

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Circular No. 3 of 2019

My Ref: BUDGT/CALL/CIRCL

To: Supervising Officers-in-Charge of Ministries/Departments

2019-20 Budget Circular

You are kindly requested to submit your budget proposals, both expenditure and revenue, for financial years 2019-20, 2020-21 and 2021-22 at latest by **15th April 2019**.

2. The last four budgets have enabled Mauritius to make significant strides towards realising its vision of a Modern and Inclusive High-Income Country. In the process, the economy has become more resilient to external shocks, and absolute poverty and income inequality have been reduced. The unemployment rate is the lowest in the past ten years and inflation is low and under control. The country's foreign currency reserves are at the highest level ever. At the same time, significant resources have been devoted to modernise our public infrastructure, in particular the implementation of the Metro Express project that will stand as a landmark in the history of our country.

3. We must keep this momentum to further meet the aspirations of the population, continue to improve public service delivery and tackle new challenges while ensuring sound fiscal management by reducing the budget deficit and public sector debt.

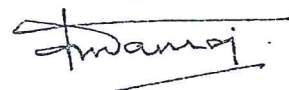
4. Accordingly, the budget proposals must be aligned with the Ten Development Priorities already highlighted in the Press Communique on Pre-Budget Consultations issued by this Ministry on 13th March 2019.

5. In formulating the 2019-20 Budget, we will have to adhere to the following four fundamental principles:

- (i) use our limited resources judiciously by right prioritising of investment projects;
- (ii) eliminate wastage and unproductive expenditure in the public sector;
- (iii) ensure buoyancy in revenue collection; and
- (iv) adhere to the golden rule in public finance, that is, borrowing only to finance quality investment.

6. This year, it is expected that your submissions will reflect a widespread integration of AI and other modern technologies with the aim of achieving a significant improvement in public service delivery.

7. In addition, greater importance should be given to training and capacity building in various Ministries and Departments to improve overall productivity in the public sector.
8. Indicative aggregate expenditure ceilings, both for recurrent and capital expenditure, for your respective Ministry and Department will be communicated to you in due course. You are requested to formulate your proposals within those expenditure ceilings.
9. The operational guidelines for the preparation and submission of your proposals are set out at **Annex I**.
10. The schedule of the Policy Dialogue and Budget Estimates Committee meetings will be communicated to you in due course. To prepare for these meetings, relevant MOFED staff will have technical working sessions with your Ministry.
11. Kindly relay the contents of this Circular to all public sector bodies falling under your responsibility.



D. D. Manraj, GOSK
Financial Secretary
16 March 2019

CC to:

- (i) Secretary to Cabinet and Head of the Civil Service
- (ii) Director of Audit
- (iii) Accountant-General
- (iv) Officer-in-Charge, Finance Section of Ministries and Departments

Encl.:

Annex I: Operational Guidelines for Preparation and Submission of Budget Proposals

- Appendix I: Template for Three-Year Strategic Plan
- Appendix II: Format for Expenditure Proposals
- Appendix III: Format for New Scheme/Measure
- Appendix IV: Format for Human Resource Proposals
- Appendix V: Financial Information on Public Sector Bodies
- Appendix VI: Format for Revenue Estimates
- Appendix VII: MOFED Sector Ministry Support Teams (SMSTs)

Operational Guidelines for Preparation and Submission of Budget Proposals

A. Updated Three-Year Strategic Plan

1. Ministries and Departments should update their Three-Year Strategic Plan taking into account progress made so far as well as new initiatives/strategies for the next three years. This is necessary to facilitate discussions on policy issues and strategies. Ministries should, in particular, update the following as per **Appendix I**:

- (i) Mission Statement;
- (ii) Current Situation, Main Achievements and Challenges;
- (iii) Medium and Long Term Goals;
- (iv) Strategic Directions and Enablers;
- (v) Key Actions and Targets; and
- (vi) Key Capital Projects.

2. The Three-Year Strategic Plan with medium term objectives will be tabled in the National Assembly together with the Estimates documents. The Plan is an important tool aimed at providing Members of Parliament and the public in general information on strategic directions and key performance indicators in different sectors.

3. As such, Ministries should ensure that the key performance indicators included in the Plan are Specific, Measurable, Achievable, Relevant and Time bound (SMART). Where applicable, Ministries should include targets for monitoring progress towards the achievement of the Sustainable Development Goals (SDGs). Targets should also cover new initiatives such as the adoption of the new e-procurement system and gender responsive budgeting.

B. Expenditure Proposals

4. Ministries/Departments should submit their expenditure proposals through the e-budget system as per the format set at **Appendix II**. Details of submission requirements are set out at paragraphs 40 to 43.

5. Your proposals should include realistic revised estimates for the current financial year based on the actual amount already spent as at date and your expected spending as at end of June 2019.

