



MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Government Centre, Port Louis, Mauritius

Circular letter No. 4

MY REF. : CF/50/50/50 V9

Date: 1 July 2016

YOUR REF. :

From : Financial Secretary

To : Supervising Officers-In-Charge of Ministries/Departments

SUBJECT : Overseas Mission and Training – Payment of Allowances

Please refer to this Ministry's Circular Letters dated 14 May 2015 and 2 October 2015 on the above subject matter.

2. This is to inform you that the following conditions with regard to missions and training/workshops/seminars abroad will apply as from 1 July 2016:

- (i) Per Diem and Entertainment Allowance will be payable as per the revised rates at Annex; and
- (ii) Entertainment Allowance, payable to eligible officials, will be limited to only the duration of the overseas mission.

3. As indicated in the Annex, the grouping of countries and categorising of officials have been reviewed whereby the countries have been grouped into six categories and the officials have been classified into seven categories.

4. Furthermore, your attention is also drawn to the fact that Per Diem is payable as from the day the official enters the plane in Mauritius up to the day he boards the plane in the country of mission to fly back. No Per Diem is payable for transits at airport as well as for early check-in and late check-out at hotels.

5. You are requested to bring the contents of this circular letter to the attention of all officers concerned and the relevant institutions falling under the aegis of your Ministry.

6. You may contact the Mission cell of this Ministry on 201-2540/201-3607/201-2659/201-2209 for any clarification/additional information on the above changes.

  
V. Lutchmeeparsad  
for Financial Secretary

Copy to: Secretary to Cabinet and Head of the Civil Service  
Accountant General

**Per Diem and Entertainment Allowance for Mission Overseas  
As from 1st July 2016**

Officials  Group Countries	Category 2	Category 3	Category 4	Category 5	Category 6	Category 7
	Vice President, DPM & VPM's, Chief Justice & Speaker	Minister and Secretary to Cabinet and Head of Civil Service	Chief Whip, PPS & Financial Secretary	MPs & Officers drawing ≥ Rs 140,000 p.m.	Permanent Secretary, Ambassadors & above	Other Officials
	US\$	US\$	US\$	US\$	US\$	US\$
A	961	815	690	590	497	497
B	796	683	577	484	411	411
C	670	564	477	411	351	351
D	544	464	398	338	285	285
E	451	385	332	285	239	239
F	371	318	272	239	225	225
<b>Entertainment Allowance</b>		200			125	-



**Group A** Algeria (Algiers), Angola (Luanda), Argentina, Bahamas, Barbados, Belgium, Bermuda, Canada, Denmark, France, French Polynesia, Ghana, Germany (Berlin & Hamburg), Guadeloupe, Hong Kong, Israel, Italy, Korea (Seoul/South), Kuwait, Nigeria, Papua New Guinea, Qatar (Doha), Reunion, Russia, Saudi Arabia, Singapore, Sweden, Switzerland, U.K (London), UAE, U.S.A (New York), Venezuela, Zambia.

**Group B** Aruba, Australia, Bahrain, China (Shanghai), Cote D'Ivoire, Equatorial Guinea, Finland, Gabon, Ireland, Luxembourg, Mexico (City and Cancun), Monaco, New Zealand, Netherlands, Norway, Portugal, Trinidad & Tobago, Senegal, Seychelles, Ukraine, U.K (Other than London), U.S.A (Other than New York).

**Group C** Austria, Botswana, Cape Verde, Chile, China (Other than Shanghai), Comoros, Congo (Brazzaville), Congo Democratic (Kinshasa), Czech, Estonia, Egypt, Fiji, Greece, Germany (Other than Berlin & Hamburg), Guyana, Hungary, India, Indonesia, Jamaica, Japan, Jordan, Kenya, Lebanon, Malta, Mozambique, Poland, Oman, South Africa, St Lucia, Spain, Uruguay, Turkey (Istanbul).

**Group D** Angola (Other than Luanda), Brazil, Bulgaria, Brunei, Burundi, Cameroun, Chad, Columbia, Costa Rica, Croatia, Dominican Republic, Liberia, Macedonia, Malawi, Maldives, Mali, Malaysia, Morocco, Nigeria (Lagos and Others), Peru, Philippines, Sierra Leone, Syria, Sudan, Vanuatu.

**Group E** Afghanistan, Burkina Faso, Congo (Other than Brazzaville), Cuba, Cyprus, El. Salvador, Gambia, Libya, Madagascar, Niger, Rwanda, Serbia, Sri Lanka, Thailand, Tanzania, Togo, Zimbabwe.

**Group F** Algeria (Other than Algiers), Bangladesh, Benin, Bosnia and Herzegovina, Cambodia, Central Africa, Congo Democratic (Other than Kinshasa), Djibouti, Ecuador, Ethiopia, Guatemala, Haiti, Iran, Korea (North), Laos, Lesotho, Mauritania, Namibia, Nepal, Pakistan, Romania, Somalia, Swaziland, Timor Lest, Tunisia, Turkey (Other than Istanbul), Uganda.