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PART A: OVERVIEW OF DEPARTMENT

I. STRATEGIC NOTE

1. Major Achievements for 2011

- The following permits issued as at September 2011:
 - 12,231 Residence Permits
 - 2,411 Occupation Permits to Professionals, Investors and Self Employed Non-Citizens
 - 455 Residence Permits to holders of IRS and RES properties
 - 362 Certificates of Nationality
 - 272 Certificates of Registration/Naturalization
- 13,813 documents apostilled as at September 2011.
- 9 foreign companies authorized to invest Rs 8.82 billion under the Non-Citizens (Property Restriction) Act.
- 16 approvals given for adoption by Mauritians and 14 approvals for adoption by foreigners.
- The following agreements signed:
 - Establishment of a Contact Group on matters relating to security between the Republic of Mauritius and Reunion Island;
 - Transfer of Suspected Pirates captured by EUNAVFOR for Prosecution and Trial in Mauritius between the Republic of Mauritius and the European Union; and
 - Coordination in Search and Rescue Services between the Republic of Mauritius and the Republic of France and between the Republic of Mauritius and the Republic of South Africa.
- Phase 1 of the HIV/AIDS Programme implemented led by the National AIDS Secretariat to scale up interventions for the prevention, treatment, care and support of HIV and AIDS.
- Mid-Term report in respect of Universal Periodic Review to the Human Rights Council in February 2011 positively reviewed.
- 60 CAB Organisers/Staff trained in August/September 2011 in collaboration with National Development Unit (NDU), National Human Rights Commission (NHRC), Attorney-General's Office and Amnesty International (Mauritius).
- 500 citizens in 10 CAB Offices around the island sensitized on Human Rights issues in September/October 2011 in collaboration with NDU, NHRC & Amnesty International (Mauritius).
- 25 Senior Officials of Ministries/Department sensitised on International Humanitarian Law matters during a one-day workshop organized jointly with the Red Cross Society.
- 4,749 new applicants registered by the Data Protection Office.

- The United Nations Convention on the Law of the Sea endorsed the Joint Submission of Mauritius and Seychelles for 396,000 km² of extended Continental Shelf in the Mascarene Plateau Region.
 - Finalised Agreement with Seychelles for the Joint Management of the extended Continental Shelf in the Mascarene Plateau Region.
 - Advised and managed on acceleration of reforms and effective implementation of policies of Departments falling under the PMO such as Police and Prisons.
- 2. Major Constraints and Challenges and how they are being addressed**
- Insufficient staff and expertise to address new responsibilities and issues such as the Commission on Maurice Ile Durable, Office of Public Sector Governance, the Competition Commission, the Data Protection Commission, Mauritius Meteorological Services, Mauritius Oceanography Institute and other issues such as international piracy, new forms of natural disasters, protection of Human Rights, and managing and exploring in a sustainable manner the territorial waters and the extended Continental Shelf.
 - Creation of additional posts and recourse to consultants as and when required.
- 3. Strategic Direction 2012-2014**
- The Prime Minister's Office aims to protect the integrity of the nation and better the day-to-day life of the citizens of Mauritius through the formulation and implementation of policies geared towards:
 - ensuring that the people in Mauritius feel safe and protected in their homes and day-to-day life particularly through more visible and responsive actions for crime reduction;
 - rebalancing the criminal justice system in favour of the law-abiding citizens and victims;
 - protecting the country from terrorist attacks;
 - rehabilitating offenders in order to protect the public and reduce offending;
 - securing the borders of Mauritius to prevent abuse of immigration laws and managing migration for the benefit of the country; and
 - fostering research of new economic frontiers from the ocean.

4. Major Services to be provided for 2012-2014

Programme 201: Prime Minister's Office

Sub-Programme 20101: Cabinet Office

Major Services:

- Arrange the business for, and keep the minutes of, the Cabinet or any of its committees and convey the decisions of Cabinet or any of its Committees to the appropriate person or authority
- Process Awards for the conferment of Honours and Medals and the safe keeping of same

- Follow up on activities of the Mauritius Oceanography Institute
- Ensure coordination in regard to disaster management issues
- Other functions as the Prime Minister may direct

Sub-Programme 20102: Private Office and Ceremonials

- Major Services:
- Attend to all requests for appointments/meetings/courtesy calls, messages, interviews, correspondences to and from the Prime Minister as well as overseas missions

