



Office of the Vice-President

Annual Report

Financial Year 2024-2025

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Office of the Vice-President

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1. Introduction

1.1 The Annual Report on the performance of the Office of the Vice-President is a requirement of the Finance and Audit Act.

1.2 This Annual Report outlines the performance and activities of the Office of the Vice-President for the Financial Year 2024-2025.

1.3 This Office is committed to transparency and accountability in public life. Transparency fosters trust among our stakeholders and accountability ensures that we uphold the highest standards of integrity and ethical conduct.

1.4 We strive to provide clear and accurate information about our activities and performance and are dedicated to open communication with our stakeholders.

1.5 This report bears testimony to our commitment for transparency and accountability and demonstrates our unwavering commitment to ethical conduct and good governance.

2 The Office of the Vice-President

2.1 The Office of the Vice-President has been established to provide support and assistance to the Vice-President of the Republic in the fulfillment of his constitutional role and official obligations.

2.2 The Office of the Vice-President is administratively managed by an Officer-in-Charge, who is supported by staff of the General Services and the Workmen's Class.

2.3 The Aide-de-Camp to the Vice-President looks after the daily programme of the Vice-President, accompanies him to official functions and makes all security arrangements.

2.4 A Personal Secretary performs secretarial duties for the Vice-President and the Office.

2.1 Vision and Mission

Vision

Effective governance by upholding the provisions of the Constitution of Mauritius.

Mission

To provide support and assistance to the Vice-President of the Republic in the fulfillment of his responsibilities under the Constitution of Mauritius effectively and efficiently within rules and regulations governing the Public Service.

2.2 Our Core Values

The Office of the Vice-President is committed to serve the country and is dedicated to transparency, accountability, and efficiency in its operations. We strive to foster a culture of responsiveness and integrity within our office. The following are our core values.

- 1) **Integrity:** Upholding the highest ethical standards in all our actions and decisions.
- 2) **Accountability:** Taking responsibility for our actions and ensuring transparency in all processes.
- 3) **Efficiency:** Striving for excellence in service delivery, utilizing resources effectively and efficiently.
- 4) **Responsiveness:** Being attentive and proactive in addressing the needs and concerns of the Vice-President of the Republic and our citizens.
- 5) **Collaboration:** Fostering partnerships and cooperation with stakeholders for the betterment of society.
- 6) **Timeliness:** We pledge to respond promptly to inquiries and requests, within a reasonable timeframe.
- 7) **Fairness:** We ensure fair and equitable treatment to all citizens, regardless of their background or status.
- 8) **Quality:** We strive to deliver high-quality services that meet or exceed expectations.
- 9) **Transparency:** We are committed to transparency in our operations, providing information on our activities, decisions, and expenditures.

2.3 The Vice-President of the Republic

The Vice-President of the Republic

2.3.1 His Excellency Mr Jean Yvan Robert Hungley, GOSK, was elected by the National Assembly and subsequently sworn in as Vice-President of the Republic of Mauritius during a ceremony held on 7 December 2024 at the State House, Le Réduit.



**H.E. Mr Jean Yvan Robert Hungley, GOSK,
Swearing-in ceremony of the Vice-President of the Republic
State House, Le Réduit – 7 December 2024**

The Vice-President of the Republic

2.3.2 Section 29 of the Constitution provides that there shall be a Vice-President of the Republic of Mauritius.

2.3.3 The Vice-President of the Republic is elected by a majority of votes of all the members of the National Assembly and holds office for a term of 5 years and is eligible for re-election.

2.3.4 The Vice-President shall at the expiry of his/her term, continue to hold Office until another person assumes Office as Vice-President.

2.3.5 The Vice-President of the Republic performs the functions:

- assigned to him by the President; and
- of the President whenever the latter is absent from Mauritius or is unable to perform the functions of his office for any other reason

2.4 Functions of the Office of the Vice-President

The Office performs, inter alia, the following functions:

- Provides round-the-clock support to the Vice-President of the Republic;
- Arranges and ensures that the Vice-President receives all privileges and facilities granted to him under the Constitution and as approved by Government;
- Is responsible for the communication of the Vice-President;
- Organises and prepares the time schedule of the Vice-President;
- Helps in the smooth transition of office whenever the Vice-President is called upon to assume the office of President of the Republic as provided under the Constitution;
- Organises visits and courtesy calls of high officials and foreign dignitaries and other VIPs on the Vice-President;
- Maintains the grounds and official building in pristine state to reflect the rank of the Vice-President and to receive high ranking officials, dignitaries and representatives of foreign countries;
- Organises events and various functions hosted by the Vice-President;
- Arranges the Vice-President's mission abroad, including interaction with our diplomatic representations abroad, travel and hotel arrangements;
- Manages the personnel of the institution; and
- Provides administrative support to the Vice-President of the Republic in his activities and official obligations, inter-alia:
 - (i) when he interacts with Government administration and the public, listening to concerns from citizens, and engaging in outreach efforts to build support for key initiatives;
 - (ii) in his diplomatic efforts both domestically and internationally when he meets with foreign leaders, attends summits, or leads delegations to strengthen relationships and promote cooperation;
 - (iii) handles citizens' inquiries and requests received by the Vice-President of the Republic and helping to address their concerns; and

- (iv) gives assistance to the Vice-President when he is invited as a representative of the country, both locally and abroad where he is called upon to deliver speeches, participate in ceremonies, etc.

2.5 Staffing

2.5.1 The Officer in Charge is responsible for the overall administration of the Office of the Vice-President. He is assisted in the day-to-day running of the Office by Officers in the General Services and the Workmen Class.

2.5.2 Officers in the General Services perform a wide range of administrative functions to support our operations and fulfill our mandate effectively.

2.5.3 These functions are common administrative functions found in government departments including human resource management, control, maintenance of equipment, building and grounds, transport management, financial management, procurement of goods and services necessary for our operations and activities such as secretarial support services.