6. Regarding proposals for FY 2019-20 and the subsequent two years, Ministries/Departments should include expenditure commitments already taken in the current financial year as well as new measures and initiatives being proposed for the forthcoming budget in line with government priorities and their updated Strategic Plan. In addition, they should take into consideration the following:

- (i) pace of implementation of projects and schemes;
- (ii) changes in cost of providing certain services;
- (iii) changes in the number of beneficiaries under existing schemes;
- (iv) revised estimates for current financial year; and

- (v) planned figures for FY 2019-20 and FY 2020-21 published in the 2018-19 Estimates documents.

C. Indicative Expenditure Ceilings

7. Indicative aggregate expenditure ceilings, both for recurrent and capital expenditure, will be communicated individually to each Ministry and Department in due course.

8. Ministries and Departments are requested to formulate their proposals within those expenditure ceilings. Ministries and Departments have the flexibility to allocate resources to the different programmes, Sub-Heads and items of expenditure as per their priorities. They may also reallocate resources from the recurrent expenditure ceilings to the capital budget but not vice-versa.

9. The allocation of financial resources will be done when all the proposals from Ministries and departments are received by this Ministry. Where necessary, adjustments especially in respect of new projects and schemes that could not be accommodated within the ceilings would be considered depending on priorities of government, the state of preparedness and the overall fiscal constraints.

D. Recurrent Expenditure

10. As far as possible, Ministries and Departments should contain their recurrent expenditure and abide by the ceiling. They should ensure judicious use of budgetary resources by leveraging on ICT, reducing wastage, controlling overtime, improving fleet and procurement management, optimising energy consumption, prioritising human resource requirements and exploring other possibilities for efficiency gains.

New Scheme/Measure

11. Ministries/Departments should provide a brief, as per **Appendix III**, on all new schemes and measures being proposed for the forthcoming budget, together with their financial implications. While designing new schemes, Ministries should ensure that they are in line with government priorities and avoid overlapping across Government.

Human Resource Budgeting

12. Ministries should make full provision in respect of staff already in post. They should also provide for the annual salary increments payable with effect from January of each year as well as for the salary compensation already awarded by Government.

13. As regards unfilled funded positions, priorities should be given for filling of these positions except in cases they are no longer required. Moreover, provisions for filling of such positions should take into account the stage reached in the recruitment process and should be based on a realistic timeframe for completion of the exercise.

14. Any request for filling of unfunded vacancies and creation of additional posts or new posts should be justified in terms of organisational requirements, improvement in service delivery and/or provision of new services in view of the updated Strategic Plan. Similarly, filling of consequential vacancies at entry grade arising as a result of promotional

exercises should be justified. The financial implications of such requests should be included in the expenditure proposals.

15. Accordingly, Ministries/Departments are requested to submit key information relating to:

- (i) the expected timing for filling of approved funded positions, unfunded promotional posts and unfunded entry grade posts;
- (ii) the annual financial implications for the above three categories separately as per **Appendix IV**; and
- (iii) the number of personnel, both permanent and contractual, serving their Ministry/Department as at end March 2019.

16. They should also update the proposed funded positions for FY 2019-20 and their financial implications in the simplified HR excel template designed in the e-budget system.

Maintenance of Assets

17. Ministries are advised to make necessary provision for maintenance of assets falling under their responsibility so as to optimise the useful life of those assets and avoid disruption in service delivery.

Statutory Bodies

18. Ministries should, in the first instance, scrutinise the revenue and expenditure plans of statutory bodies seeking funding from Government so as to ensure greater efficiency and lower dependency on budgetary resources.

19. They should, thereafter, include the reviewed funding requirements of those statutory bodies in their budget proposals.

20. A copy of the budget proposal of the statutory bodies as well as updated information on their financial standing as per **Appendix V** should be submitted to this Ministry.

Mission Expenses and Passage Benefits

21. Your proposals should exclude provisions in respect of mission expenses and passage benefits. As per current practice, such provisions will be made under Vote 26-1: Centrally Managed Expenses of Government.

Memorandum on Expenditure Items

22. Ministries/Departments should submit a memorandum on expenditure items requiring significant increase in budgetary resources. The memorandum should include information such as purpose of the spending, expected benefits, target groups, basis of calculation and justification for the significant increase.

23. The memorandum should also include information on all new items of expenditure to be created in the forthcoming budget. This information would facilitate discussions at the Estimates Committee meetings and would be helpful in the preparation of briefs for the Committee of Supply.

