MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Circular No. 3 of 2018

My Ref: BUDGT/CALL/CIRCL

To : Supervising Officers-in-Charge of Ministries/Departments

2018-19 Budget Circular

You are kindly requested to submit your budget proposals, both expenditure and revenue, for financial years 2018-19, 2019-20 and 2020-21 by 6th April 2018 through the e-budget system.

- 2. This year, we are witnessing the positive impact and outcomes of the past two budgets, which focused on a New Era of Development and Rising to the Challenge of our Ambitions, on our economy and society. Our economy is showing steady signs of recovering to a higher growth path and we have made concrete achievements in addressing the problem of absolute poverty and lifting the standard of living for low income families. 2018-19 should see further progress if we maintain strong fiscal stewardship as we have done in the past two years, the more so that the global economy as well is performing better than in recent years.
- 3. The 2018-19 Budget will have to be prepared with the objective of achieving total adherence to the golden rule in public finance, that is, borrowing only to finance investment expenditure. At the same time, Government will have to stay committed to bringing public sector debt to 60% of GDP by 2020-21.
- 4. We need to pursue our efforts in economic and social reforms aimed at higher growth, faster employment creation and uplifting the quality of life of the population while at the same time keeping in mind the fiscal constraints within which Government has to operate. This will require innovative, well-articulated and implementable policy measures from every Ministry/Department.
- 5. In this context, your budget proposals will have to be aligned with an updated Three-Year Strategic Plan and the overall vision of Government. This year, allocation and arbitrage for financial resources will be guided by the updated Three-Year Strategic Plan which should reflect fully Government priorities, the need to improve public service delivery and the state of preparedness of schemes/projects. As mentioned above, in the preparation of 2018-19 budget, there will be priority efforts to balance the recurrent budget and meet our debt target.
- 6. Accordingly, in its budget allocation exercise, this Ministry will give greater weight in containing recurrent expenditure. Your proposals should, therefore, reflect this fiscal stance. As regards the capital budget, you should prioritise your projects and ensure that expenditure proposals are made based on a realistic implementation plan.

- 7. This year no ceiling will be communicated to individual Ministries. This will enable the Ministry of Finance and Economic Development to make more optimal allocation of resources based on National Priorities. Strategic allocation of resources will be made once all proposals are examined and discussed.
- 8. The guidelines/instructions for the preparation and submission of your proposals are set out at Annex I.
- 9. You will be informed of the schedule of the Policy Dialogue and Budget Estimates Committee meetings in due course. To prepare for these meetings, relevant MOFED staff will have technical working sessions with your Ministry.
- 10. Kindly relay the contents of this Circular to all public sector bodies falling under your responsibility.

D. D. Manraj, GOSK Financial Secretary 15 March 2018

CC to:

- (i) Secretary to Cabinet and Head of the Civil Service
- (ii) Director of Audit
- (iii) Accountant-General
- (iv) Officer-in-Charge, Finance Section of Ministries and Departments

Encl.:

Annex I: Guidelines/Instructions for Preparation and Submission of Budget Proposals

Appendix I: Template for Three-Year Strategic Plan

Appendix II: Format for Expenditure Proposals

Appendix III: Format for New Scheme/Measure

Appendix IV: Format for Human Resource Proposals

Appendix V: Financial Information on Public Sector Bodies
Appendix VI: Format for Revenue Estimates

Appendix VII: MOFED Sector Ministry Support Teams (SMSTs)

Guidelines/Instructions for Preparation and Submission of Budget Proposals

A. Three-Year Strategic Plan

- 1. As you are aware, last year a rolling Three-Year Strategic Plan with medium term objectives was prepared and tabled in the National Assembly together with the Estimates documents. The Plan aims at providing Members of Parliament and the public in general information on strategic directions and key performance indicators in different sectors.
- 2. To facilitate discussions on policy issues and strategies, Ministries should update their Three-Year Strategic Plan taking into account progress made so far as well as new initiatives/strategies for the next three years. In particular, they should update the following as per Appendix I:
 - (i) Goals and Objectives;
 - (ii) Current Situation and Challenges;
 - (iii) Strategic Direction;
 - (iv) Key Actions and Key Performance Indicators; and
 - (v) Key Capital Projects.
- 3. Ministry of Finance and Economic Development will shortly organise dedicated meetings on updating the Three-Year Strategic Plan. You will be informed accordingly.

B. Expenditure Proposals

- 4. Ministries/Departments should submit their expenditure proposals as per Appendix II through the e-budget system. Details of submission requirements are set out at paragraphs 35 to 39.
- 5. As part of the requirements, Ministries/Departments should prepare realistic revised estimates for the current financial year taking into account expenditure already incurred, that is, by end February 2018 and likely spending up to end June 2018.
- 6. Regarding proposals for FY 2018-19 and the subsequent two years, Ministries/Departments should include expenditure commitments already taken in the current financial year as well as new measures and initiatives being proposed for the forthcoming budget in line with their updated Strategic Plan. In addition, they should take into consideration the following:
 - (i) pace of implementation of projects and schemes;
 - (ii) changes in cost of providing certain services;
 - (iii) changes in the number of beneficiaries under existing schemes;
 - (iv) revised estimates for current financial year;
 - (v) planned figures published in the 2017-18 Estimates documents; and
 - (vi) updated Ministerial Portfolio.

