

REPUBLIC OF MAURITIUS
MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT
SERVICE TO MAURITIUS PROGRAMME
(Centralised Round 5) (2020)

Applications are invited from University graduates and postgraduates from outside the public service, who wish to be enlisted as Intern under the "Service to Mauritius (STM) Programme" for a period of one year, which may be renewed for two additional years, subject to satisfactory performance, in the following areas in the Civil Service:

- A. Law/Law with Criminal Justice**
- B. Economics/Econometrics**
- C. Statistics/Mathematics with Statistics**
- D. Forensic Accounting**
- E. Information Technology/Information System/Computing/Computer Science/Software Engineering/Forensic Information Technology**

2. QUALIFICATIONS

A university degree with at least second division (UK system) in any of the fields mentioned above or an equivalent qualification from an recognised accredited University.

Note:

- (i)** *The latest undergraduate or postgraduate qualification should have been obtained within five years from the date of advertisement.*
- (ii)** *The onus for the submission of equivalence of qualification (if applicable) from the Higher Education Commission rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.*
- (iii)** *This Ministry reserves the right to convene only the best qualified candidates for interview.*

3. DUTIES AND TASKS

To work on specific terms of reference with agreed performance indicators and deliverables of specific outputs related to Government Projects and Programmes in the priority areas.

4. CORE COMPETENCIES

- Technical Knowledge and Skills
- Result Oriented
- Ability to integrate in Teams
- Good Communication and Interpersonal Skills
- Computer Literate

5. ALLOWANCE

Interns enlisted under the "Service to Mauritius (STM) Programme" will be paid a **fixed all-inclusive monthly allowance subject to satisfactory performance** as follows: -

	Year 1 (Rs)	Year 2 (Rs)	Year 3 (Rs)
Undergraduates	20,000	22,000	24,200
Postgraduates	25,000	27,500	30,250

6. MODE OF APPLICATION:

6.1 Applicants meeting the required profile should send their applications on the Application Form available on the website of the Ministry of Finance, Economic Planning and Development with full CV, including copies of qualifications and documentary evidence of previous experience claimed to the following address:

**Financial Secretary
Ministry of Finance, Economic Planning and Development
Human Resource Section (STM Unit)
Level 5, New Government Centre Port Louis**

6.2 This advertisement is also available on the website of the Ministry of Finance, Economic Planning and Development at <http://mof.govmu.org>
Online submissions may also be made at stmofapplication@govmu.org

7. CLOSING DATE

Applications should reach the **Financial Secretary, Ministry of Finance, Economic Planning and Development, Human Resource Section (STM Unit), Level 5, New Government Centre, Port Louis**, not later than 3.00 p.m. on Tuesday 08 December 2020.

**Ministry of Finance, Economic Planning and Development
New Government Centre
Port Louis**

Date: 18 November 2020

REPUBLIC OF MAURITIUS
SERVICE TO MAURITIUS PROGRAMME
APPLICATION FORM

1.0 PERSONAL DATA

Surname:.....
(in block letters)

Other Names:.....
(in block letters)

Title: Mr Mrs Miss
(please tick appropriate box)

Maiden Name (if applicable):.....

Residential Address:.....

National Identity Number

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Date of Birth

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Country and Place of Birth.....

Phone No. (Office)..... Home..... Mobile.....

Email address.....

2.0 ACADEMIC/PROFESSIONAL QUALIFICATIONS

2.1 Post graduate or professional qualifications (if you have more than one, please fill in the highest level of achievement/latest here and append the same information for the others. **Please attach documentary evidence**)

Name of University/Examining Body.....

Country.....

Duration of course/study: From.....To.....

Specify (i) exact qualifications obtained.....

Class/Division/Level.....(ii) Date of result.....

2.2 Undergraduate or professional qualifications (if you have more than one, please fill in the highest level of achievement/latest here and append the same information for the others. **Please attach documentary evidence**)

Name of university/Examining Body.....

Country

Specify (i) exact qualifications obtained.....

Class/Division/Level..... (ii) Date of result.....

3.0 EMPLOYMENT HISTORY (Please attach documentary evidence)

Present Employment/Traineeship:

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Previous Employment/Traineeship:

.....

4.0 AREAS OF INTEREST

Please state your areas of interest in order or priority. If you are flexible please indicate this but still rank your preferences to facilitate your placement. Answers to this section will not affect the likelihood of selection but ensure a better match and a more productive internship if you are made an offer. Please also indicate in a few words the reasons for your preference

1.

Reason:

.....

2.

Reason:

.....

3.

Reason:

.....

5.0 OTHER INFORMATION

(a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years?

Answer Yes or No..... If yes, indicate nature of offence and date of outcome.

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(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?

Answer Yes or No..... If yes, give details (court, charge, date of judgment and sentence -

e.g. imprisonment, fine, caution or conditional discharge) :—

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DECLARATION

I,....., the applicant, declare that the particulars in this application are true and accurate and that I have not wilfully suppressed any material fact.

Date

Signature.....