Annex

**Project Intention Template**

## Project Values Rs25 million and above

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| 1. **General Information** | | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** | |
| * 1. Project title |  | |
| * 1. Project description |  | |
| * 1. Responsible Public Body/ Implementing Agency |  | |
| * 1. Senior official (Project Manager) in Public Body responsible for the project   (title, name and contact details) |  | |
| * 1. Parent Ministry (if different from responsible public body) |  | |
| * 1. Senior official (Project Manager) in Parent Ministry responsible for the project (title, name and contact details) |  | |
| * 1. Project location and Constituency |  | |
| * 1. Expected start date and duration (Months/Years) |  | |
| 1. **Strategic Case: Is there a convincing rationale for the project based on policy relevance and intervention logic?** | | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** | |
| * 1. Indicate how the project fits with national strategic goals   (e.g., Government Programme, Sector strategy or Masterplan, etc.) |  | |
| * 1. Describe the specific problem or opportunity that the project is intended to address and explain how the project will do this. Identify the main benefits to users and non-users of the facilities. |  | |
| * 1. Explain the reason for Government intervention, as opposed to the private sector. |  | |
| * 1. Indicate the urgency of the need for the project, by describing what will happen in the absence of the project. |  | |
| 1. **Economic and Financial Case: Is there good reason to believe that the project has the potential to offer value for public money?** | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** |
| * 1. Provide an approximate estimate of the demand for the services to be provided by the project and an estimate of growth in this demand (Please state source/s of information) |  |
| * 1. Give an estimate of the cost of preparatory studies required for project appraisal, i.e., surveys, preliminary design, feasibility study, environmental and social impact studies, etc.   (Please provide supporting evidence, where available) |  |
| * 1. Give an indicative estimate of the total estimated capital cost of the project including all components required to deliver anticipated benefits to end-users (that is to make it operational/fit for purpose).   (Briefly explain the methodology used for making these cost estimates.  Where possible, indicate how these costs compare with the costs of recently completed projects of a similar nature or international benchmarks.) |  |
| * 1. Please provide a provisional disbursement profile of total capital investment costs by fiscal year. |  |
| * 1. Give an estimate of the average annual operating and maintenance cost of the project after the end of the contractor’s defects liability period. Indicate source of funding and whether increases in charges or fees will be required   (Briefly explain the basis for these estimates, and indicate if there will be any significant periodic maintenance costs) |  |
| * 1. Identify any project alternatives that have potential to offer value for money and should be included in the feasibility study.   Indicate also other alternatives that have been dropped and why.  (Project alternatives include different locations, phasing and technologies, as well as non-investment alternatives.) |  |
| 1. **Commercial Case: Is the path towards the most advantageous procurement modality set out clearly?** | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** |
| * 1. Describe the provisional procurement strategy that will be used to ensure optimal competition. |  |
| * 1. Indicate any potential constraint/s to competitive procurement and any market testing or other activities that will be required to finalise the procurement strategy and plan. |  |
| * 1. Indicate if the project has the required characteristics that would make it suitable for consideration as a PPP/BOT (Project Size, Revenue Potential/Bankability, Value for Money, Risk Allocation/ Sharing). |  |
| 1. **Management Case: Is the path towards the efficient delivery of the project and services set out clearly?** | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** |
| * 1. Provide an outline schedule for achievement of main project milestones. [Consultancy/ Feasibility study/ Detailed design & tender preparation & launch/ Start & End of construction etc]   (Where applicable, mention recently completed projects of a similar nature that were used as a basis) |  |
| * 1. Identify any critical constraint/s and high probability/high impact risks that will need to be overcome, e.g., environmental restrictions, land acquisition, etc. |  |
| * 1. Summarise the proposed arrangements for overseeing and managing project implementation taking into consideration the forward workload of the implementing body. |  |
| * 1. Summarise the proposed arrangements for managing the operation and maintenance of the facilities created by the project, indicating where capacity strengthening are likely to be required. |  |
| 1. **Sustainability Issues** | |
| **Information Requirement** | **Response from Public Body/ Implementing Agency** |
| * 1. Briefly describe any potentially significant environmental impact/s that will need further investigation and design of mitigation measures. |  |
| * 1. Briefly describe any potentially significant social impact/s that will need further investigation and possible mitigation, particularly those relating to the distribution of benefits between the various affected parties. |  |
| * 1. Identify any significant potential threats to the project due to climate change.   (Describe the further work required to assess the scale of these threats and plan adaptation measures) |  |

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| **Certified by:** | | |
|  | **Officer-in-Charge of Implementing Agency** | **Supervising Officer of Parent Ministry** |
| Full Name |  |  |
| Designation |  |  |
| Signature |  |  |
| Date |  |  |