E. Capital Expenditure

24. Ministries should prioritise their capital projects and submit their requests based on a realistic implementation plan and disbursement schedule, irrespective of the source of financing.
25. For on-going projects, they should take into account the current implementation status, payments up to June 2019, carry-over of capital expenditure and expected progress in next year. This is necessary to avoid over provisioning and ensure efficient use of budgetary resources.
26. As regards new capital projects, Ministries should submit their proposals as per the Project Request Form enclosed in the new Capital Project Process Manual issued in February 2019 (Financial Instructions No. 1 of 2019). For new projects, Ministries are requested to explore alternative mode of financing such as Public Private Partnership and Build Operate Transfer.
27. Ministries should rank their new projects in order of priority. This list as well as other relevant information in respect of new projects should be submitted through email to the relevant Sector Ministry Support Teams (SMSTs) of this Ministry.
28. Where projects are at an early stage of preparation, provision, if required, should only be made for studies and consultancies. These provisions will be made under vote Centrally Managed Initiatives of Government.
29. Concerning projects being financed under Special Fund, Ministries should submit an updated expenditure plan in respect of those projects. They should also include a projection of expected contributions from donor agencies to finance those projects. This information should be submitted through email to the relevant Sector Ministry Support Teams (SMSTs) of this Ministry.
30. All information in respect of capital projects should be uploaded in the e-PSIP.
31. It is to be noted that for all new projects with an estimated value above Rs 25 million, a copy of the Project Request Form should also be submitted to the Public Investment Management Unit (PIMU) of this Ministry for consideration and eventual inclusion in the Public Sector Investment Programme. Moreover, any request for a change in project value should follow the provision in the Capital Project Process Manual.

Carry-Over of Capital Expenditure

32. Ministries/Departments should submit their requests for carry-over of the FY 2018-19 capital expenditure, if any, together with their expenditure proposals. Those requests should be realistic and in line with Financial Instructions No.1 of 2016.
33. Ministries should also take such requests into account while preparing their funding requirements for next year's budget so as to avoid over provisioning.

F. Revenue Estimates

34. Wherever applicable, Ministries/Departments should submit estimates of revenue in respect of taxes, duties, fees, charges, sales and other revenues falling under their purview, as per **Appendix VI**, through the e-budget system.

35. In your submissions, you should indicate clearly:-

- (i) the basis of your computation and assumptions, highlighting any change in respective legislation that has impacted on the amount of revenue collected during the current financial year and/or would affect revenue in the following financial years;
- (ii) the amount of revenue in arrears in respect of each revenue item; and
- (iii) the amount of revenue to be collected through administrative efforts, such as better enforcement, audit, investigations and debt recovery.

36. As regards fees and charges (Revenue Item Code 142), the guiding policy is to ensure that the rupee value of the fees/charges is not eroded by inflation and is adjusted so as to reflect cost of delivery of goods and services. However, due care has to be given on possible adverse impact on the ease of doing business. Any proposal for adjustment of fees in the next financial year should be incorporated in the revenue estimates.

37. All external grants accruing to the Consolidated Fund should be recorded under Revenue Category 13 (Grant) with the corresponding provision on the expenditure side in line with the principles of good public financial management. Details of such grants should be recorded in the e-budget system with appropriate explanations.

38. Ministries are requested to closely monitor statutory bodies and SOEs under their purview to ensure that they settle their debt obligations to Government, if any, to avoid accumulation of arrears.

39. Parent Ministries of statutory bodies and SOEs which have accumulated arrears should come up with appropriate policy measures to redress the financial situation of these entities.

G. Submission of Proposals

40. Ministries/Departments should submit both their expenditure proposals and revenue estimates at latest by **15th April 2019** through the e-budget system.

41. Excel templates in the e-budget system have been updated to facilitate the inputting of financial data on both revenue and expenditure. Data entry regarding capital projects should be made in both the e-budget and e-PSIP systems.

42. The e-budget system will enable Ministries/Departments to generate a report of their submissions as per format at **Appendix II** and **Appendix VI**.

43. Ministries/Departments should submit a soft copy of the following supplementary information to the relevant officer responsible for the SMST specified at **Appendix VII**:

- (i) Updated Three-Year Strategic Plan (Appendix I);
- (ii) New Scheme/Measure (Appendix III);
- (iii) Human Resource Proposal (Appendix IV);
- (iv) Financial Information on Public Sector Bodies (Appendix V);
- (v) Memorandum on Expenditure Items (as per paragraphs 22 and 23);
- (vi) Project Request Form (as per paragraph 26);
- (vii) Updated expenditure plans and grant projection in respect of projects implemented under Special Fund (as per paragraph 29); and
- (viii) Proposals for Carry-over of Capital Expenditure (as per paragraph 32).

H. Estimates Committee Meetings

44. Following receipt of your proposals, the relevant SMST and other officers of this Ministry will hold technical working sessions with Ministries/Departments to prepare for the Budget Estimates Committee meetings.