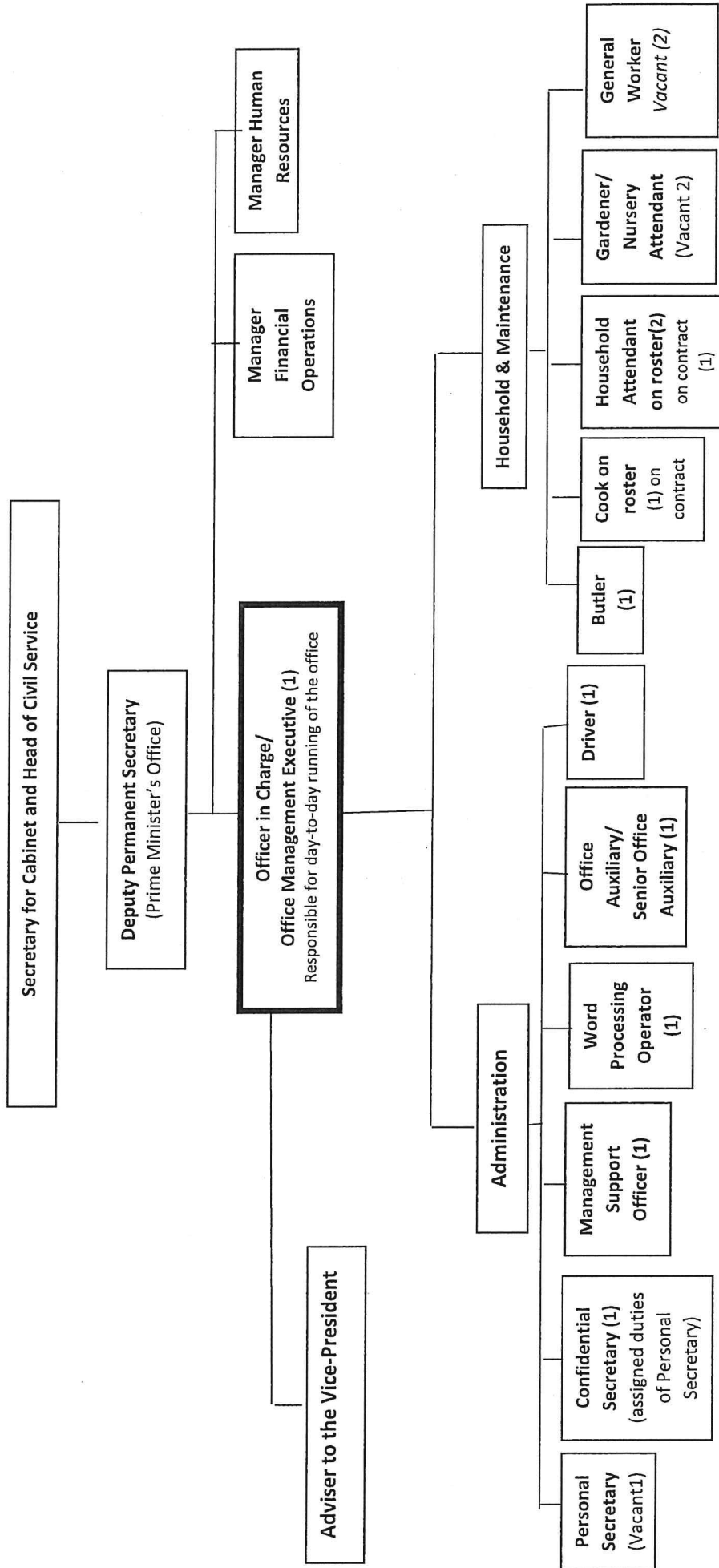
2.5.4 Some functions are more specific to this Office involving knowledge and experience of the protocol and hospitalities due to the rank of the Vice-President and VIP guests, especially foreign dignitaries.

2.5.5 Our Household Personnel and Maintenance Staff perform a variety of tasks to help maintain the Office of the Vice-President, its official building and grounds.

2.5.6 The specific duties of the household personnel can vary depending on the needs and the sections to which they are assigned. They are trained in formal service protocols and etiquette and may be called to wait on guests, oversee formal meals and events. They set and serve tables, assist with seating arrangements, and ensure that guests are attended to with courtesy and professionalism.

2.5.7 Household personnel also ensure that the Office and the residence of the Vice-President are tidy, organized, and hygienic. They may also assist with hospitality duties such as greeting guests, serving refreshments, setting up the VIP lounge, the Vice-President personal Office and the official dining room, and ensuring that guests have a comfortable visit at the Office and the residence of the Vice-President.

2.6 Organisation Chart



2.7 Establishment of the Office

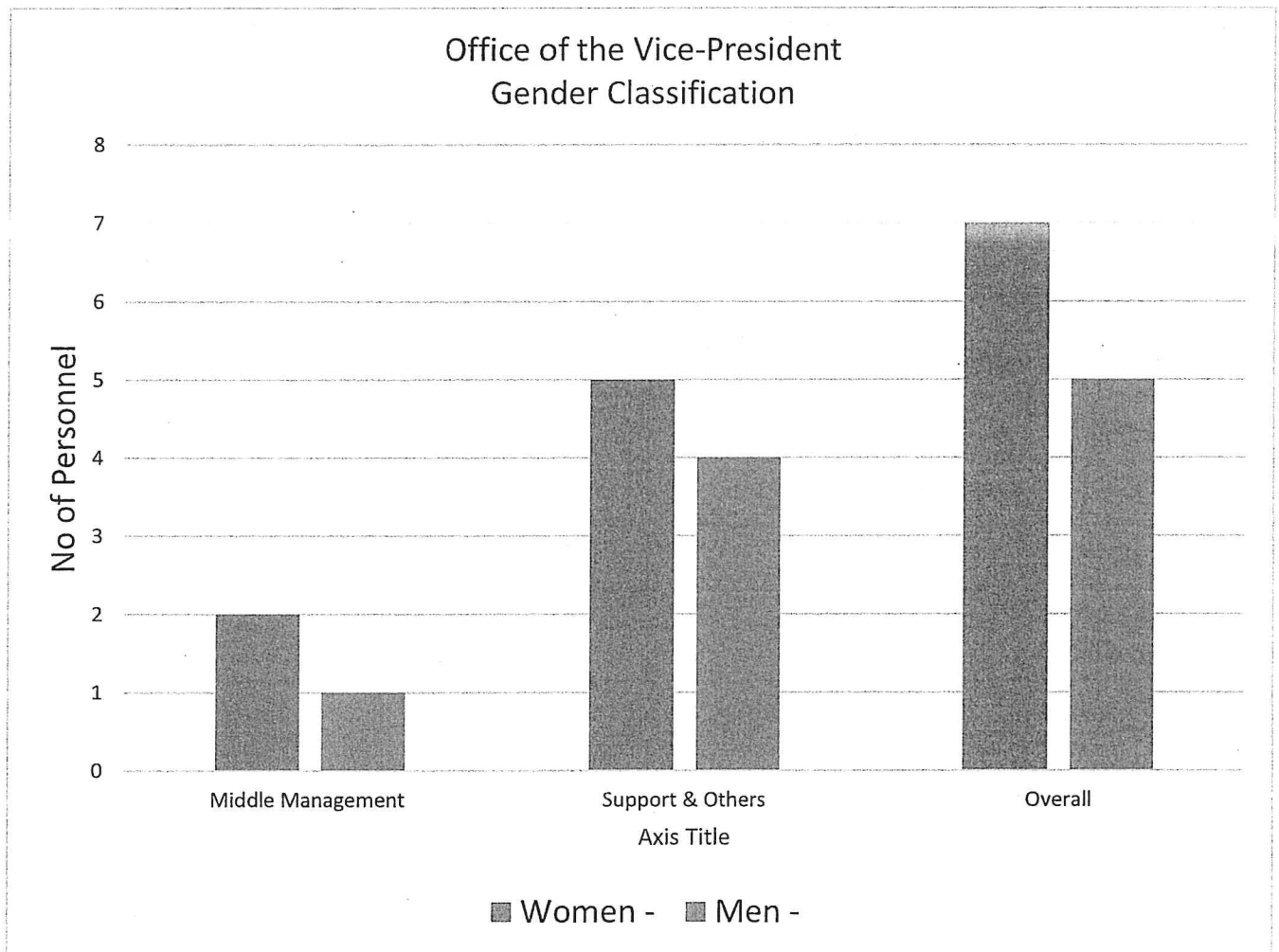
2.7.1 The establishment of the Office of the Vice-President as at 30 June 2025

