

MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT

Applications are invited from qualified candidates **outside the service**, under the power delegated by the Public Service Commission, for the Employment of Professionals in the field of IT Engineering/Systems Administrations on contract for an initial period of one year in the first instance, to assist the Central Procurement Board in its functions.

II. AGE LIMIT

By the end of the contract period, the selected candidates should not have reached their 70th birthday.

III. QUALIFICATIONS

Candidates should-

- (i) possess a degree in IT or a degree in Computer Science or any other degree with IT or Computer Science as a major component from a recognized institution together with a minimum of **10 years'** post qualification experience;
- (ii) be able to work under pressure and meet tight deadlines;
- (iii) be discrete with a high sense of integrity; and
- (iv) be fully conversant with procurement procedures in the public service.

IV. DUTIES

1. To assist in the vetting of bidding documents to ensure conformity with requirement of the Public Procurement Act 2006 and Regulations made thereunder.
2. To review and assess evaluation reports in respect of bidding exercises and other reports prepared by Bid Evaluation Committees.
3. To produce technical reports in respect of bidding exercises and other reports as required.
4. To provide materials for reply to challenges from bidders.
5. To assist the Central Procurement Board in its functions.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the incumbent in the roles ascribed to him.

V. SALARY

A monthly salary plus salary compensation at approved rates, as follows:

Length of Experience	Salary (Rs)
10 to 15 years	41,250
Above 15 years	50,900

VI. FRINGE BENEFITS

- (a) **Travelling Allowance** - In accordance with regulations in force
- (b) **Passage Benefits** – At the rate of 5% of Annual Salary.
- (c) **Leave :-**
 - (i) Sick leave at the rate of 21 working days for every year of contract. Such leave, if not taken, will not be convertible into cash; and
 - (ii) Annual leave at the rate of 21 working days for every year of contract which may be taken on and off to cater for brief absences. Such leave, if not taken may be cashed at the end of each year of contract or may be accumulated.
 - (iii) Officers on contract will not be entitled to any annual or sick leave during the first year of contract except for retired public officers who have been re-employed on contract or contractual officers serving in established posts.
- (d) **Gratuity** – Two months' salary on completion of twelve months' satisfactory service.
- (e) **Termination of contract:-**
 - (i) The Ministry may, at any time, terminate the employment of the officer by giving, one month's notice in writing or by paying one month's salary.
 - (ii) The officer may resign from his employment by giving one month's notice in writing or by paying one month's salary to the Ministry.
 - (iii) Should the officer in any manner misconduct himself, the Ministry may terminate his employment forthwith and thereupon all rights and advantages reserved shall cease.

VII. MODE OF APPLICATION

1. Applicants meeting the above profile should send their application letter with full CV, including copies of qualifications and documentary evidence of previous experience, to the:
Financial Secretary
Ministry of Finance, Economic Planning and Development
Human Resource Section
Level 5, New Government Centre,
Port-Louis.
2. This advertisement is available on the website of the Ministry of Finance, Economic Planning and Development at : <http://mof.govmu.org>. Online submission may also be made at mofed-hr@govmu.org.
3. The post applied for should be clearly mentioned on the envelope.

VIII. CLOSING DATE OF APPLICATION

Applications should reach the Human Resource Section, Ministry of Finance, Economic Planning and Development, Level 5, New Government Centre, Port-Louis not later than 3.00 p.m. (local time) on **06 June 2023**. Applications received after the specified closing date and time will **not** be considered.

**Ministry of Finance, Economic
Planning and Development
New Government Centre,
Port-Louis.**

Date:.....17 May 2023.....