Sub-Programme 20103: Defence and Home Affairs

- Major Services:
- Advise and support the Prime Minister in formulating policy proposals and ensure implementation thereof
 - Support the Prime Minister in his Parliamentary duties
 - Address issues relating to the internal affairs of the country such as:
 - Formulate policies on national security, including combating international terrorism and international piracy
 - Regulate the inflow and outflow of foreigners by enforcing the Immigration Act and the Passport Act
 - Deal with all matters relating to the issue of visa and residence permits
 - Review and implement the legal framework for the Civil Status Division
 - Provide assistance to the Civil Status Division in driving the implementation of the Mauritius National Identity Card Project
 - Applications for citizenship from non-citizens of Mauritius
 - Issue authorization for the acquisition of immovable property in Mauritius
 - Approval for adoption of Mauritian children by locals and foreigners
 - Legalisation of Documents (Apostille) under the terms laid out in the Hague Convention of 1961
 - Follow up on the activities of the Commission on Maurice Ile Durable
 - Provide policy guidelines to the Competition Commission of Mauritius
 - Monitor activities of the National AIDS Secretariat
 - Monitor activities of the Data Protection Office
 - Encourage all stakeholders to become human rights compliant
 - Sensitize and train citizens on human rights issues
 - Organize human rights programmes for vulnerable groups especially children, women, old persons, disabled persons, HIV/AIDS patients
 - Ensure compliance with UN Conventions and treaties signed and report to international organizations on commitments taken through adherence to the different Conventions and Treaties

Prime Minister's Office - continued

Sub-Programme 20105: Public Sector Governance

- Major Services:
- Conduct corporate governance assessments, reviews and training
 - Monitor the implementation of Director of Audit's Report, Internal Control Reports and recommendations made by the Public Accounts Committee
 - Establish Audit Committees in Ministries
 - Monitor and ensure that overall performance of public enterprises improves
 - Provide support for performance enhancing reforms to public enterprises

II. SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
201	Prime Minister's Office	514,600,000	583,400,000	670,050,000	701,400,000
20101	Cabinet Office	122,717,500	145,040,000	172,275,000	201,025,000
20102	Private Office and Ceremonials	85,775,000	92,500,000	92,900,000	93,200,000
20103	Defence and Home Affairs	289,607,500	317,060,000	376,325,000	378,225,000
20104	National Security Services	5,500,000	6,000,000	6,000,000	6,000,000
20105	Public Sector Governance	11,000,000	22,800,000	22,550,000	22,950,000
564	Human Rights Awareness	800,000	-	-	-
Total		515,400,000	583,400,000	670,050,000	701,400,000

III. SUMMARY OF FUNDED POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Total		% Distribution	
		In Post 2011	Funded 2012	2011	2012
201	Prime Minister's Office	304	368	100%	100%
20101	Cabinet Office	66	96	22%	26%
20102	Private Office and Ceremonials	48	50	16%	14%
20103	Defence and Home Affairs	163	190	54%	52%
20104	National Security Services	-	-	-	-
20105	Public Sector Governance	27	32	9%	9%
564	Human Rights Awareness	-	-	-	-
	Total	304	368	100%	100%

PART B: SERVICES TO BE PROVIDED AND PERFORMANCE INFORMATION

DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2010 Actual	2012 Targets	2013 Targets	2014 Targets
PROGRAMME 201: Prime Minister's Office						
Outcome: A fair and modern society in which rights and liberties of individuals are respected and upheld and citizens can develop their potential to the best of their abilities.						
Office of the Secretary to Cabinet and Head of the Civil Service and Administration	S1: Policy and Management Services.	SS1: PBB Strategic Plan in line with guidelines submitted.	-	May	May	Apr
		SS2: % of relevant budget measures implemented according to published timetable.	-	100%	100%	100%
		SS3: % of requests acknowledged within 5 working days.	90%	90%	95%	95%
SUB-PROGRAMME 20101: Cabinet Office						
Competition Commission	S1: Enforce the Competition Act to make Mauritian businesses more competitive for the benefit of consumers and businesses.	SS1: Number of matters to be concluded.	2	10	10	10
		SS2: Ratio of benefits towards consumers to budget of CCM.	3	5	5	5
Mauritius Oceanography Institute	S1: Applied research and programmes in oceanography.	SS1: % of projects completed within set time frame.	65%	70%	85%	90%
SUB-PROGRAMME 20103: Defence and Home Affairs						
Office of the Secretary for Home Affairs and Administration	S1: Processing of Applications.	SS1: Percentage of applications delivered within set time frame.	-	85%	85%	90%
Commission on Maurice Ile Durable	S1: Formulation of a 3-year Action Plan.	SS1: Time frame for preparation of Action Plan.	-	June	-	-
SUB-PROGRAMME 20105: Public Sector Governance						
Office of Public Sector Governance	S1: Ensure efficient and effective management of public funds through adoption of good governance practices .	SS1: Number of public organisations reviewed and assisted within set time frame.	-	3	4	4
	S2: Conduct public sector reforms for performance enhancement.	SS1: Number of public organisations reviewed and assisted within set time frame.	-	6	6	6

