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PART A: OVERVIEW OF MINISTRY

I. STRATEGIC NOTE

1. Major Achievements for 2010

- The Mauritius Business Growth Scheme (MBGS) Unit has been set up to support SMEs in improving enterprise productivity and competitiveness.
- Publication of SME Directory to increase the visibility of SMEs and act as tools for more effective marketing of their products and services.
- Publication of two Cooperatives Directories – one for Mauritius and one for Rodrigues.
- Five Cooperative Credit Societies (sugarcane) have benefitted from premium after having been FLO (Fair-Trade Labelling Organisation) certified.
- Additional marketing outlets provided through monthly Cooperative Fairs.
- 75% of all registered complaints at the Consumer Protection Unit investigated and settled.
- Prices are being systematically monitored through the new Management Information System at the Consumer Protection Unit.
- Publication of three issues of “Savoir Choisir” magazine, with wide coverage, highlighting the rights of consumers.
- Assistance to the Law Reform Commission to review and reform consumer legislation.

2. Major Services to be provided for 2011-2013

Programme 701: Policy and Management for Business, Enterprise, Cooperatives and Consumer Protection

- Policy and Management Services.

Programme 703: SME Development and Competitiveness

- Assistance through the Mauritius Business Growth Scheme (MBGS) to enable enterprises to grow and become more productive and competitive.
- Technical assistance, mentoring and support to small enterprises (annual turnover below Rs 5 million) and SMEs.

Programme 604: Promotion and Development of Cooperatives

- Monitoring of Cooperatives.
- Assistance to cooperative societies to be more professionally managed.

Programme 525: Consumer Protection and Market Surveillance

- Protection of consumers.
- Facilitation services for elaboration and upgrading of Customer/Citizens’ Charters.

3. Major Constraints and Challenges and how they are being addressed

- The Ministry currently operates from four separate locations (in rented offices) in Port Louis. This is creating difficulties at the level of the head office of the Ministry to coordinate activities and manage the common services.
 - The Ministry is reorganizing its scattered departments and divisions under one single location to gain synergy and to make more efficient use of public resources.
- Currently, there exists a number of publicly funded institutions and initiatives for the support of enterprises, including small and medium enterprises, leading to duplication in activities, schemes and programmes and an absence of coordinated approach in assisting enterprises.
 - The activities of public agencies dealing with enterprises and SMEs are being reorganized and streamlined around the Mauritius Business Growth Scheme to optimize public-funded initiatives, agencies and services for a more effective support to enterprises.
- The constraints affecting growth of enterprises identified in the 2009 Mauritius Enterprise Surveys are skills and technology deficiency, infrastructure issues and access to finance. In today's business environment, each and every firm/business has to be "globally competitive" and, therefore, technically export ready or export level in order to compete.
 - The Mauritius Business Growth Scheme, which has become operational since October 2010, will offer in-depth, concrete, technical "field" assistance to enable firms to hire technicians, engineers, experts, etc, to implement changes/improvements required for firms to upgrade and grow.
- Lack of adequate legal framework for ensuring better and more effective protection of the consumers.
 - Consumer legislations are being reviewed to encompass consumer protection, education and product safety;
 - A straightforward contravention penalty is being proposed to reduce processing time of case files;
 - The Ministry has entrusted the Law Reform Commission to look into the setting up of technical committees as provided in the Fair Trading Act to palliate for the lack of expertise for the proper handling of complaints with regard to defective products.

II. LIST OF PROGRAMMES, SUB-PROGRAMMES AND PRIORITY OBJECTIVES

Programme 701: Policy and Management for Business, Enterprise, Cooperatives and Consumer Protection

- Formulate and follow up on policies and strategies in line with the Government Reform Programme and the need to protect consumers and empower citizens.
- Create an environment which promotes confidence among consumers and traders, through policies.
- Ensure compliance of public institutions with their charters.

Programme 703: SME Development and Competitiveness

- To support enterprise growth, competitiveness and employment creation, in the manufacturing and services sectors through the delivery of two core services to beneficiary firms, intended to complement each other
 - Hand-holding and mentoring, assisting and advising beneficiary firms with the planning and implementation of a plan for business growth; and
 - Support for the buying in of more specialized outside expert services, beyond the generalist hand-holding provided by the advisors within the MBGS Unit.