Position Titles	Established Posts	Funded 2024/25	In Post
			Number
VOTE 1-2 Office of the Vice-President	18	11	9
Personal Secretary	1	-	-
Office Management Executive	1	1	1
Management Support Officer	1	1	1
Confidential Secretary	1	1	1
Word Processing Operator	1	1	1
Butler	1	1	1
Cook (on roster)	2	-	-
Driver	1	1	1
Office Auxiliary/Senior Office Auxiliary	1	1	1
Household Attendant (on roster)	4	2	2
Gardener/Nursery Attendant	2	1	-
General Worker	2	1	-

Note: One Adviser on Information Matters, one Cook and one Household Attendant are recruited on a one-year contract renewable. They are not permanently recruited and are therefore not included in the table above.

2.7.2 An analysis of the workforce of the Office of the Vice-President by gender is given below.

Categories	Women	Men
Top Management	-	-
Middle Management	2	1
Support & Others	5	4
Overall	7	5



2.8 Training and Development

2.8.1 Training and development play a crucial role in enhancing the skills, knowledge, and competencies of staff within an organization.

2.8.2 Officers of the Office of the Vice-President are given the opportunity to follow training courses relevant to their job offered by training institutions such as the Mauritius Institute for Training and Development and the Civil Service College of the Ministry of Public Service, Administrative and Institutional Reforms – a list of training courses attended in 2024-2025 by our Officers is shown in the following table:

List of Training 2024-2025

NAME	GRADE	TRAINING COURSES	TRAINING AGENCY
Miss Queenie St Louis	Temp Office Auxiliary/ Senior Office Auxiliary	Training Course on First Aid	Civil Service College
Mrs Neetu Ramchurrun	Word Processing Operator	Training Programme on Fire Safety and Fire Risk Management	Occupational Safety and Health Division, MPSAIR
Miss Queenie St Louis	Temp Office Auxiliary/ Senior Office Auxiliary	One Day Training on Safety and Health in the Workplace	Occupational Safety and Health Division, MPSAIR
Miss Queenie St Louis	Temp Office Auxiliary/ Senior Office Auxiliary	3 Day Induction Course for Office Auxiliaries/ Senior Office Auxiliaries	Civil Service College
Mr Brhamma Sawmy	Office Management Executive	Training on EAS software	Ministry of Public Service and Administrative Reforms
Mrs Karishma Raghoobur Mohun	Management Support Officer		
Mrs Neetu Ramchurrun	Word Processing Operator	Training on Core HR/LMS/EAS	Ministry of Public Service and Administrative Reforms
Mrs Karishma Raghoobur Mohun	Management Support Officer	Training Course on Government Asset Register - Practical Session	Civil Service College
Mrs Neetu Ramchurrun	Word Processing Operator	Training Course on Government Asset Register - Practical Session	Civil Service College
Mrs Neetu Ramchurrun	Word Processing Operator	Managing risk at the workplace for representatives of safety and health committees	Ministry of Public Service and Administrative Reforms
Mr Soobeeraj Ramtuhul	Household Attendant	Two day Training on Fire Safety and Fire Risk Management for Fire Wardens	Ministry of Public Service and Administrative Reforms

3. Achievements and Highlights

3.1 Courtesy calls by foreign diplomatic representatives and other organisations

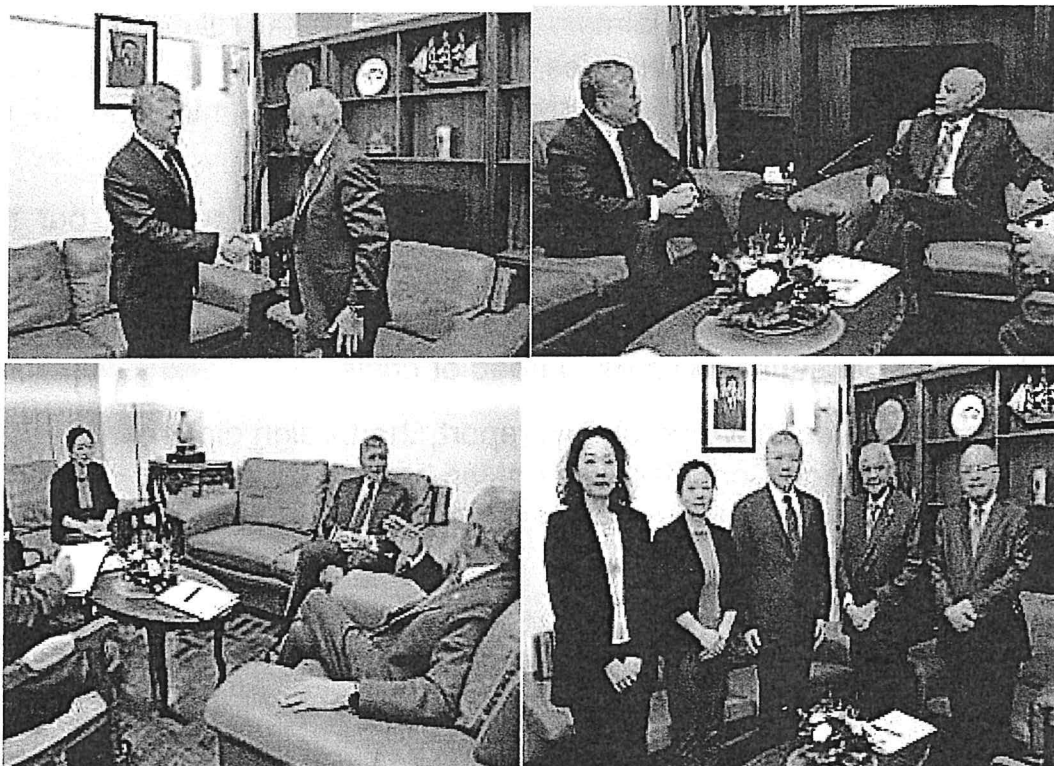
3.1.2 Courtesy calls on the Vice-President of the Republic by foreign diplomatic representatives nurture and maintain strong diplomatic relations, foster bonds of cooperation and friendship. It enables the sharing of views on subjects which are of mutual interest and on the challenges faced by our countries in an increasingly turbulent and interconnected world.