C. Recurrent Expenditure

7. As far as possible, Ministries should contain their recurrent expenditure and ensure judicious use of budgetary resources by reducing wastage, controlling overtime, improving fleet and procurement management, optimising energy consumption, prioritising human resource requirements and exploring other possibilities for efficiency gains.

New Scheme/Measure

8. Ministries/Departments should provide a brief, as per Appendix III, on all new schemes and measures being proposed for the forthcoming budget, together with their financial implications.

Human Resource Budgeting

- 9. Ministries/Departments should make full provision in respect of staff already in post, taking into account expected retirements. They should also provide for the annual salary increments payable with effect from January of each year as well as for the salary compensation already awarded by Government.
- 10. As regards unfilled funded positions, these would normally be carried over in FY 2018-19 subject to necessity and proper justifications. Moreover, provisions for filling of such positions should take into account the stage reached in the recruitment process and should be based on a realistic timeframe for completion of the exercise.
- 11. Any request for filling of unfunded vacancies and creation of additional posts or new posts should be justified in terms of organisational requirements, improvement in service delivery and/or provision of new services in view of the updated Strategic Plan. Similarly, filling of consequential vacancies at entry grade arising as a result of promotional exercises should be justified. The financial implications of such requests should be included in the expenditure proposals.
- 12. Accordingly, Ministries/Departments are requested to submit key information relating to:
 - (i) the expected timing for filling of approved funded positions, unfunded promotional posts and unfunded entry grade posts;
 - (ii) the annual financial implications for the above three categories separately as per Appendix IV; and
 - (iii) the number of personnel, both permanent and contractual, serving their Ministry/Department as at end March 2018.
- 13. They should also update the proposed funded positions for FY 2018-19 and their financial implications in the simplified HR excel template designed in the e-budget system.

Maintenance

14. Ministries should make adequate provision for maintenance of assets falling under their responsibility. This is necessary to optimise the useful life of those assets and avoid disruption in service delivery.

Statutory Bodies

- 15. Ministries should, in the first instance, scrutinise the revenue and expenditure plans of statutory bodies seeking funding from Government so as to ensure greater efficiency and lower dependency on budgetary resources.
- 16. They should, thereafter, include the reviewed funding requirements of those statutory bodies in their budget proposals.
- 17. A copy of the budget proposal of the statutory bodies as well as updated information on their financial standing as per $Appendix\ V$ should be submitted to this Ministry.

Mission Expenses and Passage Benefits

18. Your proposals should exclude provisions in respect of mission expenses and passage benefits. As per current practice, such provisions will be made under Vote 26-1: Centrally Managed Expenses of Government.

Memorandum on Expenditure Items

- 19. Ministries/Departments should submit a memorandum on expenditure items requiring significant increase in budgetary resources. The memorandum should include information such as purpose of the spending, expected benefits, target groups, basis of calculation and justification for the significant increase.
- 20. The memorandum should also include information on all new items of expenditure to be created in the forthcoming budget.
- 21. These information would facilitate discussions at the Estimates Committee meetings and would be helpful in the preparation of briefs for the Committee of Supply.

D. Capital Expenditure

- 22. Ministries should prioritise their capital projects and submit their requests based on a realistic implementation plan, irrespective of the source of financing.
- 23. For existing projects, they should take into account the current implementation status, expected progress and payments up to June 2018, new commitments taken during the year as well as carry-over of capital expenditure.
- 24. As regards new capital projects, Ministries should submit their proposals as per the Project Request Form enclosed in the Capital Project Process Manual issued in September 2017 (Financial Instructions No. 3 of 2017). Moreover, Ministries should rank new projects in order of priority. These information should be submitted to the relevant Sector Ministry Support Teams (SMSTs) of this Ministry.
- 25. For new projects with an estimated value above Rs 25 million, a copy of the Project Request Form should also be submitted to the Public Investment Management Unit (PIMU) of this Ministry for consideration and eventual inclusion in the Public Sector Investment Programme.
- 26. All information in respect of capital projects should be updated in the e-PSIP.

Carry-Over of Capital Expenditure

- 27. Ministries/Departments should submit their requests for carry-over of the FY 2017-18 capital expenditure, if any, together with their expenditure proposals. Those requests should be realistic and in line with Financial Instructions No 1 of 2016.
- 28. Ministries should also take such requests into account while preparing their funding requirements for next year's budget so as to avoid over provisioning.

E. Revenue Estimates

- 29. Wherever applicable, Ministries/Departments should submit estimates of revenue in respect of taxes, duties, fees, charges, sales and other revenues falling under their purview, as per Appendix VI, through the e-budget system.
- 30. In your submissions, you should indicate clearly:-
 - the basis of your computation and assumptions, highlighting any change in respective legislation that has impacted on the amount of revenue collected during the current financial year and/or would affect revenue in the following financial years;
 - (ii) the amount of revenue in arrears in respect of each revenue item; and
 - (iii) the amount of revenue to be collected through administrative efforts, such as better enforcement, audit, investigations and debt recovery.
- 31. As regards fees and charges (Revenue Item Code 142), the guiding policy is to ensure that the rupee value of the fees/charges is not eroded by inflation and is adjusted so as to reflect cost of delivery of goods and services. However, due care has to be given on possible adverse impact on the ease of doing business. Any proposal for adjustment of fees in the next financial year should be incorporated in the revenue estimates.
- 32. All funds received as external grants to finance projects should be recorded under Revenue Category 13 (Grant) with the corresponding provision on the expenditure side in line with the principles of good public financial management. Details of such grants should be recorded in the e-budget system with appropriate explanations.
- 33. Ministries are requested to closely monitor statutory bodies and SOEs under their purview to ensure that they settle their debt obligations to Government, if any, to avoid accumulation of arrears.
- 34. Parent Ministries of statutory bodies and SOEs which have accumulated arrears should come up with appropriate policy measures to redress the financial situation of these entities.

