

PUBLIC AND DISCIPLINED FORCES SERVICE COMMISSIONS

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PART A: PROGRAMME BASED BUDGET (PBB) STATEMENT

MISSION

Ensure that the Republic of Mauritius has a professional and efficient civil service geared towards excellence.

STRATEGY

The Public Service Commission and the Disciplined Forces Service Commission are, under Sections 89 and 91 of the Constitution respectively, responsible for appointing (i.e recruiting, promoting, etc) persons to hold or act in any Office in the public service and in the disciplined forces (except those falling under the jurisdiction of the Judicial and Legal Service Commission), for exercising disciplinary control over them and for removing them from the Office. Section 118(1) of the constitution empowers the Commissions, whose members are appointed by the President of the Republic under Sections 88 and 90, to make regulations for regulating and facilitating their functions. Section 118(4) provides that the Commissions shall not be subject to the direction and control of any person or authority.

The main role of the two Commissions is to ensure that Mauritius has a professional and efficient civil service geared towards excellence and their objectives are to:

- (i) identify and appoint qualified persons with the drive and skill for efficient performance; and
- (ii) safeguard the impartiality and integrity of standards and public confidence in the service.

The Commissions also aim at enhancing service delivery through continuous improvement of the Office's processes and procedures.

PRIORITY OBJECTIVES, OUTPUTS AND PERFORMANCE INDICATORS

Programme 051: Public and Disciplined Forces Service Affairs		
Outcome: Ministries / Departments staffed with professional and competent human resources		
Priority Objectives	Outputs	Performance Indicators
PO1: Ensure that requests of Ministries / Departments for filling of vacancies either by promotion or following a selection exercise, are attended to in a timely manner.	O1: Qualified officers recruited following a selection exercise.	P1: Reduction in time taken from 10-40 weeks to 8-36 weeks.
	O2: Promotion of serving officers.	P1: Reduction in time taken from 5-8 weeks to 3-6 weeks depending on nature and complexity of the case.
PO2: Ensure that schemes of service are in order and comply with established criteria.	O1: Approved schemes of Service submitted to Ministry of Civil Service & Administrative Reforms for prescription.	P1: Reduction in time taken from 8-14 to 5-12 weeks.
PO3: Attend to representations, disciplinary and court cases in a timely manner.	O1: Disciplinary cases/representations processed and court judgement implemented expeditiously.	P1: Disciplinary cases attended to within 2-12 weeks.
		P2: Representations attended to within 2-6 weeks.

Public and Disciplined Forces Service Commissions - continued

PART B: FINANCIAL RESOURCES

SUMMARY BY PROGRAMMES/SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Rs	Rs	Rs	Rs
		2007/08 Estimates	2008/09 Estimates	Jul-Dec 2009 Planned	2010 Planned
051	Public and Disciplined Forces Service Affairs	34,200,000	37,300,000	18,900,000	36,200,000
	Total	34,200,000	37,300,000	18,900,000	36,200,000

SUMMARY BY ECONOMIC CATEGORIES

Code	Economic Categories	Rs	Rs	Rs	Rs
		2007/08 Estimates	2008/09 Estimates	Jul-Dec 2009 Planned	2010 Planned
21	Compensation of Employees	25,833,000	26,385,000	14,834,000	28,222,000
22	Goods and Services	5,367,000	7,915,000	4,066,000	7,978,000
24	Interest	-	-	-	-
25	Subsidies	-	-	-	-
26	Grants	-	-	-	-
27	Social Benefits	-	-	-	-
28	Other Expense	-	-	-	-
31	Acquisition of Non-Financial Assets	3,000,000	3,000,000	-	-
32	Acquisition of Financial Assets	-	-	-	-
	Total	34,200,000	37,300,000	18,900,000	36,200,000

SUMMARY FOR FINANCIAL YEAR 2008/09

Code	Programmes	Rs	Rs	Rs	Rs
		Compensation of Employees [code 21]	Goods and Services [code 22]	Subsidies/ grants [codes 25-28]	Acquisition of Assets [codes 31- 32]
051	Public and Disciplined Forces Service Affairs	26,385,000	7,915,000	-	3,000,000
	Total	26,385,000	7,915,000	-	3,000,000

