

**MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT**

**Circular No. 12 of 2019**

**My Ref: BUDGT/DEPT/PRB/2019**

**To: Supervising Officers-in-Charge of Ministries/Departments**

**Payment of Interim Allowance icw PRB Report**

The purpose of this circular is to inform you of the modalities being put in place for the payment of an interim monthly allowance of Rs 1,000 to public officers in connection with the PRB Report as announced in the 2019-2020 Budget Speech.

**a) Effective Date**

2. The interim monthly allowance of Rs 1,000 would be payable **as from 1<sup>st</sup> January 2020** to eligible officers. The payment of this allowance would cease once the forthcoming PRB Report would be effective.

**b) Other Benefits**

3. The interim allowance would **not be pensionable**. As such, other benefits or payments linked to basic salary such as, passage benefits, refund of sick leave, travelling allowances, end-of-year bonus, overtime and salary compensation would not be affected by the payment of this allowance. Similarly, pension benefits payable to retired officers or officers proceeding on retirement would not be affected by the interim allowance.

4. These benefits would be adjusted with the implementation of the next PRB Report and any arrears will be subsequently paid.

**c) Coverage/Eligible Officers**

5. The interim allowance would be paid to all officers who are in post in institutions covered by the PRB Report, namely in the Civil Service, the Rodrigues Regional Assembly, Local Authorities, Public/Parastatal Bodies and private-aided schools. These officers may be either employed on Permanent and Pensionable Establishment or on a contractual/temporary basis against a Permanent and Pensionable Establishment.

6. Officials/persons who are not covered by the PRB Report would not be eligible for the allowance, including:

- The President and the Vice-President;
- The Speaker and the Deputy Speaker;
- Members of the National Assembly;
- The Chairperson, Deputy Chairperson and other Members of the Rodrigues Regional Assembly;
- Councillors under the Local Government Act;
- Advisers or employees on contract;
- Trainees and interns enlisted under schemes that are not covered by PRB (e.g Youth Employment Programme and Service to Mauritius Programme).

#### **d) Funding**

7. For the current financial year, an amount of Rs 510 m has been budgeted under item 21110014: “*Interim Allowance icw PRB*” of Vote 25-1: Centrally Managed Initiatives of Government.

#### **e) Request for Funding**

8. Ministries/Departments should therefore submit their requests for funding, **as per Annex I**, to the Ministry of Finance, Economic Planning and Development (MOFEPD) **at latest by Friday 27 December 2019**. The request for funding should cover the period January to June 2020 and should be based on the number of eligible staff actually in post. They should also show separately the costs for other public bodies covered by the PRB and falling under their purview. As regards, new recruits during the course of the year, Ministries/Departments should submit their request for funds as and when required.

9. MOFEPD would release funds to Ministries/Departments **by way of Departmental Warrants**.

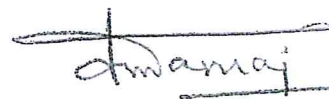
#### **f) Payroll and Recording**

10. The interim allowance should be shown separately in the payslip.

11. As far as the Civil Service is concerned, the Central Information Systems Division (CISD) would centrally include the interim allowance in the payroll under payment code 1059: “*Interim Allowance icw PRB*”. Ministries/Departments will need to verify the amount in the payroll and make necessary arrangements for payment to officers on manual paysheet. They should also record the payment in the Treasury Accounting System where two analysis codes have been created for item 21110014: “*Interim Allowance icw PRB*”. One would be used for recording payments to officers in the civil service and the other one for officers working in public bodies covered by PRB Report.

12. Public bodies covered by PRB Report, on the other hand, should make similar adjustments in their payroll system to cater for payment of the interim allowance.

13. Supervising Officers are kindly requested to bring the contents of this circular letter to the officers of their Ministries/Departments and Head of Public Bodies falling under the aegis of their respective Ministries/Departments for necessary action.



**D. D. Manraj, GOSK  
Financial Secretary  
13 December 2019**

**CC to:**

- (i) Secretary to Cabinet and Head of the Civil Service
- (ii) Secretary for Public Service, Ministry of Public Service, Administrative and Institutional Reforms
- (iii) Director of Audit
- (iv) Accountant-General
- (v) Director, Central Information Systems Division

**GOVERNMENT OF MAURITIUS**

**Application for Departmental Warrant for payment of Interim Allowance icw PRB**  
Financial Year Ending 30 June 2020

**From:** Accounting Officer

**Department:** .....

**To:** Financial Secretary, Ministry of Finance, Economic Planning and Development  
(Attention Mr S. Ramchurn)

I hereby apply for Departmental Warrant for the payment of Interim allowance icw PRB as detailed below:

SN	Organisations	No of eligible officers in post (A)	Estimated Monthly cost B=(Rs 1,000*A)	Estimated Cost (Jan-June 2020 C= (B*6)
<b>I</b>	<b>Ministry/Department</b>			
<b>II</b>	<b>Parastatal Bodies/Public Bodies Covered by PRB)</b>			
1				
2				
3				
4				
etc				
	<b>TOTAL</b>			

Name .....

Title .....

Signature .....

Date .....

Accounting Officer