F. Submission of Proposals

- 35. Ministries/Departments should submit both their expenditure proposals and revenue estimates through the e-budget system at latest by 6th April 2018.
- 36. With a view to making the system more user friendly, excel templates have been designed in the system for inputting of financial data on both revenue and expenditure directly into the system.
- 37. The excel template for expenditure provides for the inputting of information on both recurrent and capital expenditure. Exceptionally this year, data entry regarding capital projects should be made in both the e-budget and e-PSIP systems. As from next year, data will flow between the two systems through integration process and hence data entry will be made in only one system.
- 38. The e-budget application will enable Ministries/Departments to generate a report of their submissions as per format at Appendix II and Appendix VI.
- 39. Ministries/Departments should, however, submit a soft copy of the following supplementary information to the relevant officer responsible for the SMST specified at Appendix VII through e-mail:
 - (i) Updated Three-Year Strategic Plan (Appendix I);
 - (ii) New Scheme/Measure (Appendix III);
 - (iii) Human Resource Proposal (Appendix IV)
 - (iv) Financial Information on Public Sector Bodies (Appendix V);
 - (v) Memorandum on Expenditure Items (as per paragraph 19).
 - (vi) Project Request Form (as per paragraph 24); and
 - (vii) Proposals for Carry-over of Capital Expenditure (as per paragraph 27);

G. Estimates Committee Meetings

- 40. Following receipt of your proposals, the relevant SMST and other officers of MOFED will hold technical working sessions with Ministries/Departments to prepare for the Budget Estimates Committee meetings.
- 41. You will be informed of the date, time and venue for the Estimates Committee meetings in due course.

Template for Three Year Strategic Plan

| Goals | and | Objectives |
|-------|----------|------------|
| 00000 | Can n Co | |

Current Situation (including main achievements in 2017/18 and major challenges)

Strategic Direction

Key Actions

Key actions, key performance indicators and targets should be submitted in a table as per the following format:

| | | Target | Actual* | Target | Target | Target |
|------------|---------------------------|-------------|--------------|---------|---------|---------|
| Key Action | Key Performance Indicator | 2017/18 | 2017/18 2018 | | 2019/20 | 2020/21 |
| | | (Published) | 2017/10 | 2010/13 | 2010/20 | |
| 1. XXXXX | | | | | | |
| 2. XXXXX | | | | | | - |
| 3. Etc. | | | | | | <u></u> |

^{*}Actual as at end March 2018

Key Capital Projects

Rs M

| | Project | 2017/18 | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
|-------------|---------|-----------|---------|---------|---------|---------|
| Description | Value | Estimates | Revised | | | |
| 1. XXXXX | | | | | | - |
| 2. XXXXX | | | | | - | - |
| 3. Etc. | | | | | | |

Format for Expenditure Proposals

VOTE XX: XXXX

SUMMARY OF EXPENDITURE

Rs 00

| | | | | | 113 00 |
|-----------------------------|----------------------|---------------------------------|----------------------|--------------------|------------------|
| Details | 2017/18 Estimates | 2017/18 Revised Estimates | 2018/19 Estimates | 2019/20 Planned | 2020/2 Planne |
| VOTE XX-1 TOTAL EXPENDITURE | | | | | |
| of which | | | | | |
| Recurrent | | | | | |
| Capital | | | | | |
| Sub-Head XX-X1: XX1 | | | | | |
| Recurrent Expenditure | | | | | |
| Capital Expenditure | | | | | |
| Sub-Head XX-X2: XX2 | | | | | |
| Recurrent Expenditure | | | 140 | | |
| Capital Expenditure | , | | | | |
| TOTAL | | | | _ | |

Sub-Head XX-X1: XX1

Rs 00

| | 7 | | | | | | | KS UU |
|---------------|--|----------------------|---------------------------------|----------------------|--------------------|------------------|--|-------|
| Item No. | Details | 2017/18 Estimates | 2017/18 Revised Estimates | 2018/19 Estimates | 2019/20 Planned | 2020/2 Planne | | |
| Recurre | ent Expenditure | | | | | | | |
| 21 | Compensation of Employees | | | | | | | |
| 21110 .001 | Personal Emoluments Basic Salary | In Post Mar 2018 | Funded 2018/19 | | | | | |
| | Minister Permanent Secretary | | | | | | | |
| | Deputy Permanent Secretary Assistant Permanent Secretary xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx | | | | | | | i. |
| | Total | | | | | | | |