3.1.2 These courtesy calls give an opportunity to demonstrate our respect and signify our acknowledgment of the foreign country's sovereignty and government.

3.1.3 Such meetings build up trust and rapport, and establish communications channels that are essential in times of need or crisis.

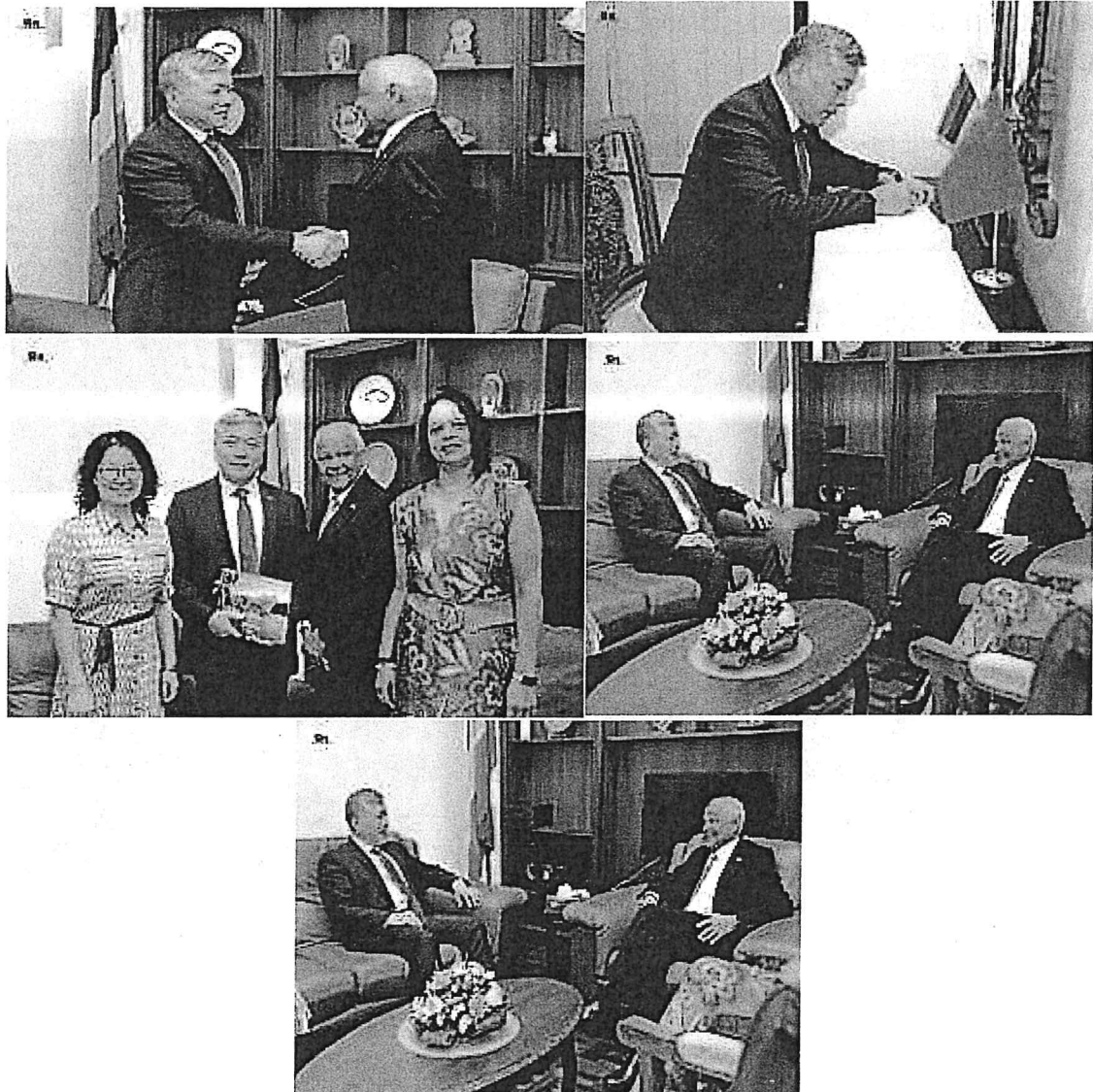
3.1.4 During the year covered by this report, the foreign diplomatic representatives, ambassadors and High Commissioners given hereafter have paid courtesy calls/visits to the Vice-President of the Republic at his Office in Quatre Bornes.

1. Courtesy visit by H.E. Mr. Zhu Liying, the Ambassador of People's Republic of China
Courtesy visit on H.E. Mr Marie Cyril Eddy Boissézon, G.O.S.K, the Vice President of the Republic of Mauritius, by H.E. Mr. Zhu Liying, the Ambassador of People's Republic of China, on Tuesday 23 July 2024 at 12 00 hrs at the Office of the Vice President.