Programme 604: Promotion and Development of Cooperatives

Sub-Programme 60401: Registry of Cooperatives

- Ensure compliance of cooperative societies with relevant legislations and that they are being managed in a proper manner.
- Wind up all inactive and dormant cooperative societies so that the list of active cooperative societies is updated.

Sub-Programme 60402: Promotion of Cooperative Entrepreneurship

- Provide capacity building programme and business development services to existing and potential co-operative organisations so that they are managed in a more professional manner.

Programme 525: Consumer Protection and Market Surveillance

Sub-Programme 52501: Promotion and Protection of the Rights of the Consumer

- Ensure that the rights of consumers are effectively protected and that they get value for money.
- Ensure that consumers are fully aware of their rights and responsibilities.

Sub-Programme 52503: Citizen's Charter

- Review and upgrading of customer/citizens' charters and ensure compliance with the provisions of the charter to meet the growing demand for better quality and timely services to the public.

III. SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-Programmes	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
701	Policy and Management for Business, Enterprise, Cooperatives and Consumer Protection	36,417,000	26,555,000	27,834,000	28,407,000
703	SME Development and Competitiveness	233,646,000	202,702,000	199,623,000	200,135,000
604	Promotion and Development of Cooperatives	72,585,000	70,897,000	71,712,000	72,569,000
60401	Registry of Cooperatives	64,304,000	62,912,000	63,637,000	64,424,000
60402	Promotion of Cooperative Entrepreneurship	8,281,000	7,985,000	8,075,000	8,145,000
525	Consumer Protection and Market Surveillance	19,127,000	20,028,000	18,084,000	18,323,000
52501	Promotion and Protection of the Rights of the Consumer	18,242,000	19,441,000	17,487,000	17,716,000
52503	Citizens Charter	885,000	587,000	597,000	607,000
	Total	361,775,000	320,182,000	317,253,000	319,434,000

IV. SUMMARY OF STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes	Total		% Distribution	
		In Post 2010	Funded 2011	2010	2011
701	Policy and Management for Business, Enterprise, Cooperatives and Consumer	28	32	12.9%	14.3%
703	SME Development and Competitiveness	5	5	2.3%	2.2%
604	Promotion and Development of Cooperatives	152	153	70.0%	68.6%
60401	Registry of Cooperatives	145	146	66.8%	65.5%
60402	Promotion of Cooperative Entrepreneurship	7	7	3.2%	3.1%
525	Consumer Protection and Market	32	33	14.7%	14.8%
52501	Promotion and Protection of the	32	33	14.7%	14.8%
52503	Citizens Charter	-	-	-	-
	Total	217	223	100%	100%

PART B: SERVICES TO BE PROVIDED AND PERFORMANCE INFORMATION

DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2010 Baseline	2011 Targets	2012 Targets	2013 Targets
PROGRAMME 701: Policy and Management for Business, Enterprise, Cooperatives and Consumer Protection Outcome: Creation of an environment which promotes confidence among the consumers and where the citizens are empowered and become knowledgeable as to their rights and responsibilities.						
Office of the Minister; Office of the Supervising Officer and Administration	O1: Policy and Management Services	P1: Preparation and/or update of PBB Strategic Plan.	-	June	June	June
		P2: % of PBB indicators that are met.	90%	90%	90%	90%
		P3: Projects and/or Programmes completed within time and budget.	75%	75%	80%	85%
		P4: Date limit set or 5 working day rule met, whichever is the earliest, for following percent of requests as verified by Registry records or an alternative system.	90%	90%	95%	95%
PROGRAMME 703: SME Development and Competitiveness Outcome: Achieve Rs 100 billion as total output from the SME Sector by 2013.						
Mauritius Business Growth Scheme Unit	O1: Assistance through the Mauritius Business Growth Scheme (MBGS) to enable enterprises to grow and become more productive and competitive	P1: Number of enterprises accessing finance under the MBGS	20	100	120	120
		P2: Change in sales revenue of enterprises accessing finance under the MBGS	-	-	-	20%
SMEDA/NPCC/NICE	O2: Technical assistance, mentoring and support to small enterprises (annual turnover below Rs 5 million) and SMEs	P1: Number of enterprises assisted	-	200	250	300
		P2: Timeline from first visit to establish Action Plan with clear verifiable outcomes (weeks)	-	2	2	2

DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2010 Baseline	2011 Targets	2012 Targets	2013 Targets
PROGRAMME 604: Promotion and Development of Cooperatives						
Outcome: Develop sound and diversified cooperative organisations for the benefit of their affiliates and members						
SUB-PROGRAMME 60401: Registry of Cooperatives						
Registry of Cooperatives	O1: Monitoring of cooperatives	P1: Cooperative societies compliant with obligations to audit within 90 days (875 active cooperative societies)	100%	100%	100%	100%
		P2: Number of arbitration cases settled within 60 days	25	27	30	30
		P3: Cumulative backlog of inactive and dormant cooperative societies wound up (out of total of 746)	56	130	230	330
SUB-PROGRAMME 60402: Promotion of Cooperative Entrepreneurship						
Cooperative Development Unit	O1: Assistance to cooperative societies to be more professionally managed.	P1: Number of cooperative societies guided in project formulation and management	20	22	24	26
PROGRAMME 525: Consumer Protection and Market Surveillance						
Outcome:						
- Empowered and knowledgeable citizens and a commercial environment free from anti-competitive practices.						
- Ministries/Departments and other public institutions provide continually improved public services to the local population and visitors from abroad.						
SUB-PROGRAMME 52501: Promotion and Protection of the Rights of the Consumer						
Consumer Protection Unit	O1: Protection of consumers.	P1: Number of control checks at trade premises	6,000	6,500	7,000	7,500
		P2: Complaints resolved within a maximum of 60 days	90%	90%	90%	90%

DELIVERY UNITS	SERVICES TO BE PROVIDED	PERFORMANCE				
		Service Standards (Indicators)	2010 Baseline	2011 Targets	2012 Targets	2013 Targets
SUB-PROGRAMME 52503: Citizens Charter						
Citizens Charter Unit	O1: Facilitation services for elaboration and upgrading of Customer/Citizens' Charters	P1: Number of Customer/ Citizens Charters facilitated in Ministries/ Departments and Parastatals	15	15	15	15
		P2: Number of Citizens Charter disseminated in Private Sector organisations	2	2	2	2

PART C: INPUTS - FINANCIAL RESOURCES
1. SUMMARY BY ECONOMIC CATEGORIES

Code	Economic Categories	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
21	Compensation of Employees	90,921,000	85,861,000	88,558,000	90,117,000
22	Goods and Services	145,334,000	132,517,000	96,215,000	81,837,000
24	Interest	-	-	-	-
25	Subsidies	-	-	-	-
26	Grants	56,220,000	55,280,000	55,280,000	55,280,000
27	Social Benefits	-	-	-	-
28	Other Expense	65,100,000	44,200,000	77,200,000	92,200,000
31	Acquisition of Non-Financial Assets	4,200,000	2,324,000	-	-
32	Acquisition of Financial Assets	-	-	-	-
	Total	361,775,000	320,182,000	317,253,000	319,434,000

2. SUMMARY FOR YEAR 2011

Code	Programmes	Rs	Rs	Rs	Rs
		Compensatio n of Employees [code 21]	Goods and Services [code 22]	Subsidies/ Grants [codes 25-28]	Acquisition of Assets [codes 31- 32]
701	Policy and Management for Business, Enterprise and Cooperatives and Consumer Protection	15,732,000	10,823,000	-	-
703	SME Development and Competitiveness	1,990,000	105,712,000	95,000,000	-
604	Promotion and Development of Cooperatives	54,704,000	11,713,000	4,480,000	-
525	Consumer Protection and Market Surveillance	13,435,000	4,269,000	-	2,324,000
	Total	85,861,000	132,517,000	99,480,000	2,324,000

Programme 701: Policy and Management for Business Enterprise, Cooperatives and Consumer Protection