PART C: INPUTS - FINANCIAL RESOURCES

1. SUMMARY BY ECONOMIC CATEGORIES

Code	Economic Categories	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
21	Compensation of Employees	138,565,000	174,776,000	176,575,000	177,525,000
22	Goods and Services	190,921,000	197,510,000	201,360,000	210,460,000
24	Interest	-	-	-	-
25	Subsidies	-	-	-	-
26	Grants	78,414,000	92,114,000	125,315,000	153,915,000
27	Social Benefits	-	-	-	-
28	Other Expense	-	22,000,000	22,000,000	22,000,000
31	Acquisition of Non-Financial Assets	107,500,000	97,000,000	144,800,000	137,500,000
32	Acquisition of Financial Assets	-	-	-	-
	Total	515,400,000	583,400,000	670,050,000	701,400,000

2. SUMMARY FOR YEAR 2012

Code	Programmes	Rs	Rs	Rs	Rs
		Compensation of Employees [code 21]	Goods and Services [code 22]	Subsidies/ grants [codes 25-28]	Acquisition of Assets [codes 31- 32]
201	Prime Minister's Office	174,776,000	197,510,000	114,114,000	97,000,000
564	Human Rights Awareness	-	-	-	-
	Total	174,776,000	197,510,000	114,114,000	97,000,000

Programme 201: Prime Minister's Office

Sub-Programme 20101: Cabinet Office

Item No.	Details	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
21	Compensation of Employees	29,872,500	46,015,000	46,350,000	46,500,000
21110	Personal Emoluments	25,677,500	40,490,000	40,825,000	40,975,000
21111	Other Staff Costs	4,195,000	4,425,000	4,425,000	4,425,000
21210	Social Contributions	-	1,100,000	1,100,000	1,100,000
22	Goods and Services	11,945,000	14,425,000	11,625,000	11,625,000
22010	Cost of Utilities	625,000	700,000	700,000	700,000
22020	Fuel and Oil	400,000	700,000	700,000	700,000
22030	Rent	1,805,000	1,805,000	1,805,000	1,805,000
22040	Office Equipment and Furniture	500,000	500,000	500,000	500,000
22050	Office Expenses	1,415,000	1,340,000	1,340,000	1,340,000
22060	Maintenance	3,550,000	6,350,000	3,550,000	3,550,000
22100	Publications and Stationery	1,275,000	1,330,000	1,330,000	1,330,000
22120	Fees	600,000	600,000	600,000	600,000

F(i)

F(ii)