45. You will be informed of the date, time and venue for the Estimates Committee meetings in due course.

Format for Expenditure Proposals

VOTE XX : XXXX

SUMMARY OF EXPENDITURE

Rs 000

Details	2018/19 Estimates	2018/19 Revised Estimates	2019/20 Estimates	2020/21 Planned	2021/22 Planned
VOTE XX-1 TOTAL EXPENDITURE					
<i>of which</i>					
Recurrent					
Capital					
Sub-Head XX-X1: XX1					
Recurrent Expenditure					
Capital Expenditure					
Sub-Head XX-X2: XX2					
Recurrent Expenditure					
Capital Expenditure					
TOTAL					

Sub-Head XX-X1: XX1

Rs 000

Item No.	Details	2018/19 Estimates	2018/19 Revised Estimates	2019/20 Estimates	2020/21 Planned	2021/22 Planned
Recurrent Expenditure						
20	Allowance to Minister					
20100	Annual Allowance					
(1)	Minister					
	Total					
21	Compensation of Employees					
21110	Personal Emoluments					
.001	Basic Salary					
(1)	Permanent Secretary					
(2)	Deputy Permanent Secretary					
(3)	Assistant Permanent Secretary					
					
					
	Total					

VOTE XX : XXXX

Sub-Head XX-X2: XX2

Rs 000

Item No.	Details		2018/19 Estimates	2018/19 Revised Estimates	2019/20 Estimates	2020/21 Planned	2021/22 Planned
Recurrent Expenditure							
21	Compensation of Employees						
21110	Personal Emoluments	In Post Mar 2019	Funded 2019/20				
.001	Basic Salary						
(1)	Permanent Secretary						
(2)	Deputy Permanent Secretary						
(3)	Assistant Permanent Secretary						
						
						
	Total						
.002	Salary Compensation						
.003	Extra Remuneration						
21210	Social Contributions						
.001	Contribution to the National Savings Fund						
22	Goods and Services						
22010	Cost of Utilities						
.001	Electricity and Gas Charges						
.002	Telephone						
22900	Other Goods and Services						
.001	Uniforms						
26	Grants						
26210	Contribution to International Organisations						
.xxx						
Capital Expenditure							
31	Acquisition of Non - Financial Assets		Project Value Rs 000				
31121	Transport Equipment						
.801	Acquisition of Vehicles						
TOTAL							

Format for Human Resource Proposals
(Annual Costing)

Position Titles	State: Entry (E) or Promotional (P) Grade	No. of Posts as per CEO 2018	Funded/Adjusted 2018/19	In Post March 2019**		No. of Officers retiring (up to June 2020)	Unfilled Funded Positions (March 2019)			New Requests			Total Proposed Funded Positions (A+B+C+D+E)
				Number (A)	Costing (Rs)		Promotional Number (B)	Costing (Rs)	Entry Grade Number (C)	Costing (Rs)	Promotional Number (D)	Costing (Rs)	
VOTE XX													
Sub-Head XX -101													
A. Staff on Establishment													
Total (on Establishment)													
B. Others*													
Total (Others)													
Sub-Head XX-102													
A. Staff on Establishment													
Total (on Establishment)													
B. Others*													
Total (Others)													

Note:

All costing should be on an annual basis (13 months). However, for Promotional grades (both unfilled funded and new requests) only annual topping should be included.

*Others include staff employed on contractual basis, STM, YEP, Advisers, etc.

**No. of Officers In Post as at March 2019 (headcount) should also include Officers on leave without pay and under interdiction.

***Vacancy status - state only the date when vacancy reported/expected to be reported or advertised or interview carried out.

Financial Information on Public Sector Bodies

Public Body:

A: Income & Expenditure Information

Rs Million

Details	Jun 18/19 Estimates	2018/19 Revised Estimates	2019/20 Estimates	2020/21 Planned	2021/22 Planned
TOTAL INCOME					
Grant from Government					
Own-Source Revenue					
⇒ Revenue 1					
⇒ Revenue 2					
⇒					
Other Income					
TOTAL EXPENDITURE					
Recurrent Expenditure					
Capital Expenditure					
Surplus/Deficit					

B: Other Financial Information

Details	Balance as at 30 Jun 2018	Estimated Balance as at 30 Jun 2019	Estimated Balance as at 30 Jun 2020
Debtors			
Cash & Bank Balance			
Investment			
⇒ Fixed deposit			
⇒ Treasury Bills			
⇒ Others.....			
Creditors			
Bank Overdraft			
Reserve			
Loans			
Contingent Liabilities			
⇒ Pension			
⇒ Financial Litigation			

Format for Revenue Estimates

MINISTRY/DEPARTMENT

Recurrent Revenue Estimates

Item No./ Sub-item (Note 1)	Description	2018/19		O/w arrears as at Feb 2019	Estimates 2019/20	Planned		Main assumptions (Note 2)
		Estimates	Revised Estimates			2020/21	2021/22	

Capital Revenue Estimates (Grants from Foreign Countries and International Organisations)

Item No./ Sub-item (Note 1)	Description	2018/19		Estimates 2019/20	Planned		Main assumptions (Note 2)
		Estimates	Revised Estimates		2020/21	2021/22	

Note (1): Estimates of revenue for FY 2019/20 and subsequent two years should be worked out for revenue item (including sub-items) based on existing policies.