Item No.	Details	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
21	Compensation of Employees	20,759,000	15,732,000	16,946,000	17,419,000
21110	Personal Emoluments	18,034,000	13,950,000	15,164,000	15,637,000
21111	Other Staff Costs	2,725,000	1,782,000	1,782,000	1,782,000
22	Goods and Services	12,658,000	10,823,000	10,888,000	10,988,000
22010	Cost of Utilities	2,500,000	1,800,000	2,000,000	2,100,000
22020	Fuel and Oil	100,000	100,000	150,000	150,000
22030	Rent	6,110,000	5,100,000	5,100,000	5,100,000

Ministry of Business, Enterprise, Cooperatives and Consumer Protection - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
22040	Office Equipment and Furniture	75,000	100,000	100,000	100,000
22050	Office Expenses	360,000	245,000	310,000	310,000
22060	Maintenance	375,000	500,000	250,000	250,000
22070	Cleaning Services	20,000	55,000	60,000	60,000
22100	Publications and Stationery	1,745,000	1,600,000	1,600,000	1,600,000
22120	Fees	100,000	100,000	100,000	100,000
22130	Studies and Surveys	1,000,000	1,000,000	1,000,000	1,000,000
22900	Other Goods and Services	273,000	278,000	278,000	278,000
31	Acquisition of Non-Financial Assets	3,000,000	-	-	-
31122	Acquisition of IT equipment	1,000,000	-	-	-
31122802	<i>Acquisition of IT equipment</i>	<i>1,000,000</i>	-	-	-
31133	Acquisition of Furniture	2,000,000	-	-	-
31133801	<i>Acquisition of Furniture & fittings</i>	<i>2,000,000</i>	-	-	-
	Total	36,417,000	26,555,000	27,834,000	28,407,000
Programme 703 : SME Development and Competitiveness					
21	Compensation of Employees	2,792,000	1,990,000	2,090,000	2,091,000
21110	Personal Emoluments	2,673,000	1,479,000	1,579,000	1,580,000
21111	Other Staff Costs	119,000	511,000	511,000	511,000
22	Goods and Services	116,054,000	105,712,000	69,533,000	55,044,000
22010	Cost of Utilities	500,000	500,000	500,000	500,000
22020	Fuel and Oil	75,000	75,000	75,000	75,000
22030	Rent (MSDC)	2,075,000	690,000	780,000	840,000
	<i>of which:</i>				
22030001	<i>Rental of Building (MBGS)</i>	<i>2,000,000</i>	<i>690,000</i>	<i>780,000</i>	<i>840,000</i>
22030002	<i>Rental of Parking Slots (MBGS)</i>	<i>75,000</i>	-	-	-
22040	Office Equipment and Furniture	13,388,000	12,150,000	3,840,000	2,580,000
	<i>of which:</i>				
22040001	<i>Office Equipment (MBGS)</i>	<i>12,388,000</i>	<i>11,850,000</i>	<i>3,690,000</i>	<i>2,430,000</i>
22050	Office Expenses	115,000	220,000	230,000	230,000
22060	Maintenance	125,000	600,000	650,000	700,000
22070	Cleaning Services	35,000	47,000	48,000	49,000
22100	Publications and Stationery	190,000	435,000	435,000	475,000
22120	Fees	85,625,000	73,020,000	45,390,000	32,220,000
	<i>of which:</i>				
22120007	<i>Fees for Training (MSDC)</i>	<i>4,140,000</i>	<i>6,420,000</i>	<i>2,130,000</i>	<i>1,620,000</i>
22120008	<i>Fees to Consultants (MSDC)</i>	<i>81,110,000</i>	<i>66,600,000</i>	<i>43,260,000</i>	<i>30,600,000</i>
22170	Travelling within the Republic	100,000	200,000	200,000	200,000
22900	Other Goods and Services	13,826,000	17,775,000	17,385,000	17,175,000
	<i>of which:</i>				
22900099	<i>Miscellaneous Expenses (MBGS)</i>	<i>13,811,000</i>	<i>17,760,000</i>	<i>17,370,000</i>	<i>17,160,000</i>