Prime Minister's Office - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
22900	Other Goods and Services	1,775,000	1,100,000	1,100,000	1,100,000
	<i>of which:</i>				
22900903	<i>Culture et Avenir Activities</i>	-	1,000,000	1,000,000	1,000,000
26	Grants	77,400,000	81,100,000	114,300,000	142,900,000
26313	Current Grants to Extra-Budgetary Units	61,100,000	63,600,000	64,000,000	63,700,000
26313008	<i>Competition Commission</i>	35,000,000	36,000,000	37,000,000	35,700,000
26313040	<i>Mauritius Oceanography Institute</i>	26,100,000	27,600,000	27,000,000	28,000,000
26323	Capital Grant to Extra-Budgetary Units	16,300,000	17,500,000	50,300,000	79,200,000
26323040	<i>Mauritius Oceanography Institute</i>	16,300,000	17,500,000	50,300,000	79,200,000
	<i>o/w Construction of Administrative / Research / Laboratory Complex at Albion</i>	10,000,000	4,600,000	39,000,000	68,000,000
31	Acquisition of Non-Financial Assets	3,500,000	3,500,000	-	-
31121	Transport Equipment	-	1,000,000	-	-
31132	Intangible Fixed Assets	3,500,000	2,500,000	-	-
31132401	<i>e-Government Project at Cabinet Office</i>	3,500,000	2,500,000	-	-
	Total	122,717,500	145,040,000	172,275,000	201,025,000
Sub-Programme 20102: Private Office and Ceremonials					
21	Compensation of Employees	42,125,000	44,900,000	45,100,000	45,300,000
21110	Personal Emoluments	36,525,000	38,770,000	38,870,000	38,970,000
21111	Other Staff Costs	5,600,000	6,130,000	6,230,000	6,330,000
22	Goods and Services	43,650,000	47,600,000	47,800,000	47,900,000
22010	Cost of Utilities	1,800,000	2,400,000	2,500,000	2,600,000
22020	Fuel and Oil	250,000	500,000	600,000	600,000
22040	Office Equipment and Furniture	250,000	450,000	450,000	450,000
22050	Office Expenses	1,460,000	2,250,000	2,250,000	2,250,000
22060	Maintenance	1,250,000	1,250,000	1,250,000	1,250,000
22100	Publications and Stationery	1,400,000	1,500,000	1,500,000	1,500,000
22120	Fees	200,000	200,000	200,000	200,000
22900	Other Goods and Services	37,040,000	39,050,000	39,050,000	39,050,000
	<i>of which:</i>				
22900014	<i>Hospitality and Ceremonies</i>	16,500,000	16,500,000	16,500,000	16,500,000
22900901	<i>National Day Celebration</i>	18,000,000	20,000,000	20,000,000	20,000,000
	Total	85,775,000	92,500,000	92,900,000	93,200,000
Sub-Programme 20103: Defence and Home Affairs					
21	Compensation of Employees	56,157,500	62,871,000	63,685,000	63,885,000
21110	Personal Emoluments	48,614,500	54,748,000	55,350,000	55,350,000
21111	Other Staff Costs	7,543,000	8,123,000	8,335,000	8,535,000
22	Goods and Services	128,500,000	127,675,000	134,825,000	143,825,000
22010	Cost of Utilities	36,230,000	45,230,000	45,230,000	45,230,000
22020	Fuel and Oil	1,100,000	1,100,000	1,100,000	1,100,000
22030	Rent	500,000	500,000	500,000	500,000

Prime Minister's Office - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
22040	Office Equipment and Furniture	2,500,000	2,500,000	2,500,000	2,500,000
22050	Office Expenses	2,325,000	2,375,000	2,375,000	2,375,000
22060	Maintenance	9,425,000	10,050,000	10,050,000	10,050,000
22070	Cleaning Services	2,000,000	2,000,000	2,000,000	2,000,000
22100	Publications and Stationery	2,850,000	2,900,000	2,900,000	2,900,000
22120	Fees	2,850,000	2,850,000	2,850,000	2,850,000
	<i>of which:</i>				
22120022	<i>Fees for Parole Board</i>	450,000	450,000	450,000	450,000
22130	Studies and Surveys	-	3,500,000	-	-
22130001	<i>Study on Driver Education and Testing Centre</i>	-	3,500,000	-	-
22900	Other Goods and Services	68,720,000	54,670,000	65,320,000	74,320,000
	<i>of which:</i>				
22900024	<i>Management Charges to State Property Development Co. Ltd (Grand Baie International Conference Centre)</i>	3,500,000	3,500,000	3,500,000	3,500,000
22900903	<i>Human Rights Awareness*</i>	-	1,950,000	1,600,000	1,600,000
22900907	<i>Truth and Justice Commission</i>	24,000,000	-	-	-
22900909	<i>Expenses related to Counter Terrorism Unit</i>	5,000,000	5,000,000	5,000,000	5,000,000
22900910	<i>Running Costs of Security Unit</i>	8,000,000	8,000,000	8,000,000	9,000,000
22900915	<i>Multi sectoral Response to HIV/AIDS Programme</i>	16,500,000	14,500,000	13,500,000	16,500,000
22900916	<i>Data Protection Office</i>	3,000,000	3,000,000	3,000,000	3,000,000
22900920	<i>Disaster Management Center</i>	5,000,000	8,000,000	5,000,000	5,000,000
22900921	<i>Special Road Safety Unit</i>	1,500,000	1,500,000	1,500,000	1,500,000
22900922	<i>Commission on Maurice Ile Durable</i>	1,000,000	3,000,000	3,000,000	3,000,000
22900927	<i>National Institute of Civic Education</i>	-	5,000,000	20,000,000	25,000,000
26	Grants	950,000	11,014,000	11,015,000	11,015,000
26210	Current Grant to International Organisations	350,000	414,000	415,000	415,000
26210148	<i>Contribution to International Organisation for Migration</i>	350,000	350,000	350,000	350,000
26210163	<i>Contribution to the Office of the High Commissioner for Human Rights</i>	-	64,000	65,000	65,000
26313	Current Grant to Extra-Budgetary Units	600,000	10,600,000	10,600,000	10,600,000
26313050	<i>National Adoption Council</i>	600,000	600,000	600,000	600,000
26313128	<i>Equal Opportunities Commission</i>	-	10,000,000	10,000,000	10,000,000
28	Other Expense	-	22,000,000	22,000,000	22,000,000
28216	Transfers to Regional/International Organisations	-	22,000,000	22,000,000	22,000,000
28216012	<i>Contribution for Operation of Mauritius International Arbitration Centre Limited</i>	-	22,000,000	22,000,000	22,000,000