Rs 000

| tem No. | Details | 2017/18 Estimates | 2017/18 Revised | 2018/19 Estimates | 2019/20 Planned | 2020/21 Planned | |
|--------------|--|--|--------------------|----------------------|--|--------------------|---|
| | | | Estimates | | | | |
| .002 | Salary Compensation | | | | | | |
| .003 | Extra Remuneration | | | | | | |
| .004 | Allowances | | | | | | |
| 21111 | Other Staff Costs | | | | | | |
| .001 | Wages Travelling and Transport | | | | | | |
| 831 | Social Contributions | | | | | | |
| 21210 | | nas Fund | | | | | |
| .001 | Goods and Services | 193 1 4114 | | | | | |
| 22010 | Cost of Utilities | | | | | | |
| .001 | and another the same and another same an | | | | | | |
| .001 | Liounist, and one compare | | | | | | |
| .002 | Telephone | | | | | | |
| 22020 | Fuel and Oil | | | | | | |
| .001 | | | | | | | |
| 22030 | Rent | | | | | | |
| .001 | | | | | | | |
| .002 | | | | | | | |
| 22040 | Office Equipment and Furniture | | | | | | |
| .001 | | | | | | | |
| .002 | | | | | | | - |
| 25 | Subsidies | | | | | | |
| CXXXX | | | | | | | |
| .xxx | Current Grants | | | | | | |
| (XXXX | | | | | | | |
| 26313 | Extra Budgetary Units | | | | | | |
| Capital | Expenditure | | | | | | |
| | | Project Value Rs 000 | | | | | |
| 26 | Grants | | | | | | |
| 26323 | Extra-Budgetary Units | | | | | | |
| 20020 XXX | 1 | | | | | | |
| 28 | Other Expense | | | | | | |
| 28221 | Transfers to Non-Profit | | | | | | 9 |
| 2022 1 | institutions | | | | | | |
| .xx. | | | | | | | |
| 31 | Acquisition Of Non- | | | | | | |
| | Financial Assets | | | | | | 1 |
| 31112 | Non-Residential Buildings | | | | | | |
| .xx | | | | | | | |
| 32 | Acquisition Of Financial Assets | | | | | | |
| XXXXX | | | | | | | |
| .xx | x | | | | | | |
| | TOTAL | | | | Charles and Charle | | |
| | II W II II blue | The state of the s | | J | | | - |

VOTE XX: XXXX

Sub-Head XX-X2: XX2

| | T | | | | | , | 7 | Rs 000 |
|-------------|--|--|---------------------------|----------------------|--------------------|--------------------|---|--------|
| Item No. | Details | 2017/18 Estimates | 2017/18 Revised Estimates | 2018/19 Estimates | 2019/20 Planned | 2020/21 Planned | | |
| Recurr | ent Expenditure | | | | , | | | |
| 21 | Compensation of Employees | | | | | | | |
| 21110 | Personal Emoluments Basic Salary | In Post Mar 2018 | Funded 2018/19 | | | | | |
| | Minister | | | | | | | |
| | Permanent Secretary | | | | | | | |
| | Deputy Permanent Secretary | | | | | | | |
| | Assistant Permanent Secretary | | | | | | | |
| | ™XXXXXXXXXXXX | | | | | | | |
| | | | | | | | | |
| | Total | | | | | | | |
| .002 | Salary Compensation | ــــــــــــــــــــــــــــــــــــــ | | | | | | |
| .003 | | | | | | | | |
| 21210 | Social Contributions | | | | | | | |
| .001 | Contribution to the National Savings Fund | | | | | | | |
| | Goods and Services | | 1 | | | | | |
| 22010 | Cost of Utilities | | | | | | | |
| .001 | Electricity and Gas Charges | | | | | | | |
| .002 | Telephone | | | | | | | |
| | Other Goods and Services | | | | I | | | |
| .001 | Uniforms | | | | | | | |
| | Grants | | | | | | | |
| 26210 | Contribution to International Org | anisatior | ns | | | | | |
| XXX. | | | | | | | | |
| Capital I | Expenditure | | | | | | | |
| | Acquisition of Non - | Project | | | | | | |
| 31121 | Financial Assets | Rs 0 | 000 | | | | | |
| .801 | Transport Equipment | | | | | | | |
| .001 | Acquisition of Vehicles | *** | | | | | | |
| | TOTAL | | | | | | | |

Format for New Scheme/Measure

| Scheme /Measure: |
|---|
| Objective/Purpose: |
| Expected Economic and Social Benefits: |
| Eligibility Criteria/Targeted Beneficiaries: |
| Financial Implications and Financing Options: |
| o Implementing Agency: |
| Implementation Timeframe: |
| ∘ Monitorable Milestones: |
| Proposal for Legislative Amendments (if any): |

Format for Human Resource Proposals

(Annual Costing)

| Total (on Establishment) B. Others* | Sub-Head XX-102 A. Staff on Establishment | Total (Others) | Total (on Establishment) | VOTE XX Sub-Head XX -101 A. Staff on Establishment | e Position Titles |
|-------------------------------------|--|----------------|--------------------------|--|---|
| | | | | | State: Entry (E) or Promotio nal (P) Grade |
| | | | | | No. of Posts as per CEO 2017 |
| | | | | | Funded/ Adjusted 2017/18 |
| | | | | | In Post March 2018** Number Costing (A) (Rs) |
| | | | | | No. of Officers retiring (up to June 2019) |
| | | | | | Unfilled Funded Positions (March 2018) Promotional Grade Entry Grade Number Costing Number Costing (B) (Rs) (C) (Rs) |
| | | | | | e Vacancy ting Status*** |
| | was and the state of | | | | New R Promotional Grade Number Costing (D) (Rs) |
| | | | | | 0 |
| to many the second | | | | | quests Entry Grade Number Costing (E) (Rs) |
| | | | | | |
| | | | | | Total Proposed Funded Positions (A+B+C+D+E) |

Total (Others)

All costing should be on an annual basis (13 months). However, for Promotional grades (both unfilled funded and new requests) only annual topping should be included.
*Others include staff employed on contractual basis, STM, YEP, Advisers, etc.