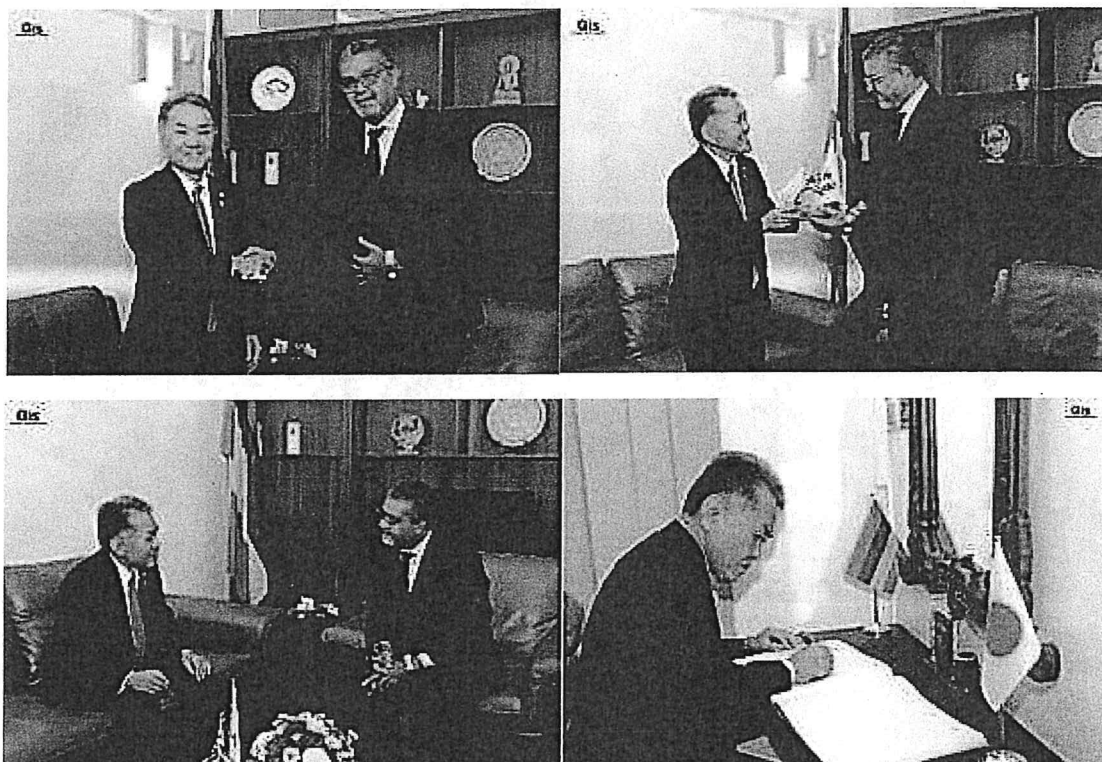
2. Farewell visit by H.E. Mr Zhu Liying, the Ambassador of the People's Republic of China.

Farewell visit on H.E Mr Marie Cyril Eddy Boissézon, G.O.S.K, the Vice President of the Republic of Mauritius, by H.E. Mr. Zhu Liying, the Ambassador of People's Republic of China, on Monday 25 November 2024 at 10.00hrs at the Office of the Vice-President.



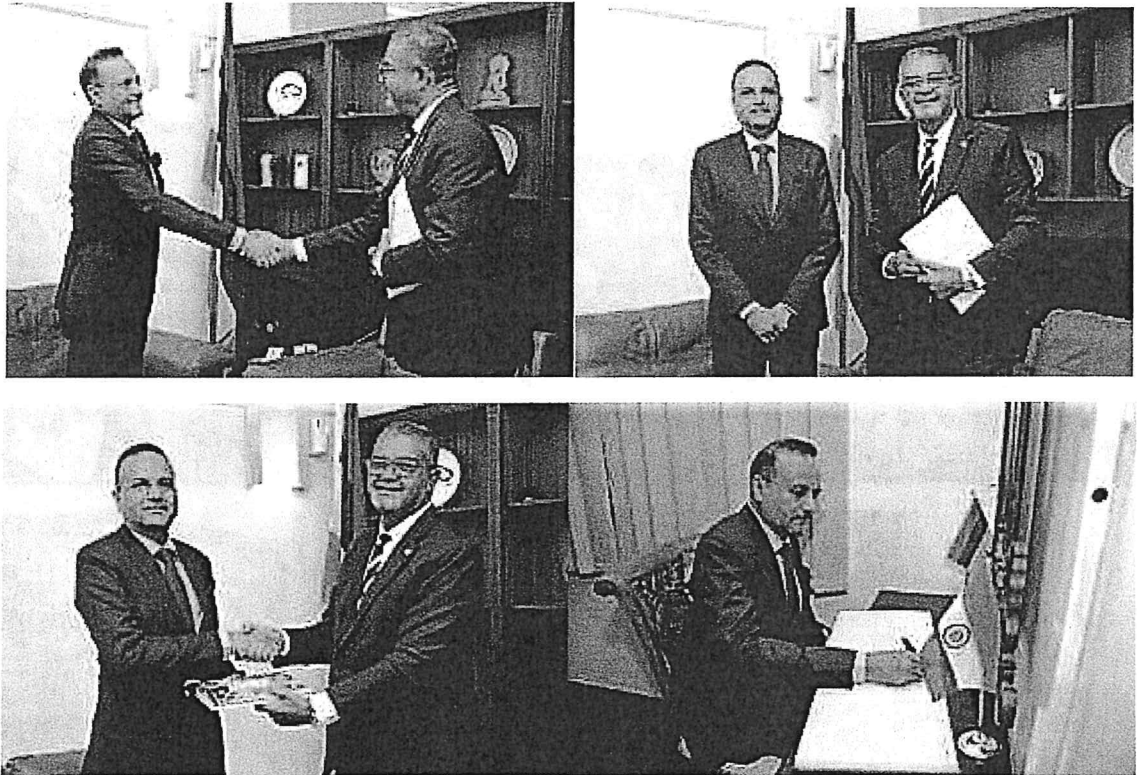
3. Courtesy visit by H.E. Mr Kan Masahiro, the Ambassador Extraordinary and Plenipotentiary of Japan.

Courtesy visit on H.E Mr Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by H.E. Mr Kan Masahiro, the Ambassador Extraordinary and Plenipotentiary of Japan, Tuesday 24 December 2024 at 09 30hrs at the Office of the Vice-President.