* Expenditure was previously shown under Programme 564 - Human Rights Awareness

Prime Minister's Office - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
31	Acquisition of Non-Financial Assets	104,000,000	93,500,000	144,800,000	137,500,000
31112	Non-Residential Buildings	2,000,000	2,000,000	2,000,000	2,000,000
31112435	<i>Upgrading Works at Clarisse House</i>	2,000,000	2,000,000	2,000,000	2,000,000
31113	Other Structures	55,000,000	55,000,000	105,000,000	95,000,000
	<i>of which:</i>				
31113027	Construction of Walls	5,000,000	5,000,000	5,000,000	5,000,000
	<i>(a) New Boundary Wall at VIPSU, Vacoas</i>				
	<i>(b) Construction of Concrete and Security Shelter for VVIP Cars</i>	5,000,000	5,000,000	5,000,000	5,000,000
31113430	<i>Espace Culturel et Artistique, Chateau Mon Plaisir</i>	50,000,000	50,000,000	100,000,000	90,000,000
31121	Transport Equipment	19,000,000	12,000,000	15,000,000	17,000,000
31121801	<i>Acquisition of Vehicles</i>	19,000,000	12,000,000	15,000,000	17,000,000
31122	Other Machinery and Equipment	12,500,000	9,500,000	6,800,000	7,500,000
31122814	<i>Acquisition of Air-Conditioning Equipment</i>	8,000,000	2,000,000	300,000	-
31122999	<i>Acquisition of Other Machinery and Equipment</i>	4,500,000	7,500,000	6,500,000	7,500,000
31132	Intangible Fixed Assets	15,500,000	15,000,000	16,000,000	16,000,000
	<i>of which:</i>				
31132401	<i>Upgrading of IT and Other Equipment</i>	4,500,000	3,000,000	3,000,000	3,000,000
31132403	<i>Upgrading of Criminal Intelligence System</i>	11,000,000	12,000,000	13,000,000	13,000,000
	Total	289,607,500	317,060,000	376,325,000	378,225,000
Sub-Programme 20104: National Security Services					
22	Goods and Services	5,500,000	6,000,000	6,000,000	6,000,000
22090	Security	5,500,000	6,000,000	6,000,000	6,000,000
22090002	<i>National Security Services</i>	5,500,000	6,000,000	6,000,000	6,000,000
	Total	5,500,000	6,000,000	6,000,000	6,000,000
Sub-Programme 20105: Public Sector Governance					
21	Compensation of Employees	10,105,000	20,990,000	21,440,000	21,840,000
21110	Personal Emoluments	9,020,000	17,600,000	17,900,000	18,300,000
21111	Other Staff Costs	1,085,000	3,390,000	3,540,000	3,540,000
22	Goods and Services	895,000	1,810,000	1,110,000	1,110,000
22010	Cost of Utilities	100,000	200,000	200,000	200,000
22030	Rent	60,000	60,000	60,000	60,000
22040	Office Equipment and Furniture	155,000	550,000	100,000	100,000
22050	Office Expenses	70,000	70,000	70,000	70,000
22060	Maintenance	105,000	405,000	155,000	155,000
22070	Cleaning Services	50,000	30,000	30,000	30,000
22100	Publications and Stationery	145,000	145,000	145,000	145,000
22120	Fees	135,000	275,000	275,000	275,000
22900	Other Goods and Services	75,000	75,000	75,000	75,000
	Total	11,000,000	22,800,000	22,550,000	22,950,000