Officer-in-Charge of Finance Section:

Signature:

Tel. No.:

Note (2): The assumptions used in arriving at your estimates should be clearly stated and submitted in separate attachments, together with your workings.

Supervising Officer of Ministry/Department

Signature:

Date:

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

SECTOR MINISTRY SUPPORT TEAMS (SMSTs)

Sector	Responsible Officer & Contact Details Tel No. 260 1300	Team member	Tel No. 260 1300 Ext No.	Email Address
SOCIAL PROTECTION AND ECONOMIC EMPOWERMENT				
Social Security, National Solidarity and Reform Institutions	Mr J. Mownah (LA) Ext 5301 jmownah@govmu.org	Mrs R. Jheengut [A]	Ext 5271	rjheengut@govmu.org
Social Integration and Economic Empowerment		Ms A. Muslun [A]	Ext 5304	amuslun@govmu.org
		Mrs T. Pahladi (PFOO)	Ext 5323	tpahladi@govmu.org
EDUCATION				
Education and Human Resources	Mr C. Paddia (LA) Ext 3211 cpaddia@govmu.org	Mrs S. Mamode Hosmun [A]	Ext 3210	sbmamodehosmun@govmu.org
		Ms R. Docile [A]	Ext 5291	pdocile@govmu.org
Tertiary Education (Incl. Knowledge Hub)		Mr M. Marimootoo [A]	Ext 5291	mmarimootoo@govmu.org
		Mrs S. Ramasubhoo (FO)	Ext 5292	sramasubhoo@govmu.org
LABOUR AND EMPLOYMENT				
Labour, Employment & Training Skills Working Group	Ms C. Gopaul (LA) Ext 2027 cgopaul@govmu.org	Mrs N.Gungabeesoon Nunkoo [A]	Ext 5291	ngnunkoo@govmu.org
		Mrs S. Ramasubhoo (FO)	Ext 5292	sramasubhoo@govmu.org
TCI & CIVIL SERVICE AND ADMINISTRATIVE REFORMS				
Technology, Communication and Innovation (Inc. E-Government)	Mrs S. Rama (D) Ext 0400 srama@govmu.org	Mrs S. Mahamoodally [A]	Ext 3120	samahamoodally@govmu.org
		Mrs S. Ramasubhoo (FO)	Ext 5292	sramasubhoo@govmu.org
Public Service Reform		Mrs P. Ramjuttun [A]	Ext 3112	pramjuttun@govmu.org
Civil Service and Administrative Reforms		Mr R. Jugroop (PFOO)	Ext 5372	rjugroop@govmu.org
HEALTH CARE				
Health and Quality of Life	Mr L. Ghoorah (LA) Ext 5325 lghoorah@govmu.org	Mr M. A. Peters [A]	Ext 5305	mpeters@govmu.org
		Mrs D. Chaton (PFOO)	Ext 5290	dchaton@govmu.org
YOUTH & HOUSING				
Youth and Sports	Mr P. Benee (LA) Ext 5393 pbenee@govmu.org	Mrs P. Bhantooa [A]	Ext 5270	pbhantooa@govmu.org
		Mrs F. Codabux (FO)	Ext 5380	fcodabux@govmu.org
Housing and Lands		Mr S. Majie [A]	Ext 5303	smajie@govmu.org
		Mr D. Seetul (AMFO)	Ext 5420	dseetul@govmu.org
ENVIRONMENT & SOLID WASTE MANAGEMENT				
Environment, Sustainable Development, Solid waste & Beach Management (Incl. National Disaster Management)	Mrs W. Elahee-Doomun (LA) Ext 3091 welahee-doomun@govmu.org	Mr A. Rowjee [A]	Ext 3093	arowjee@govmu.org
		Mr Y. Jokhun [A]	Ext 3093	yjokhun@govmu.org
Meteorological Services		Mrs I. Daboo (FO)	Ext 5344	idaboo@govmu.org
ENERGY & PUBLIC UTILITIES				
Energy, Water, Waste Water and Radiation Protection Services Procurement Issues & PPP Issues	Mrs S. Appanah (LA) Ext 2070 sappanah@govmu.org	Mr H.R Urdhin [A]	Ext 2083	hurdhin@govmu.org
		Ms N. Jory [A]	Ext 2081	njory@govmu.org
		Mrs M. Mohesowa (FO)	Ext 5346	mmohesowa@govmu.org
PUBLIC INFRASTRUCTURE & LAND TRANSPORT				
Public Infrastructure and Land Transport (incl. Metro Express)	Mr A. Ramdhany (LA) Ext 1308 aramdhany@govmu.org	Mrs R. Rumzan-Maudarbaccus [A]	Ext 0202	rarumzan@govmu.org
		Ms J. Oogur [A]	Ext 0201	joogur@govmu.org
		Ms N. Gopal [A]	Ext 0201	
		Mr S. Jeeneea (AFO)	Ext 0204	sjeeneea@govmu.org
FOREIGN AFFAIRS				
Foreign Affairs, Regional Integration and International Trade	Mrs V. Pareatumbee (LA) Ext 0904 cpareatumbee@govmu.org	Mrs L. Kalloo-Munnohur [A]	Ext 0901	lkalloo@govmu.org
		Ms S. Ramprosand [A]	Ext 0903	sramprosand@govmu.org
Regional Economic Integration		Mrs I. Daboo (FO)	Ext 5344	idaboo@govmu.org
ARTS AND CULTURE				
Arts and Culture (Incl. National Arts Fund)	Mr. D. Trilok (LA) Ext 0102 ltrilok@govmu.org	Mrs T. Nathoo [A]	Ext 3151	tnathoo@govmu.org
Business and Trade Facilitation		Mrs D. Chaton (PFOO)	Ext 5290	dchaton@govmu.org