Ministry of Business, Enterprise, Cooperatives and Consumer Protection - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
26	Grants	53,700,000	53,000,000	53,000,000	53,000,000
26313	Extra-Budgetary Units	53,700,000	53,000,000	53,000,000	53,000,000
26313064	<i>Current Grant - National Productivity and Competitiveness Council (NPCC)</i>	<i>19,700,000</i>	<i>19,000,000</i>	<i>19,000,000</i>	<i>19,000,000</i>
26313083	<i>Small and Medium Enterprises Development Authority (SMEDA)</i>	<i>34,000,000</i>	<i>34,000,000</i>	<i>34,000,000</i>	<i>34,000,000</i>
28	Other Expenses	61,100,000	42,000,000	75,000,000	90,000,000
28215	Transfers to Private Enterprises	61,100,000	42,000,000	75,000,000	90,000,000
28215002	<i>Matching Grant (MSDC)</i>	<i>61,100,000</i>	<i>12,000,000</i>	-	-
28215005	<i>90:10 Pay Back Scheme (MBGS)</i>	-	<i>30,000,000</i>	<i>75,000,000</i>	<i>90,000,000</i>
	Total	233,646,000	202,702,000	199,623,000	200,135,000
Programme 604: Promotion and Development of Cooperatives					
Sub-Programme 60401: Registry of Cooperatives					
21	Compensation of Employees	49,703,000	50,639,000	51,714,000	52,501,000
21110	Personal Emoluments	41,783,000	42,254,000	43,329,000	44,116,000
21111	Other Staff Costs	7,920,000	8,385,000	8,385,000	8,385,000
22	Goods and Services	10,281,000	10,073,000	9,723,000	9,723,000
22010	Cost of Utilities	1,366,000	1,396,000	1,396,000	1,396,000
22020	Fuel and Oil	100,000	60,000	60,000	60,000
22030	Rent	5,087,000	5,187,000	5,187,000	5,187,000
22040	Office Equipment and Furniture	890,000	650,000	300,000	300,000
22050	Office Expenses	170,000	170,000	170,000	170,000
22060	Maintenance	260,000	250,000	250,000	250,000
22070	Cleaning Services	70,000	85,000	85,000	85,000
22090	Security	373,000	410,000	410,000	410,000
22100	Publications and Stationery	515,000	565,000	565,000	565,000
22120	Fees	580,000	430,000	430,000	430,000
22900	Other Goods and Services	870,000	870,000	870,000	870,000
26	Grants	320,000	-	-	-
26210	Current Grant to International Organisations	320,000	-	-	-
26210120	<i>Contribution to International Co-operative Alliance (ICA)</i>	<i>320,000</i>	-	-	-
28	Other Expense	4,000,000	2,200,000	2,200,000	2,200,000
28211	Transfers to Non-Profit Institutions	4,000,000	2,200,000	2,200,000	2,200,000
	<i>of which:</i>				
28211030	<i>Other Current Transfers - Mauritius Co-operative Union</i>	<i>3,000,000</i>	<i>2,200,000</i>	<i>2,200,000</i>	<i>2,200,000</i>