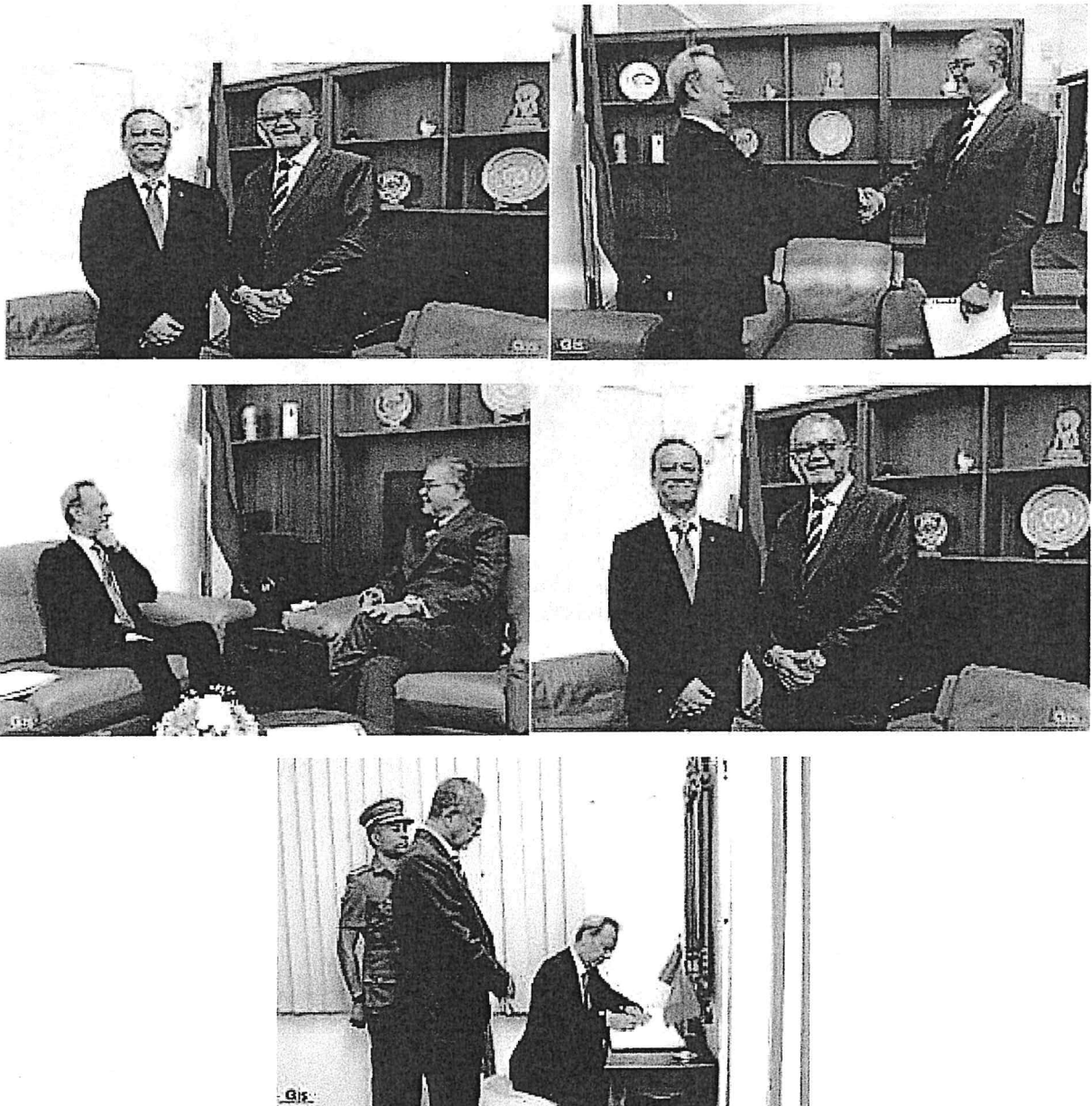
4. Courtesy visit of H.E Mr Anurag Srivastava, High Commissioner of India.

Courtesy visit on H.E Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by H.E Mr Anurag Srivastava, High Commissioner of India on Tuesday 28 January 2025 at 1300hrs at the Office of the Vice-President.



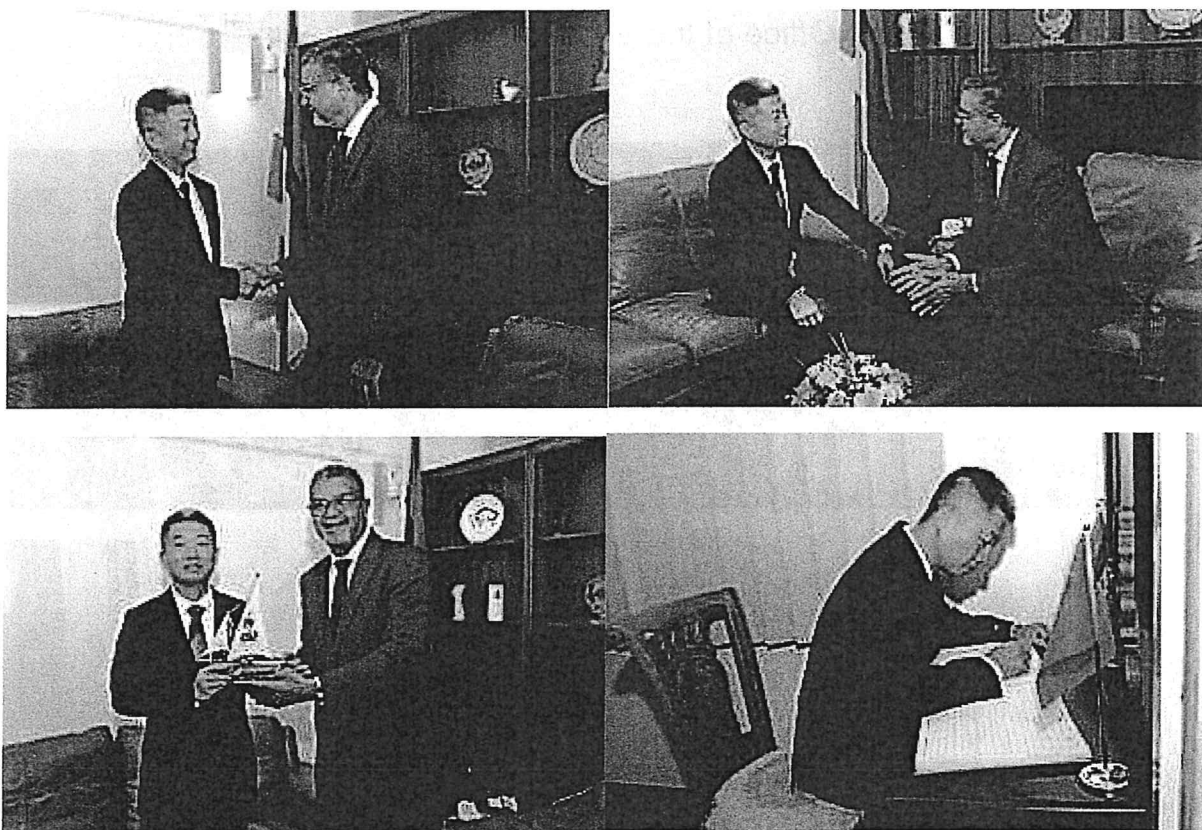
5. Courtesy visit by H.E Mr Zokey Ahad, the High Commissioner of the People's Republic of Bangladesh.