**No. of Officers In Post as at March 2018 (headcount) should include Officers on leave without pay and under interdiction.

***Vacancy status - state only the date when vacancy reported/expected to be reported or advertised or interview carried out.

Financial Information on Public Sector Bodies

Public Body:

| A: Income & Expenditure Information Rs Million | | | | | | | | | |
|---|------------------------|------------------------|----------------------|--------------------|--------------------|--|--|--|--|
| Details | Jun 17/18 Estimates | 2017/18 Revised Est | 2018/19 Estimates | 2019/20 Planned | 2020/21 Planned | | | | |
| TOTAL INCOME Grant from Government Own-Source Revenue ⇒ Revenue 1 ⇒ Revenue 2 ⇒ | | | | | , | | | | |
| TOTAL EXPENDITURE Recurrent Expenditure Capital Expenditure | | | | | · · | | | | |
| Surplus/Deficit | | | | | | | | | |

B: Other Financial Information

| Details | Balance as at 31 Dec 2016 | Balance as at 30 Jun 2018 | Estimated Balance as at 30 Jun 2019 |
|------------------------|---------------------------------|---------------------------------|---|
| Debtors | | | |
| Cash & Bank Balance | | | |
| Investment | | | |
| ⇒ Fixed deposit | | | |
| ⇒ Treasury Bills | | | |
| <i>⇒</i> Others | | | |
| Creditors | | | g. |
| Bank Overdraft | | | |
| Reserve | | | |
| Loans | | | |
| Contingent Liabilities | | | |
| \Rightarrow Pension | | | |
| ⇒ Financial Litigation | | | |

(Rs '000)

Format for Revenue Estimates

MINISTRY/DEPARTMENT

| | Main assumptions (Note 2) | | Officer-in-Charge of Finance Section: Signature: Tel. No.: |
|---|---------------------------|-----------------------|---|
| | ned | 2020/21 | Officer-in-C Signature: Tel. No.: |
| ā | Planned | 2019/20 | |
| | Estimates | 2018/19 | 1 should be |
| | O/w arrears as at | Feb 2018 | 2019/20 and 2020/2 |
| | 2017/18 | Revised Estimates | f revenue for FY |
| | 201. | Approved Estimates | and forecasts o |
| | | Description | Estimates of revenue for FY 2018/19 and forecasts of revenue for FY 2019/20 and 2020/21 should be worked out in respect of all revenue items/sub-items. |
| • | Item No./ | Sub-item (Note 1) | Note (1): |

Supervising Officer of Ministry/Department Signature:

The assumptions used in arriving at your estimates should be clearly stated and submitted in separate attachments, together with your workings.

Note (2):

Date:

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

DECTOR MINISTRY SUPPORT TEAMS (SMST)