Ministry of Business, Enterprise, Cooperatives and Consumer Protection - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
28211031	<i>Other Current Transfers - Mauritius Livestock Marketing Co-operative Federation</i>	360,000	-	-	-
28211032	<i>Other Current Transfers - Mauritius Agricultural Marketing Co-operative Federation</i>	360,000	-	-	-
28211033	<i>Other Current Transfers - Co-operative Societies</i>	280,000	-	-	-
	Total	64,304,000	62,912,000	63,637,000	64,424,000
Sub-Programme 60402: Promotion of Cooperative Entrepreneurship					
21	Compensation of Employees	4,440,000	4,065,000	4,155,000	4,225,000
21110	Personal Emoluments	3,930,000	3,555,000	3,645,000	3,715,000
21111	Other Staff Costs	510,000	510,000	510,000	510,000
22	Goods and Services	1,641,000	1,640,000	1,640,000	1,640,000
22010	Cost of Utilities	136,000	135,000	135,000	135,000
22030	Rent	267,000	267,000	267,000	267,000
22040	Office Equipment and Furniture	20,000	20,000	20,000	20,000
22050	Office Expenses	20,000	20,000	20,000	20,000
22060	Maintenance	1,018,000	1,018,000	1,018,000	1,018,000
22070	Cleaning Services	3,000	3,000	3,000	3,000
22100	Publications and Stationery	40,000	40,000	40,000	40,000
22120	Fees	130,000	130,000	130,000	130,000
22900	Other Goods and Services	7,000	7,000	7,000	7,000
26	Grants	2,200,000	2,280,000	2,280,000	2,280,000
26313	Extra-Budgetary Units	2,200,000	2,280,000	2,280,000	2,280,000
26313061	<i>Current Grant - National Institute for Co-operative Entrepreneurship (NICE)</i>	2,200,000	2,280,000	2,280,000	2,280,000
	Total	8,281,000	7,985,000	8,075,000	8,145,000
Programme 525 : Consumer Protection and Market Surveillance					
Sub-Programme 52501 : Promotion and Protection of the Rights of the Consumer					
21	Compensation of Employees	12,402,000	12,848,000	13,056,000	13,274,000
21110	Personal Emoluments	10,300,000	10,746,000	10,954,000	11,172,000
21111	Other Staff Costs	2,102,000	2,102,000	2,102,000	2,102,000
22	Goods and Services	4,640,000	4,269,000	4,431,000	4,442,000
22010	Cost of Utilities	400,000	700,000	750,000	750,000
22030	Rent	3,180,000	2,480,000	2,480,000	2,480,000
22040	Office Equipment and Furniture	50,000	150,000	250,000	250,000
22050	Office Expenses	40,000	36,000	46,000	46,000
22060	Maintenance	90,000	475,000	475,000	485,000

Ministry of Business, Enterprise, Cooperatives and Consumer Protection - continued

Item No.	Details	Rs	Rs	Rs	Rs
		2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
22070	Cleaning Services	-	113000	115000	116000
22100	Publications and Stationery	5,000	15,000	15,000	15,000
22120	Fees	625,000	-	-	-
22900	Other Goods and Services	250,000	300,000	300,000	300,000
31	Acquisition of Non- Financial Assets	1,200,000	2,324,000	-	-
31132	Intangible Fixed Assets	1,200,000	2,324,000	-	-
31132801	<i>Acquisition of Software Computerisation of the Consumer Protection Unit</i>	<i>1,200,000</i>	<i>2,324,000</i>	-	-
	Total	18,242,000	19,441,000	17,487,000	17,716,000
Sub-Programme 52503 : Citizens Charter					
21	Compensation of Employees	825,000	587,000	597,000	607,000
21110	Personal Emoluments	675,000	521,000	531,000	541,000
21111	Other Staff Costs	150,000	66,000	66,000	66,000
22	Goods and Services	60,000	-	-	-
22010	Cost of Utilities	60,000	-	-	-
	Total	885,000	587,000	597,000	607,000