Sector	Responsible Officer & Contact Details Tel No. 260 1300	Team member	Tel No. 260 1300 Ext No.	Email Address
BANKING AND FINANCIAL SERVICES				
Ministry of Financial Services, Good Governance and Institutional Reforms	Mr. R.Sokappadu (AD) Ext 1050 rsokappadu@govmu.org Mrs A. Pyneendee (LA) Ext 1023 apyneendee@govmu.org	Ms M. Ramsamy [A]	Ext 1021	meramsamy@govmu.org
		Ms U. Seegoolam [A]	Ext 1010	useegoolam@govmu.org
		Mr A. Ramsarrun [A]	Ext 1012	aramsarrun@govmu.org
		Mrs J. Duportail (PFOO)	Ext 5347	jduportail@govmu.org
INDUSTRY & COMMERCE				
Industry, Commerce and Consumer Protection	Mrs P. Rojoa (LA) Ext 5224 projoa@govmu.org	Mrs S. Bedacee [A]	Ext 5091	sbedacee@govmu.org
		Mr D. Mathoora [A]	Ext 5090	dmathoora@govmu.org
		Mrs T. Gopaul (FO)	Ext 8312	tgopaul@govmu.org
TOURISM				
Tourism	Mr. R.Sokappadu (AD) Ext 1050 rsokappadu@govmu.org	Mrs S. Nunkoo-Puttur [A]	Ext 5101	snunkoo@govmu.org
		Mrs D. Chaton (PFOO)	Ext 5290	dchaton@govmu.org
BUSINESS ENTERPRISE AND COOPERATIVES & EXTERNAL COMMUNICATION				
Business Enterprise and Co-operatives SME Development External Communication (Incl. Port and Airport Development), Shipping and Bunkering	Mr C. Charitar (LA) Ext 0101 ccharitar@govmu.org	Mr T. Kathapermal [A]	Ext 5093	tkathapermall@govmu.org
		Ms H. Kishtoo [A]	Ext 5091	hkishtoo@govmu.org
		Mrs L. Baichoo (FO)	Ext 5060	lbaichoo@govmu.org
		Mrs B. Dilmamode [A]	Ext 2080	bdilmamode@govmu.org
		Mr P. Ramburn (AMFO)	Ext 2094	pramburn@govmu.org
AGRO INDUSTRY & OCEAN ECONOMY				
Agro-Industry and Food Security Ocean Economy & Marine Resources Fisheries	Mr V.Ramkelawon (LA) Ext 3191 viramkelawon@govmu.org	Mr S. Jeebodhun [A]	Ext 3150	sjeebodhun@govmu.org
		Mr S. Hurry (AMFO)	Ext 5400	sihurry@govmu.org
		Mr R. Etwaroo [A]	Ext 5100	retwaroo@govmu.org
		Ms N. Sairally [A]	Ext 5100	nsairally@govmu.org
		Mrs A. Canagareddy (FO)	Ext 5342	adcanagareddy@govmu.org
LOCAL GOVERNMENT & NDU				
Local Government, Outer Islands & Fire Services	Mr R.Sultoo (LA) Ext 1358 rsultoo@govmu.org	Ms H. Choolhye [A]	Ext 5332	hchoolye@govmu.org
		Mrs T. Pahladi (PFOO)	Ext 5323	tpahladi@govmu.org
National Development Unit		Mr S. Aukhjee [A]	Ext 5157	saukhjee@govmu.org
		Mr P. Ramburn (AMFO)	Ext 2094	pramburn@govmu.org
RODRIGUES & GENDER				
Rodrigues	Mrs R. Ramchurn (LA) Ext 5281 rramchurn@govmu.org	Ms J. Gunpath [A]	Ext 5305	jgunpath@govmu.org
Gender Equality and Child Development (Incl. Ombudsperson for Children Office)		Mrs T. Pahladi (PFOO)	Ext 5323	tpahladi@govmu.org
		Mr J. Tangman [A]	Ext 5272	jtangman@govmu.org
		Ms M. Tse Sik Sun (FO)	Ext 5349	mtsesiksun@govmu.org
		Mrs D. Chaton (FO)	Ext 5290	dchaton@govmu.org
SECURITY & JUSTICE				
VOTE 1 (Constitutional Bodies Excl. The Judiciary, ICAC & Ombudsperson for Children) Attorney-General's Office Ministry of Justice	Mrs Piang Sang Sew-Hee (LA) Ext 5282 spiang-sang-sew-hee@govmu.org	Ms G. Nunkoo-Moorut [A]	Ext 3152	gnunkoo@govmu.org
		Mrs J. Duportail (PFOO)	Ext 5347	jduportail@govmu.org
		Mr R. Jugroop (PFOO)	Ext 5372	rjugroop@govmu.org
Prime Minister's Office (Excl. Rodrigues & NDU) Defence Police Service & FSL Prison Service, Printing & Judiciary	Mr A. Yearoo (LA) Ext 3101 myearoo@govmu.org	Mrs F. Lowtun-Boolakee [A]	Ext 3100	flowtun-boolakee@govmu.org
		Mr N. Mutty [A]	Ext 5322	nemutty@govmu.org
		Ms J. Govinden [A]	Ext 3153	jgovinden@govmu.org
		Mrs L.Chung Tak Cheung (PFOO)	Ext 3110	lchung-tak-cheung@govmu.org