Public and Disciplined Forces Service Commissions - continued

Programme 051: Public and Disciplined Forces Service Affairs

Item No.	Details	Rs	Rs	Rs	Rs
		2007/08 Estimates	2008/09 Estimates	Jul-Dec 2009 Planned	2010 Planned
21	Compensation of Employees	25,833,000	26,385,000	14,834,000	28,222,000
21110	Personal Emoluments	22,116,000	21,918,000	12,487,000	23,500,000
21111	Other staff costs	3,717,000	4,467,000	2,347,000	4,722,000
22	Goods and Services	5,367,000	7,915,000	4,066,000	7,978,000
22010	Cost of Utilities	702,000	845,000	440,000	895,000
22020	Fuel and Oil	160,000	210,000	123,000	225,000
22030	Rent	300,000	300,000	150,000	300,000
22040	Office Equipment and Furniture	100,000	250,000	125,000	250,000
22050	Office Expenses	580,000	800,000	425,000	910,000
22060	Maintenance	700,000	1,700,000	800,000	1,400,000
	<i>of which</i>				
22060001	<i>Maintenance of Buildings</i>	<i>175,000</i>	<i>1,100,000</i>	<i>500,000</i>	<i>800,000</i>
22070	Cleaning Services	275,000	275,000	188,000	388,000
22100	Publications & Stationery	960,000	1,050,000	535,000	1,130,000
22110	Overseas Travel	150,000	330,000	175,000	350,000
22120	Fees	1,380,000	2,075,000	1,025,000	2,050,000
	<i>of which</i>				
22120013	<i>Fees in connection with Examination and Interview</i>	<i>1,330,000</i>	<i>2,000,000</i>	<i>1,000,000</i>	<i>2,000,000</i>
22900	Other Goods and Services	60,000	80,000	80,000	80,000
31	Acquisition of Non-Financial Assets	3,000,000	3,000,000	-	-
31112	Non- Residential Buildings	3,000,000	3,000,000	-	-
31112401	<i>Upgrading of Office Building</i>	<i>3,000,000</i>	<i>3,000,000</i>	<i>-</i>	<i>-</i>
	Total	34,200,000	37,300,000	18,900,000	36,200,000

Public and Disciplined Forces Service Commissions - continued

PART C: HUMAN RESOURCES

SUMMARY OF FUNDED POSITIONS

Code	Programmes	Up to Rs 18,800		Rs 19,400-42,500		Above Rs 45,000		Funded Positions	
		2007/08	2008/09	2007/08	2008/09	2007/08	2008/09	2007/08	2008/09
051	Public and Disciplined Forces Service Affairs	92	91	3	4	4	4	99	99
	Total Funded Positions	92	91	3	4	4	4	99	99

DETAILS OF FUNDED POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	Funded Positions	
		2007/08	2008/09
Programme 051: Public and Disciplined Forces Service Affairs		99	99
-	Chairman, Public and Disciplined Forces Service Commissions	1	1
-	Deputy Chairman, Public Service Commission	2	2
02 00 85	Secretary, Public and Disciplined Forces Service Commissions	1	1
02 68 75	Principal Assistant Secretary	1	1
02 43 63	Assistant Secretary	2	2
08 59 67	Assistant Secretary, Public and Disciplined Forces Service Commissions	1	1
08 47 54	Registrar, Public and Disciplined Forces Service Commissions	1	1
08 40 50	Higher Executive Officer	2	2
08 28 45	Executive Officer	13	13
08 17 41	Clerical Officer/Higher Clerical Officer	37	37
08 33 50	Confidential Secretary	7	7
08 26 44	Senior Word Processing Operator	-	1
08 16 40	Word Processing Operator	16	16
24 26 33	Head Office Attendant	1	1
24 08 25	Office Attendant	7	7
22 10 35	Receptionist/Telephone Operator	1	1
24 06 24	Watchman	-	-
24 11 28	Senior Gardener/Nurseryman	1	1
24 08 25	Gardener/Nurseryman	-	-
24 11 32	Driver	3	2
24 03 20	Gateman	1	1
16 14 39	Machine Minder(Bindery)	1	1
	Total Funded Positions	99	99