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(Altn Mr Sektokul)

Date: 31 August 2015

MY REF. : CF/50/50/50 V7

YOUR REF. :

From : Financial Secretary

To : The Commissioner of Prisons, Prison Service

SUBJECT : Centrally Managed Expenses for "Overseas Mission Expenses" – Allocation of Budget

Please refer to the Supervising Officers Meeting held on the 2nd July 2015 whereby you were informed that the budget for overseas mission has been centralized and therefore the approval of this Ministry should be sought and obtained before sending files for Prime Minister's approval.

2. Furthermore, during the above meeting, Supervising Officers were also informed that the overall budget for the financial year 2015-2016 was Rs 120M and that a system of indicative ceiling per Ministry would be used for the allocation of the above amount based, *inter-alia*, on allocations in the previous budget.

3. In this respect, your Ministry has been allocated for this Financial Year an amount of Rs 0.5M to meet expenses in connection with mission overseas.

4. Given the limited budgetary resources and taking into account the number of invitations normally received for missions overseas, you are, therefore, strongly advised to prioritize missions of prime importance with a view to accommodating them within the budget allocated to your Ministry.

5. However, in case funds have been exhausted by your Ministry, any further request for funds for overseas missions would **only** be considered on a case- to-case basis and subject to availability of funds.

  
V. Lutchmeeparsad  
For Financial Secretary

To addressees as per annex.