Note: D - Director; AD - Assistant Director; LA - Lead Analyst; A - Analyst / Senior Analyst; AMFO - Assistant Manager, Financial Operations; PFOO - Principal Financial Operations Officer; FO - Financial Officer / Senior Financial Officer; AFO - Assistant Financial Officer

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT
CENTRAL TEAMS

Sector	Responsible Officer & Contact Details Tel No. 260 1300	Team member	Tel No. 260 1300 Ext No.	Email Address
PUBLIC DEBT MANAGEMENT				
Public Debt Management Loans Administration	Mr S. Mohajur (LA) Ext 2016 smohajur@govmu.org	Mr M. Ramen [A] Mr K. Domah [A] Mr H. Panchoo [A] Ms T. Soomaroo [A]	Ext 2014 Ext 2012 Ext 2013 Ext 2013	mramen@govmu.org kdomah@govmu.org hapanchoo@govmu.org tsoomaroo@govmu.org
EXPENDITURE MANAGEMENT				
Appropriations & Supplementary Appropriations Public Expenditure Monitoring & Management Centrally Managed Expenditure Medium Term Expenditure Framework (MTEF) HR Budgeting & Monitoring	Mr J. Ramyed (LA) Ext 3024 jramyed@govmu.org	Mr A. Dreepaul [A] Mrs L. Mohit-Hooper [A] Mr R. Gopall [A] Mr A. Bochowa [A] Mr H. K. Bachoo [A]	Ext 3022 Ext 3023 Ext 3230 Ext 3231 Ext 3021	adreepaul@govmu.org lhooper@govmu.org abochowa@govmu.org hbachoo@govmu.org
PUBLIC FINANCIAL MANAGEMENT				
Public Financial Management Reforms Annual Report & Accrual Accounting Financial Management Manual	Mr S. Lalmahomed (LA) Ext 3121 slalmahomed@govmu.org	Mrs N. Aubdoolah-Suhootoorah [A] Mr A. Mooteea [A] Mr K. Gunessee [A]	Ext 3130 Ext 3131 Ext 3111	nsuhootoorah@govmu.org rmooteea@govmu.org kgunessee@govmu.org
MACRO-FISCAL POLICIES & FRAMEWORK				
Macro Economic Framework Macro Fiscal Framework & Fiscal Reporting	Mr R. Hittoo (LA) Ext 3181 rhittoo@govmu.org	Mrs N. Hingah-Suhootoorah [A] Mr P. Sobrun [A]	Ext 3180 Ext 5306	bhingah@govmu.org psobrun@govmu.org
Pension Issues	Mr V. Ramkelawon (LA) Ext 3191 viramkelawon@govmu.org	Mrs. K. Vyapooree-Ponin [A]	Ext 3111	kvyapooree-ponin@govmu.org
E-BUDGET AND FISCAL RISKS				
E- Budget Fiscal Risk Register/Contingent Liabilities	Mrs D. Lan Hing Po (LA) Ext 3222 dlan-hing-po@govmu.org	Ms V.L Padaruth [A]	Ext 3221	
PUBLIC INVESTMENT MANAGEMENT UNIT				
Project Appraisal & Project Pipeline Development	Mr. K. Seebundhun (LA) Ext 3232 kseebundhun@govmu.org	Mrs N. Kureeman [SA] Mrs B. Abdoolcurim [A]	Ext 3072 Ext 3092	nkureemun@govmu.org babdoolcurim@govmu.org
PUBLIC SECTOR INVESTMENT PROGRAMME				
Public Sector Investment Programme Capital Projects Monitoring	Mr P. Buchoo (LA) Ext 0100 pbuchoo@govmu.org	Mr S. Oozeer [A] Mr S. Cheetoo [A] Ms S. Bijloll [A] Mr P. Ramburn (AMFO)	Ext 2092 Ext 2091 Ext 2090 Ext 2094	soozeer@govmu.org scheetoo@govmu.org sbijloll@govmu.org pramburn@govmu.org
DIRECT TAXATION POLICIES AND MANAGEMENT				
Income Taxation Property Taxation Land Development Issues	Mr J. Suhootoorah (LA) Ext 3172 ssuhootoorah@govmu.org	Mr G. Sokeechand [A] Mr K. Suddason [A] Mr A. Andoo [A]	Ext 3170 Ext 3171 Ext 3170	gsokeechand@govmu.org ksuddason@govmu.org aandoo@govmu.org