| Sector | Responsible Officer & Contact Details | Team member | Tel. No. | Email Address |
|---|---|----------------------------------|----------|--|
| ROTECTION AND ECONOMIC EMPC | OWERMENT | | | and the second s |
| curity, National Solidarity and | Mr J. Mownah (LA) | Mrs R. Jheengut [A] | 201 2520 | rjheengut@govmu.org |
| egration and Economic | Tel: 201 3945 jmownah@govmu.org | Ms A. Muslun [A] | 201 3980 | amuslun@govmu.org |
| ment | jmownan@govmu.org | Mrs T. Pahladi (FO) | 201 1224 | tpahladi@govmu.org |
| N | | | | |
| and Human Resources | Mrs. R. Nohur (LA) | Ms S. Mamode Hosmun [A] | 201 1950 | sbmamodehosmun@govmu.org |
| ducation (Incl. Knowledge Hub) | Tel : 201 2448 rnohur@govmu.org | Mrs S. Ramasubhoo (FO) | 201 2896 | sramasubhoo@govmu.org |
| ND EMPLOYMENT & TCI | monun@govina.org | | | |
| | | Ms R. Docile [A] | 201 2879 | pdocile@govmu.org |
| mployment & Training rking Group | Mr C.Paddia (LA) | Ms S. Mahamoodally [A] | 201 1729 | samahamoodally@govmu.org |
| gy, Communication and Innovation | Tel: 201 1153 cpaddia@govmu.org | Mrs. S. Ramasubhoo (FO) | 201 2822 | sramasubhoo@govmu.org |
| ARE & GENDER | | | | |
| nd Quality of Life | Mr L. Ghoorah (LA) | Mr M. A. Peters [A] | 201 3890 | mpeters@govmu.org |
| Equality and Child Development | Tel: 201 1343 Ighoorah@govmu.org | Mr J. Tangman [A] | 201 1259 | jtangman@govmu.org |
| budsperson for Children Office) | | Mrs D. Chaton (FO) | 201 1104 | dchaton@govmu.org |
| HOUSING | | | | |
| 10 | | Mrs P. Bhantooa [A] | 201 1259 | pbhantooa@govmu.org |
| d Sports | Mr P. Benee (LA) Tel: 201 3893 | Mrs F. Codabux (FO) | 201 2594 | fcodabux@govmu.org |
| and Lands | pbenee@govmu.org | Mr S. Majie [A] | 201 3893 | smajie@govmu.org |
| and Lands | 8 | Mr D. Seetul (AMFO) | 201 3892 | dseetul@govmu.org |
| TENT & SOLID WASTE MANAGEME | ENT | | | |
| ent, Sustainable Development, Solid | Mrs W. Elahee-Doomun (LA) Tel: 201 2385 | Mrs B. Abdoolcurim [A] | 201 2385 | babdoolcurim@govmu.org |
| Beach Management | | Ms J. Duportail (PFOO) | 201 3457 | jduportail@govmu.org |
| ional Disaster Management) ogical Services | welahee-doomun@govmu.org | Ms Y. Chooramun (STM) | 201 2385 | ychooramun@govmu.org |
| R PUBLIC UTILITIES | | | | |
| | | | 201 2328 | hurdhin@govmu.org |
| Water, Waste Water and Radiation no Services Procurement Issues & | Mrs S. Appanah (LA) Tel: 201 1160 sappanah@govmu.org | Mr H.R Urdhin [A] Ms D. Jory [A] | 201 1160 | njory@govmu.org |
| Jes | | Mr D. Narroo (FO) | 201 3917 | dnaroo@govmu.org |
| IFRASTRUCTURE & LAND TRANSF | PORT | 38539 A 31 | | |
| TRACTION TO THE CARD TRAINE | 1 | Ms R. Rumzan-Maudarbaccus [A] | 201 2566 | rarumzan@govmu.org |
| frastructure | Mr A. Ramdhany (LA) Tel: 201 1420 aramdhany@govmu.org | Ms J.Oogur [A] | 201 1372 | joogur@govmu.org |
| ansport (incl. Metro Express) | | Mr D. Sockalingum (PFOO) | 201 2896 | dsockalingum@govmu.org |
| AFFAIRS | | 1000 1000 | | |
| Affairs, Regional Integration and | Mrs V. Pareeatumbee (LA) | Ms L. Kalloo [A] | 201 3988 | lkalloo@govmu.org |
| onal Trade | Tel: 201 1601 cpareatumbee@govmu.org | Ms S. Ramprosand [A] | 201 3988 | sramprosand@govmu.org |
| I Economic Integration | | Ms J. Duportail (PFOO) | 201 3457 | jduportail@govmu.org |
| D CULTURE & CIVIL SERVICE AND | ADMINISTRATIVE REFORMS | | | |
| Culture (Incl. National Arts | Mr. D. Trilok (LA) | Mrs T. Nathoo [A] | 201 3437 | tnathoo@govmu.org |
| | | Ms D. Chaton (FO) | 201 1104 | dchaton@govmu.org |
| Service Reform | Tel: 201 2471 Itrilok @govmu.org | Ms P. Ramjutton [A] | 201 2075 | pramjutton@govmu.org |
| rvice and Administrative Reforms | | Mr R. Jugroop (FO) | 201 2041 | rjugroop@govmu.org |

