision of relevant, factual, timely and objective information on Government policies, actions and projects to enhance public awareness.						
Outcome Indicator		2012 Actual	2014 Target	2016 Target	2023 Target	
Reach the population by publicising a wider range of issues of public interest through web portal		-	50%	60%	85%	
DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2012 Actual	2014 Targets	2015 Targets	2016 Targets
Government Information Service	S1: Policy and Management Services	SS1: Reform strategy to deliver long term ESTP Outcomes formulated	-	June	June	June
		SS2: % of requests acknowledged within 5 working days	95%	96%	97%	99%
	S2: Coverage of government activities, projects and provision of international news	SS1: Provision of news, publications and Audio-Visual support:	3,464	3,552	3,652	3,800

PART C: INPUTS - FINANCIAL RESOURCES

1. SUMMARY BY ECONOMIC CATEGORIES

Code	Economic Categories	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
21	Compensation of Employees	30,750,000	30,202,000	31,452,000	32,307,000
22	Goods and Services	18,280,000	18,830,000	19,380,000	19,880,000
24	Interest	-	-	-	-
25	Subsidies	-	-	-	-
26	Grants	2,000,000	2,000,000	2,000,000	2,000,000
27	Social Benefits	-	-	-	-
28	Other Expense	-	-	-	-
31	Acquisition of Non-Financial Assets	1,750,000	1,100,000	900,000	900,000
32	Acquisition of Financial Assets	-	-	-	-
	Total	52,780,000	52,132,000	53,732,000	55,087,000

2. SUMMARY FOR YEAR 2014

Code	Programme	Rs	Rs	Rs	Rs
		Compensation of Employees [code 21]	Goods and Services [code 22]	Subsidies/ grants [codes 25-28]	Acquisition of Assets [codes 31- 32]
211	Government Information Service and Provision of International News	30,202,000	18,830,000	2,000,000	1,100,000
	Total	30,202,000	18,830,000	2,000,000	1,100,000

Programme 211: Government Information Service and Provision of International News

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
21	Compensation of Employees	30,750,000	30,202,000	31,452,000	32,307,000
21110	Personal Emoluments	27,513,000	26,740,000	27,865,000	28,720,000
21111	Other Staff Costs	2,987,000	3,212,000	3,337,000	3,337,000
21210	Social Contributions	250,000	250,000	250,000	250,000
22	Goods and Services	18,280,000	18,830,000	19,380,000	19,880,000
22010	Cost of Utilities	400,000	400,000	400,000	400,000
22020	Fuel and Oil	275,000	275,000	275,000	275,000
22030	Rent	50,000	50,000	50,000	50,000
22040	Office Equipment and Furniture	350,000	350,000	350,000	350,000
22050	Office Expenses	445,000	445,000	445,000	445,000

Government Information Service - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2013 Estimates	2014 Estimates	2015 Planned	2016 Planned
22060	Maintenance	500,000	600,000	600,000	600,000
22070	Cleaning Services	40,000	40,000	40,000	40,000
22100	Publications and Stationery	14,105,000	14,655,000	15,105,000	15,605,000
22120	Fees	2,025,000	1,925,000	2,025,000	2,025,000
22170	Travelling within the Republic	30,000	30,000	30,000	30,000
22900	Other Goods and Services	60,000	60,000	60,000	60,000
26	Grants	2,000,000	2,000,000	2,000,000	2,000,000
26313	Extra-Budgetary Units	2,000,000	2,000,000	2,000,000	2,000,000
26313048	<i>Current Grant - Media Trust Fund</i>	<i>2,000,000</i>	<i>2,000,000</i>	<i>2,000,000</i>	<i>2,000,000</i>
31	Acquisition of Non-Financial Assets	1,750,000	1,100,000	900,000	900,000
31122	Other Machinery and Equipment	1,750,000	1,100,000	900,000	900,000
	Total	52,780,000	52,132,000	53,732,000	55,087,000

PART D: INPUTS - HUMAN RESOURCES

STAFFING (FUNDED POSITIONS) BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post by Dec 2013	Funded Positions by December		
			2014	2015	2016
Programme 211: Government Information Service and Provision of International News		61	63	63	63
02 81 89	Deputy Permanent Secretary	1	1	1	1
02 50 75	Assistant Permanent Secretary	1	1	1	1
01 53 72	Senior Finance Officer (Personal)	-	1	1	1
21 33 57	Procurement and Supply Officer/Senior Procurement and Supply Officer	1	1	1	1
08 45 64	Office Management Assistant	1	1	1	1
08 30 56	Management Support Officer	5	5	5	5
08 38 63	Confidential Secretary	2	2	2	2
08 31 56	Senior Word Processing Operator	1	1	1	1
08 21 52	Word Processing Operator	2	2	2	2
24 31 46	Head Office Care Attendant	1	1	1	1
24 14 42	Office Care Attendant/Senior Office Care Attendant	4	4	4	4
24 17 45	Driver	4	4	4	4
24 01 32	General Worker	2	2	2	2
Information Section					
10 00 91	Director, Information Services	1	1	1	1
10 80 88	Assistant Director, Information Services	1	1	1	1
10 70 83	Principal Information Officer	2	3	3	3
10 64 79	Senior Information Officer	4	4	4	4
10 49 75	Information Officer	4	3	3	3
10 64 79	Head Documentation Unit	1	1	1	1
10 45 63	Principal Publicity/Documentation Officer (New)	-	1	1	1
10 38 59	Senior Publicity / Documentation Officer	2	2	2	2
10 23 54	Publicity / Documentation Officer	2	1	1	1
Audio-Visual Section					
10 20 40	Audio-Visual Officer	-	-	-	-
10 54 72	Head, Audio-Visual Production Officer	1	1	1	1
10 47 69	Principal Audio-Visual Production Officer	1	1	1	1
10 40 67	Senior, Audio-Visual Production Officer	3	3	3	3
10 28 64	Audio-Visual Production Officer	4	4	4	4
Overseas News Section					
10 52 65	Head, News Officer Cadre	-	1	1	1
10 43 61	Senior News Officer	4	4	4	4
10 25 58	News Officer	6	6	6	6
Total		61	63	63	63