



2

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

CIRCULAR NO. 2 OF 2015

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Date: 04 May 2015

From : Financial Secretary

To : Supervising Officers in Charge of Ministries/Departments

Insurance Cover for Delegates while on Mission Abroad

This Ministry has, on behalf of Government, contracted an insurance cover with SICOM General Insurance Ltd for delegates proceeding on mission abroad. The insurance cover is for period 01 January 2015 to 31 December 2015 (renewable annually) and provides coverage *inter alia* in respect of personal accident, medical expenses, repatriation costs, loss/damage to baggage and personal effects.

2. All claims' settlement is subject to applicable excesses, applicable limits and terms and conditions of the Insurance Policy, which are at **Annex I**. You may wish to note, like the previous years, the Policy has remained the same and is as follows:

- (a) The insurance covers any particular mission overseas for a maximum duration of 30 days. In the event that the duration of a mission exceeds thirty days, the line Ministry should seek the official agreement of SICOM General Insurance Ltd before the mission is undertaken. In this respect, Mrs. Violetta Lagaille-Naidoo, Head Casualty at SICOM General Insurance Ltd, may be contacted on 203-8431 or email violetta@sicom.intnet.mu.
- (b) In case of serious illness or injury to any insured person on mission abroad, advice and assistance in connection with medical and repatriation arrangements may be obtained from the 'Specialty Group' who maintain a 24-hour emergency telephone service on +44 (0) 20 7902 7405.

- (c) As the Insurance Policy has been contracted by this Ministry, on behalf of the Government, any claim from an official for reimbursement should be forwarded to SICOM General Insurance Ltd through the Mission Cell of this Ministry as per format at **Annex II**. In this connection, Mr. D. Davasgaium, Assistant Permanent Secretary at this Ministry, may be contacted on 201-3984 or on ddavasgaium@govmu.org. Thereafter, SICOM General Insurance Ltd will liaise with the official concerned *inter alia*, for the submission to it of relevant invoices in original.
3. The Insurance Policy does not cover officials:
- (i) posted in our Embassies/High Commission abroad: or
 - (ii) proceeding abroad on Capacity Building Programmes (i.e Training, Symposium, Workshop, Seminar, Study Tours, etc ...).
4. It would be appreciated if all the departments falling under the aegis of your respective Ministry could be informed accordingly.


V. Lutchmeeparsad
for Financial Secretary

Copy to: Secretary to Cabinet and Head of the Civil Service