| Sector | Responsible Officer & Contact Details | Team member | Tel. No. | Email Address |
|--|--|---------------------------------------|----------|------------------------|
| BANKING AND FINANCIAL SERVICES | Contact Details | | | |
| Financial Services and Good Governance | Mr. R.Sokappadu (Assistant Director) Tel: 201 1482 rsokappadu@govmu.org | Ms M. Ramsamy [A] | 201 3335 | meramsamy@govmu.org |
| Banking | Mrs A. Pyneeandee (LA) Tel: 201 3541 apyneeandee@govmu.org | Ms J. Duportail (PFOO) | 201 3457 | jduportail@govmu.org |
| INDUSTRY, COMMERCE & TOURISM | | · · · · · · · · · · · · · · · · · · · | | |
| | | Mrs S. Bedacee [A] | 201 2956 | sbedacee@govmu.org |
| Industry, Commerce and Consumer | Mr N. Baichoo (LA) | Mr D. Mathoora [A] | 201 2956 | dmathoora@govmu.org |
| Protection | Tel: 201 2420 | Mrs I. Daboo (FO) | 201 2591 | idaboo@govmu.org |
| | nbaichoo@govmu.org | Mrs S. Nunkoo-Puttur [A] | 201 2672 | snunkoo@govmu.org |
| Tourism | | Ms J. Duportail (PFOO) | 201 3457 | jduportail@govmu.org |
| BUSINESS ENTERPRISE AND COOPERATIV | /ES | | | |
| Business Enterprise and Co-operatives | Mr S. Gopall (LA) Tel: 201 3946 | Mr T. Kathapermal [A] | 201 2420 | tkathapermall@govmu.or |
| SME Development | sgopall@govmu.org | Ms S. Hingoo (FO) | 201 1589 | shingoo@govmu.org |
| AGRO INDUSTRY | | | | |
| Agro-Industry and Food Security | Mr D. Bundhoo (LA) Tel: 201 1592 dbundhoo@govmu.org | Mr S. Jeebodhun [A] | 201 1452 | sjeebodhun@govmu.org |
| | Mr V.Ramkelawon (LA) Tel: 2012515 viramkelawon@govmu.org | Mr S. Hurry (Ag. AMFO) | 201 3262 | sihurry@govmu.org |
| OCEAN ECONOMY | Thumsdayon (a.g. or ma.or g | | | |
| | Mrs P. Rojoa | Mr R. Etwaroo [A] | 201 2672 | retwaroo@govmu.org |
| Ocean Economy & Marine Resources | Tel: 201 3933 | Ms. P. Kutwoaroo [A] | 201 2420 | pkutwoaroo@govmu.org |
| , | projoa@govmu.org | Mrs A. Canagareddy (FO) | 201 3875 | adcanagareddy@govmu |
| RODRIGUES, LOCAL GOVERNMENT & NDU | 1 | _ | | |
| Dadriusa Darianal Assaults | | Ms D. Heerah [A] | 201 3824 | dheerah@govmu.org |
| Rodrigues Regional Assembly | Mr R. Sultoo (LA) | Mr S. Aukhjee [A] | 201 3824 | saukhjee@govmu.org |
| Local Government, Outer Islands & Fire Services | Tel: 201 3823 rsultoo@govmu.org | Mr D. Sockalingum (PFOO) | 201 2896 | dsockalingum@govmu.o |
| National Development Unit | | Mrs T. Pahladi (FO) | 201 1224 | tpahladi@govmu.org |
| SECURITY & JUSTICE | | | | -9 |
| VOTE 1 (Constitutional Bodies Excl. The Judiciary, ICAC & Ombudsperson for Children) | Mrs Piang Sang Sew-Hee (LA) Tel: 201 1145 | Mrs G. Nunkoo-Moorut [A] | 201 1452 | gnunkoo@govmu.org |
| | spiang-sang-sew- hee@govmu.org | Ms. S. Hingoo (FO) | 201 1589 | shingoo@govmu.org |
| Attorney-General's Office | | Ms J. Duportail (PFOO) | 201 3457 | jduportail@govmu.org |
| Prime Minister's Office (Excl. NDU) Printing | | Mr S. Rungassamy [A] | 201 2335 | srungasamy@govmu.or |
| Judiciary Minister Mentor's Office & Defence | Mr A. Yearoo (LA) Tel: 201 2763 myearoo@govmu.org | Mr N. Mutty [A] | 201 1104 | nemutty@govmu.org |
| Prison Service Police Service & FSL | myearoo@govinu.org | Mrs M. Moolye (Ag. AMFO) | 201 2767 | mmoolye@govmu.org |

Note: LA - Lead Analyst; A - Analyst / Senior Analyst; AMFO - Assistant Manager, Financial Operations;

PFOO - Principal Financial Operations Officer; FO - Financial Officer / Senior Financial Officer; STM - Service to Mauritius

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT. CENTRAL TEAMS

| | DEIT 1 1 7 7 8 1 | and a proper section of the section | | | |
|--|--|--|----------|--------------------------------|--|
| Sector | Responsible Officer & Contact Details | Team member | Tel. No. | Email Address | |
| LIC DEBT MANAGEMENT | | | | | |
| | Mr S. Mohajur (LA) | Mr M. Ramen [A] | 201 1868 | mramen@govmu.org | |
| blic Debt Management ans Administration | Tel: 201 2522 | Mr K. Domah [A] | 201 1581 | kdomah@govmu.org | |
| ano riammet and | | Mr H. Panchoo [A] | 201 1868 | hapanchoo@govmu.org | |
| ENDITURE MANAGEMENT | omonajan@german 5 | | | | |
| opropriations & Supplementary opropriations ublic Expenditure Monitoring & | Mr J .Ramyed <i>(LA)</i> | Mr A. Dreepaul [A] | 202 3728 | adreepaul@govmu.org | |
| anagement entrally Managed Expenditure | 1 10000 | Mrs L. Mohit-Hoober [A] | 201 2606 | lhoober@govmu.org | |
| edium Term Expenditure Framework ITEF) R Budgeting & Monitoring | | Mr H. K. Bachoo [A] | 201 2752 | hbachoo@govmu.org | |
| BLIC FINANCIAL MANAGEMENT | | | | | |
| ublic Financial Management Reforms | Mr S. Lalmahomed (LA) | Mrs N. Aubdoolah-Suhootoorah [A] | 201 2702 | nsuhootoorah@govmu.org | |
| nnual Report & Accrual Accounting inancial Management Manual | Tel: 201 1818 slalmahomed@govmu.org | Mr A. Mooteea [A] | 201 2701 | rmooteea@govmu.org | |
| CRO-FISCAL POLICIES & FRAMEWOR | K | | | | |
| lacro Economic Framework | Mr R. Hittoo (LA) | Mrs N. Hingah-Suhootoorah [A] | 201 2762 | bhingah@govmu.org | |
| Acro Fiscal Framework & Fiscal Reporting | Tel: 201 3464 rhittoo@govmu.org | Mrs F.Lowtun-Boolakee [A] | 201 2762 | flowtun-boolakee @govmu.org | |
| sudget Policy Coordination | Ms Gopaul (LA) Tel: 201 2450 cgopaul@govmu.org | Mr. A. Baganee (A) | 201 3768 | abaganee@govmu.org | |
| BUDGET AND FISCAL RISKS | | - | | | |
| E- Budget | Mrs D. Lan Hing Po (LA) | Mrs J. Manon-Moineau [STM] | 201 3514 | jmanon-moineau@govmu.c | |
| Fiscal Risk Register/Contingent Liabilities | Tel: 201 3014 dlan-hing-po@govmu.org | | | | |
| IBLIC INVESTMENT MANAGEMENT UN | | | | V | |
| Project Appraisal | Mr. K.Seebundhun (LA) | Mrs N. Kureemun [SA] | 201 115 | nkureemun@govmu.org | |
| Project Pipeline Development | Tel: 201 2958 kseebundhun@govmu.org | Ms N. Jory [A] | 201 232 | njory@govmu.org | |
| JBLIC SECTOR INVESTMENT PROGRA | | | | | |
| Public Sector Investment Programme | Mr P. Buchoo (LA) | Mr S. Oozeer [A] | 201 222 | 2 soozeer@govmu.org | |
| Capital Projects Monitoring | Tel: 201 1566 pbuchoo@govmu.org | Mr P. Ramburn (AMFO) | 201 345 | 3 pramburn@govmu.org | |
| IRECT TAXATION POLICIES AND MAN. | | | | | |
| | | Mr G. Sokeechand [A] | 201 373 | - | |
| Income Taxation | Mr J. Suhootoorah (LA) Tel: 201 3517 | Mr K. Suddason [A] | 201 199 | - 100-100 | |
| Property Taxation Land Development Issues | ssuhootoorah@govmu.org | | 201 351 | 7 swgowrydoss@govmu.org | |
| Land Development issues | | A processing of the second sec | | - | |