Courtesy visit on H.E Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by H.E Mr Zokey Ahad, the High Commissioner of the People's Republic of Bangladesh, on Friday 31 January 2025 at 1100hrs at the Office of the Vice-President.



6. Courtesy call by Mr DING Peiyi, Chargé d'Affaires at the Embassy of the People's Republic of China.

Courtesy visit on H.E Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by Mr DING Peiyi, Chargé d'Affaires at the Embassy of the People's Republic of China, on Thursday 13 February 2025 at 1300hrs at the Office of the Vice-President.

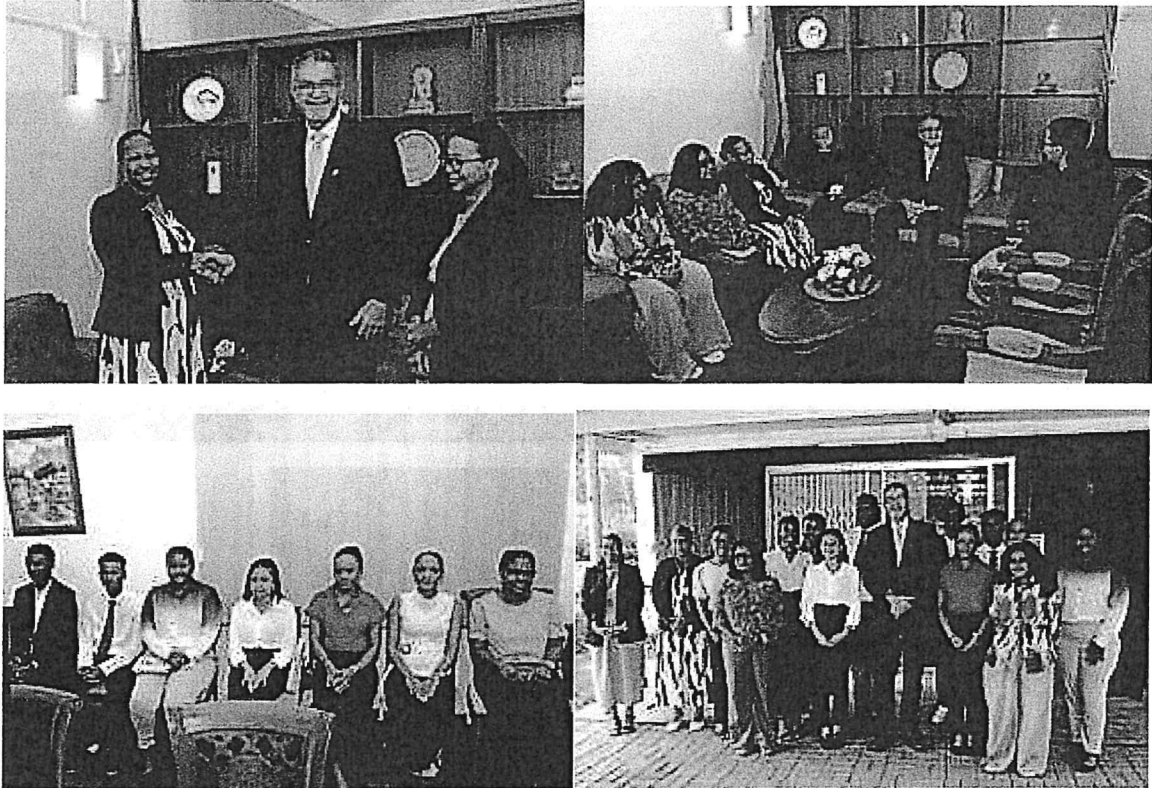


7. Courtesy visit by Her Excellency Mrs Irada Zeynalova, Ambassador Extraordinary and Plenipotentiary of the Russian Federation.

Courtesy visit on H.E Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by Her Excellency Mrs Irada Zeynalova, Ambassador Extraordinary and Plenipotentiary of the Russian Federation, on Monday 24 February 2025 at 1030hrs at the Office of the Vice-President.

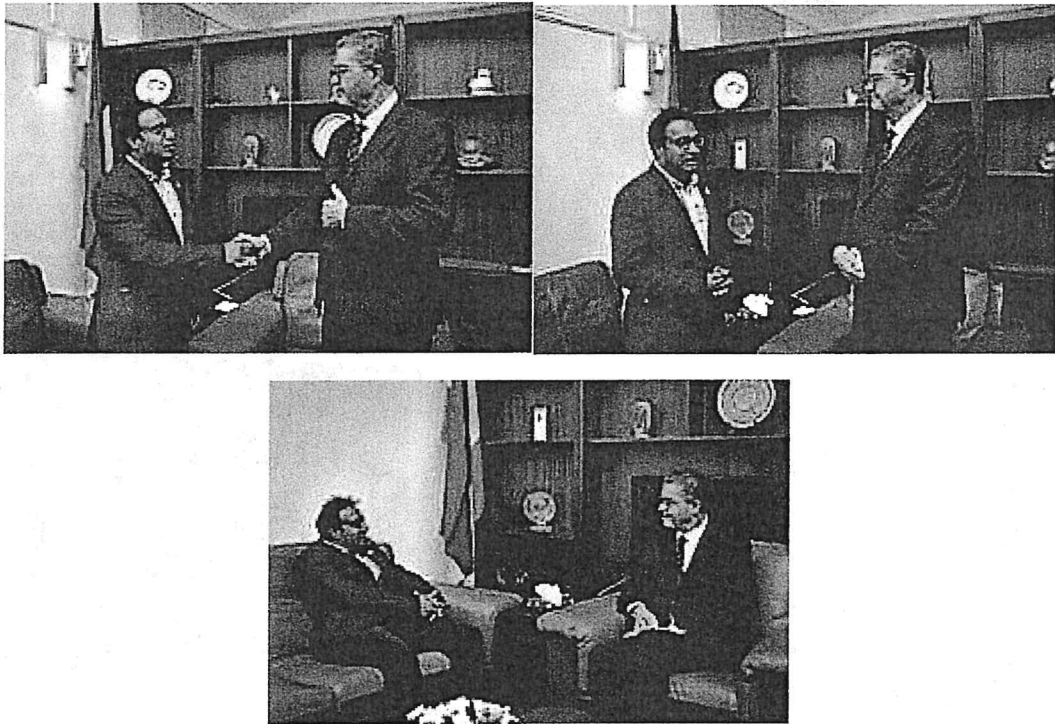


8. Courtesy call by Rodrigues Youth Council Against Drugs on H.E Mr Jean Yvan Robert Hungley, G.O.S.K., the Vice-President of the Republic of Mauritius on Tuesday 22 April 2025 at 1300hrs at the Office of the Vice President.



