



MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Circular No. 9 of 2019

My Ref: CF/40/40/20/10 XVII

01 August, 2019

From: Financial Secretary

To : Supervising Officers i/c Ministries/Departments

Fees payable to Members of Bid Evaluation Committees  
and Due Diligence Committees

Please refer to this Ministry's Circular No 5 of 2017 dated 23 March 2017.

2. The purpose of this Circular letter is to bring the following clarifications in regard to the computation of fees and allowances payable to members of Bid Evaluation Committees and Due Diligence Committees: -

- (i) The top salary in the salary scale of evaluators, which represents the relative worth of the job, should for identification purposes, be used;
- (ii) The hourly rate payable to an evaluator whose salary falls between two categories, should be calculated as follows:-

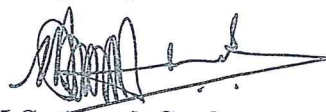
$$\frac{\text{Hourly Rate X} + \text{Hourly Rate Y}}{2}$$

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where X represents the higher grade and Y represents the lower grade;

- (iii) The top salary of the substantive post of the evaluators should be used in case the latter have been assigned higher duties; and
- (iv) Evaluators drawing salaries in a salary scale lower than that of the 'Technical Officer' should draw fees applicable to the Technical Officer.

2. You are kindly requested to bring the contents of this Circular to the attention of all officers concerned as well as to bodies falling under the purview of your Ministry/Department.

  
M.S. Ayoob Saab  
for Financial Secretary



**MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT**

**Circular No. 10 of 2019**

**My Ref:** CF/40/40/20/10 XVII

**02 August, 2019**


**From:** Financial Secretary

**To :** Supervising Officers i/c Ministries/Departments

**Fees payable to Members of Bid Evaluation Committees  
and Due Diligence Committees**

Please refer to this Ministry's Circular No 9 of 2019 dated 01 August 2019.

2. The effective date of the Circular is 01 August 2019.
3. You are kindly requested to bring the contents of this Circular to the attention of all officers concerned as well as to bodies falling under the purview of your Ministry/Department.

  
**M.S. Ayoob Saab**  
for Financial Secretary