PART D: HUMAN RESOURCES
STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post 2010	Funded Positions		
			2011	2012	2013
Programme 701: Policy and Management for Business Enterprise, Cooperatives and Consumer Protection		28	32	32	32
	Minister	1	1	1	1
02 00 93	Permanent Secretary	1	1	1	1
02 75 82	Principal Assistant Secretary	1	1	1	1
08 46 62	Office Management Executive	-	-	-	-
01 60 71	Manager, Financial Operations	1	1	1	1
01 41 55	Financial Operations Officer	1	1	1	1
01 29 49	Assistant Financial Operations Officer	2	2	2	2
21 41 55	Procurement and Supply Officer	1	1	1	1
21 29 49	Assistant Procurement and Supply Officer	1	1	1	1
08 41 55	Higher Executive Officer	1	1	1	1
08 31 51	Senior Officer	2	2	2	2
08 18 48	Officer	6	10	10	10
08 34 55	Confidential Secretary	4	4	4	4
08 17 44	Word Processing Operator	4	4	4	4
24 27 37	Head Office Care Attendant	-	-	-	-
22 12 39	Receptionist /Telephone Operator	-	-	-	-
24 10 30	Office Care Attendant	2	2	2	2
Programme 703:SME Development and Competitiveness		5	5	5	5
02 45 67	Assistant Secretary	1	1	1	1
26 20 53	Teacher/Senior Teacher, Handicraft Industrial Branch	1	1	1	1
08 41 55	Higher Executive Officer	-	-	-	-
08 31 51	Senior Officer	1	1	1	1
08 29 49	Executive Officer	-	-	-	-
08 18 45	Officer	1	1	1	1
08 17 44	Word Processing Operator	1	1	1	1
Programme 604: Promotion and Development of Cooperatives		152	153	153	153
Sub-Programme 60401: Registry of Cooperatives		145	146	146	146
02 75 82	Principal Assistant Secretary	1	1	1	1
02 45 67	Assistant Secretary	1	1	1	1
18 75 79	Registrar of Co-operative Societies	-	-	-	-
18 62 73	Deputy Registrar of Co-operative Societies	1	1	1	1
18 48 67	Controller of Co-operatives	-	-	-	-
18 56 66	Divisional Co-operative Officer	4	4	4	4
18 53 63	Principal Co-operative Officer	17	17	17	17
18 44 58	Senior Co-operative Officer	23	23	23	23
18 25 52	Co-operative Officer	29	29	29	29
10 20 48	Projectionist	-	-	-	-
01 41 55	Financial Operations Officer	1	1	1	1

STAFFING POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Salary Code	Position Titles	In Post 2010	Funded Positions		
			2011	2012	2013
01 29 49	Assistant Financial Operations Officer	2	2	2	2
21 29 49	Assistant Procurement and Supply Officer	1	1	1	1
08 41 55	Higher Executive Officer	-	1	1	1
08 31 51	Senior Officer	2	2	2	2
08 29 49	Executive Officer	-	-	-	-
08 37 51	Office Supervisor	1	1	1	1
02 29 48	Special Clerical Officer	-	-	-	-
08 18 45	Officer	15	15	15	15
08 13 41	Clerk Assistant	17	17	17	17
08 34 55	Confidential Secretary	1	1	1	1
08 27 48	Senior Word Processing Operator	-	-	-	-
08 17 44	Word Processing Operator	7	7	7	7
24 27 37	Head Office Care Attendant	1	1	1	1
24 10 30	Office Care Attendant	5	5	5	5
22 12 39	Receptionist/Telephone Operator	1	1	1	1
24 13 36 } 24 13 31 }	Driver	3	3	3	3
24 02 21 } 24 02 16 }	General Worker	12	12	12	12
Sub-Programme 60402: Promotion of Cooperative Entrepreneurship		7	7	7	7
18 75 79	Secretary for Co-operative Development	1	1	1	1
18 59 71	Senior Co-operative Development Officer	3	3	3	3
18 44 67	Co-operative Development Officer	2	2	2	2
08 17 44	Word Processing Operator	1	1	1	1
08 13 41	Clerk Assistant	-	-	-	-
24 18 36	Leading Hand	-	-	-	-
Programme 525: Consumer Protection and Market Surveillance		32	33	33	33
Sub-Programme 52501: Promotion and Protection of the Rights of the Consumer		32	33	33	33
02 45 67	Assistant Secretary	1	1	1	1
18 62 73	Head Consumer Protection Unit	-	-	-	-
18 53 64	Principal Consumer Protection Officer	1	1	1	1
18 48 59	Senior Consumer Protection Officer	3	3	3	3
18 41 55	Consumer Protection Officer	21	21	21	21
08 31 51	Senior Officer	-	1	1	1
08 18 48	Officer	4	4	4	4
08 17 44	Word Processing Operator	1	1	1	1
22 12 39	Receptionist /Telephone Operator	-	-	-	-
24 10 30	Office Care Attendant	1	1	1	1
Sub-Programme 52503: Citizens Charter		-	-	-	-
02 45 67	Assistant Secretary	-	-	-	-
08 31 51	Senior Officer	-	-	-	-
Total		217	223	223	223