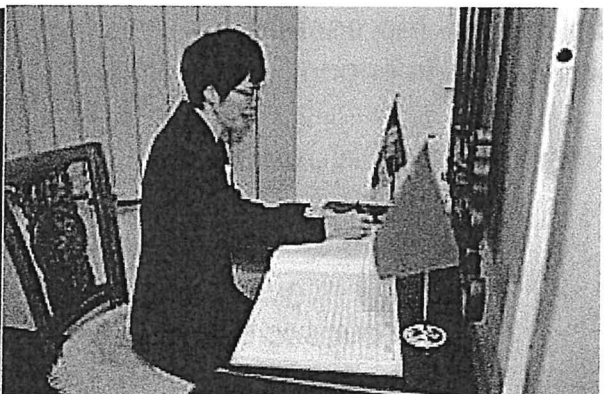
9. Courtesy visit by Mr Rikesh Ballah, Honorary Consul of Moldova in Mauritius/President, Consular Corps, Mauritius.

Courtesy visit on H.E Mr Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by Mr Rikesh Ballah, Honorary Consul of Moldova in Mauritius/President, Consular Corps, Mauritius, on Friday 25 April 2025 at 1030hrs at the Office of the Vice-President.



10. Courtesy call by Her Excellency Dr. HUANG Shifang, Ambassador Extraordinary and Plenipotentiary of the People's Republic of China.

Courtesy visit on H.E Mr Mr Jean Yvan Robert Hungley, G.O.S.K, the Vice-President of the Republic of Mauritius, by Her Excellency Dr. HUANG Shifang, Ambassador Extraordinary and Plenipotentiary of the People's Republic of China, on Thursday 15 May 2025 at 1030hrs at the Office of the Vice-President.



3.2 Acting President of the Republic

(1) H.E Mr Marie Cyril Eddy Boissézon, G.O.S.K., was the Acting President of the Republic of Mauritius during the following periods:

- (i) From 13.07.2024 to 18.07.2024
- (ii) From 19.09.2024 to 29.09.2024

(2) H.E Mr Jean Yvan Robert Hungley, G.O.S.K., was the Acting President of the Republic of Mauritius from 21.06.2025 to 01.07.2025.

3.3 Highlight of Activities attended by the Vice-President of the Republic

The Vice-President is invited and attends either as Chief Guest or to grace various functions, events, forums, conferences and other activities organised by foreign diplomatic representatives in Mauritius, parastatal bodies, NGOs, voluntary organisations engaged in charitable, social and cultural activities, etc.

This helps to:

- enforce the spirit of cooperation and voluntarism;
- establish bridges between our various communities, strengthening the social fabric of our society;
- facilitate our diplomatic actions towards friendly foreign countries;
- promote commendable activities such as protection of vulnerable children, support charities and their work for reducing poverty, increase employability of the less fortunate members of our society; and
- promote arts, sports and culture, including literary works.

Hereunder is a summary of the number of the events and functions attended by the Vice-President in the year 2024-2025:

Events and Activities	No of activites attended
Official functions Include meetings with H.E the President of the Republic, Government functions and functions at Embassies	56
Appointments at the Office of the Vice-Presidents Meetings with NGOs and citizens. Receiving their inquiries and requests to build support for key initiatives	96
Religious Functions	32
Educational Include workshops, conferences, literary activities	9
Cultural and Social activities Include book launch, cultural shows, national celebrations	37
Youth and Sports	8
Functions of NGOs	13
Other functions of Ministries and Parastatal Bodies	41

4. Financial Highlights

4.1 The total budget for the financial year 2024-2025 of the Office of the Vice-President amounted to Rs 16,200,000.

4.2 An amount of Rs 10,700,000 was budgeted for the Compensation of Employees whilst for Goods and Services, the amount budgeted was Rs 5,500,000.

4.3 There was no capital project under implementation at the Office of the Vice-President.

4.4 The total actual expenditure amounted to Rs 15,369,733.

Expenditure	Rs
Recurrent	15,369,733
Capital	Nil

4.5 A summary of actual recurrent expenditure classified by economic classification is given in the table below.

Details of Expenditure	Rs
Compensation of Employees	9,515,345
Goods and Services	5,854,388
Total Expenditure	15,369,733

4.6 Compensation of Employees constituted 62% of total expenditure and expenditure on Goods and Services amounted to 38%.

Vote 1-2 Office of the Vice-President
% Expenditure by Economic Classification



4.7 Recurrent expenditure amounted to Rs 15.4 million as compared to the initial estimate of Rs 16.2 million, indicating that the Office has contained its expenses within the approved budgetary provision.

5. Way Forward

5.1 Following an evaluation of our physical infrastructure, it was determined that the existing air conditioning units were approaching the end of their lifespan and required replacement. Upgrades were also identified as necessary for the VIP lounge and the police guard post, while the PABX system was found to be outdated and prone to frequent malfunctions.

5.2 These shortcomings had a negative impact on operational efficiency as well as on the comfort and security of guests.

5.3 In response, the Office of the Vice-President developed a comprehensive plan to address these challenges through the replacement of faulty and obsolete equipment and the introduction of modern, technology-driven solutions.

5.4 The project for the upgrading of the air conditioning system, was successfully implemented in 2025-2026. The new installations have enhanced reliability, improved energy efficiency, and ensured a comfortable and secure environment for both staff and visitors.

5.5 The project for the installation of a cloud-based communication system to replace the obsolete PABX has been scheduled for implementation in the next financial year. Technical specifications have already been finalized. This new system will eliminate recurrent communication breakdowns, while providing greater scalability, flexibility, and ease of maintenance, as the system will be hosted at the service provider's facilities.

5.6 These measures, undertaken in phases, demonstrate the Office commitment to upgrading its infrastructure in a timely and effective manner in order to support operational efficiency, guest comfort, and security.