Prime Minister's Office - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2011 Estimates	2012 Estimates	2013 Planned	2014 Planned
Programme 564: Human Rights Awareness*					
21	Compensation of Employees	305,000	-	-	-
21110	Personal Emoluments	250,000	-	-	-
21111	Other Staff Costs	55,000	-	-	-
22	Goods and Services	431,000	-	-	-
22010	Cost of Utilities	10,000	-	-	-
22040	Office Equipment and Furniture	10,000	-	-	-
22050	Office Expenses	15,000	-	-	-
22060	Maintenance	10,000	-	-	-
22100	Publications and Stationery	36,000	-	-	-
22120	Fees	350,000	-	-	-
22900	Other Goods and Services	-	-	-	-
26	Grants	64,000	-	-	-
26210	Current Grant to International Organisations	64,000	-	-	-
	Total	800,000	-	-	-

*Expenditure now shown as item 22900903 - Human Rights Awareness under Programme 20103 - Defence and Home Affairs

PART D: HUMAN RESOURCES

STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post 2011	Funded Positions		
			2012	2013	2014
Programme 201: Prime Minister's Office		304	368	368	368
Sub-Programme 20101: Cabinet Office		66	96	96	96
	The Prime Minister	1	1	1	1
02 00 99	Secretary to Cabinet and Head of the Civil Service	1	1	1	1
02 00 96	Senior Chief Executive	-	5	5	5
02 00 93	Permanent Secretary	1	1	1	1
02 75 82	Principal Assistant Secretary	1	3	3	3
02 68 75	Supernumerary Principal Assistant Secretary	-	13	13	13
02 45 67	Assistant Secretary	2	2	2	2
	Temporary Assistant Secretary	20	25	25	25
02 78 80	Senior Executive (Generalist)	-	-	-	-
08 51 61	Personal Secretary	1	1	1	1
01 75 82	Lead Analyst	-	1	1	1
01 65 75					
08 46 62	Office Management Executive	1	1	1	1
08 41 55	Higher Executive Officer	2	2	2	2
08 31 51	Senior Officer	4	4	4	4
08 18 48	Officer	5	6	6	6
08 34 55	Confidential Secretary	7	8	8	8
08 17 44	Word Processing Operator	8	8	8	8
24 13 36	Driver	3	3	3	3
24 27 37	Head Office Care Attendant	1	2	2	2
24 27 37	Senior Office Care Attendant	-	-	-	-
24 07 27	Stores Attendant	-	-	-	-
24 10 30	Office Care Attendant	8	9	9	9
Sub-Programme 20102: Private Office and Ceremonials		48	50	50	50
02 00 93	Permanent Secretary	1	1	1	1
02 75 82	Principal Assistant Secretary	2	2	2	2
02 69 81	Conference and Social Functions Manager	1	1	1	1
ADM 13	Principal Private Secretary	-	-	-	-
02 45 67	Assistant Secretary	2	2	2	2
08 46 62	Office Management Executive	1	1	1	1
08 41 55	Higher Executive Officer	1	1	1	1
08 31 51	Senior Officer	2	2	2	2
08 29 49	Executive Officer	1	1	1	1
08 18 48	Officer	10	10	10	10
08 34 55	Confidential Secretary	7	8	8	8

