

## INSTRUCTION FOR FILLING THE PDF

**Project title:** Title to be used to identify the project along its entire life cycle. It should not change when the project advances to subsequent phases. It is recommended that the project title has the following structure:

### **Action — Object — Location**

Examples: “Rehabilitation of Sedimentation Unit at La Marie Water Treatment Plant”  
“Upgrading of Radier St Martin at Bel Ombre”

**Public Body responsible:** Indicate the institution (Ministry, Department, Parastatal or other) that is presenting the project and will be responsible for its implementation and operation.

**National or sectoral objective/programme to which it relates:** Indicate the objective(s), at national level or stated in a sector strategy to which the project is expected to contribute.

Example: The project “Rehabilitation of Sedimentation Unit at La Marie Water Treatment Plant” contributes to the objective “Guarantee the quality of drinking water”

Also, indicate the sectoral programme to which the project is related and required for achieving programme outputs.

Example: If one programme of the Ministry of Education is “Introduction of an Early Digital Learning Programme in primary schools”, an associated capital project could be “Acquisition of Tablets and supporting e-framework for all primary schools in Mauritius”.

**What is the current problem?:** Describe the current problems/issues which will be addressed by the project.

**Geographical location:** Indicate the district(s), city/town/village and Constituency No. where the project will be implemented.

**Proposed implementation start year:** Year in which project implementation is expected to commence.

**Estimated year of implementation conclusion:** Year in which project implementation is expected to be concluded.

**Total estimated investment cost (Rs M):** Indicate total cost estimated for preparing and implementing the project in millions of Mauritian Rupees. It should include the costs of required pre-investment and project preparation studies (pre-feasibility or feasibility, architecture and/or engineering designs, site studies, etc.), and all investment costs (land acquisition, equipment and furniture, infrastructure, consulting, etc.). A rough estimate is required, but if detailed cost estimates are available, they should be attached.

**Average annual estimated operation and maintenance cost (Rs M):** Indicate the estimated annual operational and maintenance costs in millions of Mauritian Rupees. Operational costs should include wages, services, utilities, supplies, and any other forecasted expenses. Maintenance costs should include all minor repairs required for maintaining proper operation and quality of service of the infrastructure or equipment. A rough estimate is required, but if detailed cost estimates are available, they should be attached.

**Brief project description and main components:** Describe the project, its purpose and contents, its justifications, its characteristics, services or outcome(s) that it will provide.

Also, describe the main components of the project such as construction works, acquisition and installation of machinery or equipment, etc. For some projects, implementation might be in different phases; a brief description should be given.

**How the Project will address the problem identified and/or will improve service delivery?:** Describe how the proposed project will solve the problem identified and/or will improve service delivery.

**Who will be the beneficiaries? Provide an estimated number:** State the stakeholders who will benefit if the proposed project is implemented.

**Name and position of responsible of the information provided:** Register the name and title of the public sector officer/professional responsible for advancing the project. Include his/her **Phone** number(s) and institutional or personal **e-mail**. Contact information has to be available in case MoFED needs clarifications or has to request additional data.

**Signature:** The form should always have a signature and stamp of the Public Body presenting the project. If not, the PDF will not be accepted by MOFED.