Sector	Responsible Officer & Contact Details Tel No. 260 1300	Team member	Tel No. 260 1300 Ext No.	Email Address
INDIRECT TAXATION AND MANAGEMENT AND NON-TAX REVENUE				
Indirect Taxation (incl. Green taxation) Non Tax Revenues Revenue Policy	Mr M. Bheekhee (LA) Ext 3026 mbheekhee@govmu.org	Ms R. Goolamamode [A] Mrs N. Codadeen [A] Mr S. Doorgapersand [A] Mr D.S. Ramkissoon [A]	Ext 3201 Ext 3200 Ext 3203 Ext 3203	rgoolamamode@govmu.org bncodadeen@govmu.org sdoorgapersand@govmu.org drramkissoon@govmu.org
MONITORING OF BUDGET MEASURES				
Monitoring of Budget Measures & Projects	Mrs P. Oogarah-Bonomaully (LA) Ext 5334 poogarah- bonomaully@govmu.org	Mrs S. Gowrydoss [A] Ms U. Bolaky [A]	Ext 5331 Ext 3345	sgowrydoss@govmu.org ubolaky@govmu.org
INTERNATIONAL TAXATION (BEPS/DTA/OECD/EU)				
Africa Strategy Special Economic Zones Bilateral Agreements	Mr M. Rawoteea (LA) Ext 1032 mrawoteea@govmu.org	Mr Y. Veerasamy [A] Mr S. Damree [A]	Ext 1013 Ext 1010	kveerasamy@govmu.org sdamree@govmu.org
REGIONAL CAPACITY BUILDING				
Regional Capacity Building (incl. ATI, RMCE and AFRITAC) Bilateral Cooperation and joint commission	Mr N. Armoogum (LA) Ext 1042 narmoogum@govmu.org	Ms A. Velappa-Naiken [A] Mrs Y. Madarbukus [A]	Ext 1041 Ext 1041	avelappa@govmu.org ymadarbukus@govmu.org
RESOURCE MOBILISATION				
Bilateral Agreements and Economic Cooperation (incl. EU, AFD, Environmental Financing).	Mrs R. Ramsurn (LA) Ext 0315 rramsurn@govmu.org	Mr F. Appavou [A] Mr R. Ramayad [A] Mrs S.Kesso-Ujoodah [A]	Ext 0311 Ext 0314 Ext 0312	fappavou@govmu.org rramayad@govmu.org skujoodah@govmu.org
Bilateral Agreements and Economic Cooperation (incl. ADB, World bank, IMF and Commonwealth)	Mrs N. Teeluckdary (LA) Ext 1024 nmootee@govmu.org	Mrs H. Rojoa [A]	Ext 1022	bhrojoa@govmu.org

Note: LA - Lead Analyst; SA - Senior Analyst, A - Analyst/Senior Analyst; AMFO - Assistant Manager, Financial Operations