| Sector | Responsible Officer & Contact Details | Team member | Tel. No. | Email Address | | |
|---|--|--------------------------|----------|--------------------------|--|--|
| INDIRECT TAXATION AND MANAGEMENT AND NON-TAX REVENUE | | | | | | |
| Indirect Taxation (incl. Green taxation) | Mr M. Bheekhee (LA) Tel: 201 1078 | Ms R. Goolamamode [A] | 201 1257 | rgoolamamode@govmu.org | | |
| Non Tax Revenues | | Mrs N. Codadeen [A] | 201 3462 | bncodadeen@govmu.org | | |
| | mbheekhee@govmu.org | Mr S. Doorgaparsand [A] | 201 1231 | sdoorgapersand@govmu.org | | |
| MONITORING OF BUDGET MEASURES | | | | | | |
| Monitoring of Budget Measures & | Mrs P. Oogarah-Bonomaully (LA) | Ms H. Choolhye [A] | 201 3345 | hchoolhye@govmu.org | | |
| Projects | Tel: 201 3230 | Ma T. Huwahun [A] | 201 3345 | thurchurn@govmu.org | | |
| Monitoring of Key Actions | poogarah- bonomaully@govmu.org | Ms T. Hurchun [A] | 201 3345 | | | |
| EXTERNAL COMMUNICATION & INNOVATIVE FINANCING | | | | | | |
| Port & Airport Development | Mr C.Charitar (LA) | | | | | |
| External Communications | Tel: 201 1566 | Mrs B. Dilmamode [A] | 201 1603 | bdilmamode@govmu.org | | |
| PIMS | ccharitar@govmu.org | | | | | |
| INTERNATIONAL TAXATION (BEPS/DTA/O | INTERNATIONAL TAXATION (BEPS/DTA/OECD/EU) | | | | | |
| Africa Strategy | Mr M. Rawoteea (LA) | Mr Y. Veerasamy [A] | 201 3457 | kveerasamy@govmu.org | | |
| Special Economic Zones | Tel: 201 3900 | | 0040457 | | | |
| Bilateral Agreements | mrawoteea@govmu.org | Mr S. Damree [A] | 201 3457 | sdamree@govmu.org | | |
| REGIONAL CAPACITY BUILDING | | T | | | | |
| Regional Capacity Building (incl. ATI, RMCE and AFRITAC) | Mr N. Armoogum (LA) | Ms A. Velappa-Naiken [A] | 201 3414 | avelappa@govmu.org | | |
| Bilateral Cooperation and Joint | Tel: 201 3590 | | | | | |
| Commission | narmoogum@govmu.org | | | | | |
| RESOURCE MOBILISATION | | | | | | |
| Bilateral Agreements and Economic Cooperation (incl. EU, AFD, Environmental Financing). | Mrs R. Ramsurn (LA) Tel: 201 2485 rramsurn@govmu.org | Mr F. Appavou [A] | 201 2749 | fappavou@govmu.org | | |
| | | Mr R. Ramayad [A] | 201 3840 | rramayad@govmu.org | | |
| Bilateral Agreements and Economic Cooperation (incl. ADB, World bank, IMF and Commonwealth) | Mrs N. Teeluckdary (LA) Tel: 201 3414 nmotee@govmu.org | Ms H. Rojoa [A] | 201 3414 | bhrojoa@govmu.org | | |

Note: LA - Lead Analyst; SA -Senior Analyst; A - Analyst/Senior Analyst; STM -Service to Mauritius