Prime Minister's Office - continued

STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post 2011	Funded Positions		
			2012	2013	2014
08 17 44	Word Processing Operator	8	9	9	9
24 13 36	Driver	3	3	3	3
24 27 37	Head Office Care Attendant	2	2	2	2
24 10 30	Office Care Attendant	5	5	5	5
25 14 37	General Assistant	2	2	2	2
Sub-Programme 20103: Defence and Home Affairs		163	190	190	190
02 00 97	Secretary for Home Affairs	1	1	1	1
02 00 93	Permanent Secretary	1	1	1	1
02 00 90	National Security Adviser	1	1	1	1
02 00 93	Director General, Counter-Terrorism Unit	-	1	1	1
02 75 82	Principal Assistant Secretary	4	4	4	4
02 00 90	Data Protection Commissioner	1	1	1	1
09 00 86	National HIV/AIDS Co-ordinator	-	-	-	-
02 65 75	Principal Co-ordinator, Security Matters	1	1	1	1
02 51 71	Coordinator, Security Matters	-	-	-	-
19 49 71	Monitoring and Evaluation Specialist	-	1	1	1
02 44 67	Programme Officer, National Aids Secretariat	1	1	1	1
10 35 58	Communication Officer, National Aids Secretariat	1	1	1	1
20 47 71	Statistician/Senior Statistician	-	1	1	1
02 45 67	Assistant Secretary	6	6	6	6
02 59 71	Assessor, Data Protection Office	-	2	2	2
04 47 67	Investigator, Data Protection Office	3	4	4	4
New Post	Facilities and Maintenance Officer (New)	-	1	1	1
01 75 82	Lead Analyst	-	2	2	2
01 65 75					
01 59 71	Senior Analyst/Senior Financial and Governance Analyst (New)	-	1	1	1
01 60 71	Manager, Financial Operations	1	1	1	1
01 54 64	Assistant Manager, Financial Operations	1	1	1	1
01 48 59	Senior Financial Operations Officer	2	2	2	2
01 41 55	Financial Operations Officer	4	5	5	5
01 29 49	Assistant Financial Operations Officer	4	4	4	4
21 60 71	Manager, Procurement and Supply	1	1	1	1
214859	Senior Procurement and Supply officer	-	1	1	1
21 41 55	Procurement and Supply Officer	2	1	1	1
21 29 49	Assistant Procurement and Supply Officer	5	7	7	7
01 60 71	Manager, Internal Control	-	1	1	1
01 48 59	Senior Internal Control Officer	-	1	1	1
01 29 55	Internal Control Officer	1	1	1	1
08 41 55	Higher Executive Officer	6	6	6	6
08 31 51	Senior Officer	18	21	21	21
08 29 49	Executive Officer	1	1	1	1
08 31 51	Office Supervisor	1	1	1	1

Prime Minister's Office - continued

STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post 2011	Funded Positions		
			2012	2013	2014
08 18 48	Officer	36	42	42	42
08 29 48	Special Clerical Officer	1	1	1	1
08 34 55	Confidential Secretary	9	11	11	11
08 17 45	Receptionist/Guide	1	1	1	1
08 27 48	Senior Word Processing Operator	-	1	1	1
08 17 44	Word Processing Operator	16	16	16	16
24 13 36	Driver	8	8	8	8
24 27 37	Head Office Care Attendant	2	2	2	2
24 19 33	Senior Office Care Attendant	-	-	-	-
24 10 30	Office Care Attendant	16	16	16	16
22 12 39	Receptionist/Telephone Operator	4	4	4	4
24 07 27	Liftman	1	1	1	1
24 07 27	Stores Attendant	1	1	1	1
24 02 21	General Worker	1	1	1	1
Sub-Programme 20104: National Security Services		-	-	-	-
Sub-Programme 20105: Public Sector Governance		27	32	32	32
01 00 93	Director-General, OPSG (New)	-	-	-	-
01 00 93	Director, Management Audit Bureau	1	-	-	-
01 00 93	Director (Economic and Finance)	1	-	-	-
	Director, OPSG (New)	-	2	2	2
01 75 82	Lead Analyst	6	-	-	-
	Lead Financial and Governance Analyst (New)	-	6	6	6
01 59 71	Senior Analyst	9	-	-	-
	Senior Financial and Governance Analyst (New)	-	9	9	9
01 44 67	Analyst	2	-	-	-
	Financial and Governance Analyst (New)	-	2	2	2
01 54 64	Senior Accounting Technician	3	3	3	3
01 40 60	Accounting Technician	1	1	1	1
03 31 51	Office Supervisor	-	-	-	-
08 41 55	Higher Executive Officer	-	-	-	-
08 31 51	Senior Officer	-	1	1	1
08 18 48	Officer	2	3	3	3
08 34 55	Confidential Secretary	1	2	2	2
08 17 44	Word Processing Operator	1	2	2	2
24 10 30	Office Care Attendant	-	1	1	1
Programme 564: Human Rights Awareness		-	-	-	-
02 45 67	Assistant Secretary	-	-	-	-
08 31 51	Senior Officer	-	-	-	-
08 18 48	Officer	-	-	-	-
08 17 44	Word Processing Operator	-	-	-	-
	Total	304	368	368	368